



**COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
PLANNING DEPARTMENT**

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**NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo**

MEETING DATE: April 27, 2021

TO: Board of Supervisors

FROM: **Brian Foss, Planning Director**

SUBJECT: Resolution authorizing the County of Nevada to pass through \$240,000 of the County of Nevada's Per Capita Grant Fund Allocation from the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018 to the City of Grass Valley, (\$75,000), City of Nevada City (\$53,000), Town of Truckee (\$60,000) and Truckee Donner Recreation and Park District (\$52,000)

RECOMMENDATION: Adopt the Resolution transferring portions of Nevada County's allocation of Per Capita Grant Fund Allocation from the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 to eligible entities with qualifying projects.

FUNDING: Funding for the project applications will be from the State Grant program through Proposition 68 administered through the California Department of Parks and Recreation. Projects that do not serve a severely disadvantaged community (median household income less than 60% of the statewide average) will require a 20% match.

ATTACHMENTS:

1. Resolution transferring portions of Nevada County's allocation of Per Capita Grant Fund Allocation from the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 to eligible entities with qualifying projects.
2. Request For Proposals and Project Applications

BACKGROUND: On June 5, 2018 voters passed Proposition 68, a \$4 billion general obligation bond act relating to a drought, water, parks, climate, coastal protection, and outdoor access for all

program. Known as the “Parks, Environment, and Water Bond Act of 2018. This general obligation bond has allowed the California Department of Parks & Recreation to create five new grant programs.

Proposition 68 – Per Capita Grant

The Per Capita Grant Program is one of the five Proposition 68 grant programs administered through the California Department of Parks and Recreation. Through this program, funds were awarded cities, counties and local park districts, based on population, for local park rehabilitation, creation, and improvement. Grant recipients are encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors.

Each city/town and local park district within Nevada County was allocated the minimum amount of \$177,952. Nevada County was allocated the minimum amount of \$400,000.

Per Capita - Project Eligibility

To be eligible for Per Capita Grant funding, PROJECTS must meet the following criteria:

- PROJECTS must be capital outlay for recreational purposes, either acquisition or development (no operations, repairs or maintenance).
- Multiple PROJECTS can be completed under one contract but each PROJECT requires a separate Application Packet.
- A PROJECT can only have one location. One PROJECT serving several parks is not permitted.
- GRANTEES are encouraged to partner with other GRANTEES on PROJECTS

Other Significant Rules and Requirements

- Resolution - Each Grantee must pass an Authorizing Resolution. The Resolution is the means by which the Board of Supervisors agrees to the terms of the contract; certifies the availability of funds to complete, operate and maintain the project(s) completed under the contract; and designates an authorized representative to represent the Board of Supervisors on all matters regarding the projects associated the grant contract.
- Application – Grantees may complete multiple projects under one contract however, each project requires a separate project application. All project applications must be submitted by December 2021.
- Match - Projects that do not serve a severely disadvantaged community (median household income less than 60% of the statewide average) require a 20% match.
- Planning - Projects must be consistent with the park and recreation element of the [city/county/district’s] general or recreation plan.
- Facility Type - The primary purpose of the project is to provide public recreation (not offices).
- Accessibility - Projects must be ADA accessible; including an accessible path of travel.
- Eligible Costs - pre-construction costs, including public meetings, plans, specifications, permits, CEQA, and bid docs may not exceed 25% of the project cost.
- Land Tenure – Grantee must have sufficient legal rights to the property (ie: deed, title report or assessors map with owner’s name) to fulfill the terms of the contract. If the Grantee does not own the land in fee simple, then a signed, non-revocable lease agreement must be submitted

with the Project Application. Land tenure is required for 20 to 30 years (see Title Restriction below).

- Public Use – Project must be available for public use within 3 years of the contract date.
- Title Restriction - A deed restriction must be recorded on the title of the property if it is owned by the Grantee. Project amounts up to \$100,000 require 20 years of land tenure; projects over \$100,000 require 30 years. A deed restriction is not required if the property rights are guaranteed under a non-revocable lease agreement.
- Allocation Transfers – All or part of a grantee’s Per Capita allocation can be transferred to another eligible grantee (city/town or park district) with the same rules and restrictions.

Nevada County Board of Supervisors Direction

On December 15, 2020, the Board of Supervisors passed a resolution to accept the \$400,000 grant and agreed to the terms and conditions of the funding. At the same time, Supervisors authorized staff to submit an application to replace the Grass Valley Veterans Building floor for \$160,000 and utilize a RFP process for the remaining funds.

According to California Department of State Parks, entities that receive an allocation under the Per Capita program may transfer all or part of that allocation to another eligible entity, provided that certain requirements are met. The following agencies are eligible to receive the funds: City of Grass Valley, Nevada City, Town of Truckee, Bear River PRD, Oak Tree RPD and Western Gateway PRD. Non-profit organizations and other special districts are not eligible to receive Per Capita funding but are encouraged to collaborate with an eligible grantee. The cities and park district each received approximately \$177,000 directly as part of this program.

The County has \$240,000 remaining of the total \$400,000 to be allocated to the eligible entities for qualifying projects. On February 16, 2021 the County sent out an RFP to the eligible entities to solicit projects for allocation of the remaining funds. The County received 5 proposals from the cities/Town and Park District for the following projects and requested amounts.

- City of Grass Valley Memorial Park Pool Building - \$100,000
- City of Nevada City Playground Improvements - \$53,000
- City of Nevada City Carriage House Improvements – \$38,640
- Truckee Donner Recreation and Park District Downtown Park - \$50,000
- Town of Truckee West River Parkway - \$240,000

Analysis and Recommendation

A review panel consisting of two members of the Board of Supervisors and staff reviewed and scored the proposals using the scoring criteria outlined in the Request for Proposals. One of the important criteria for the grant is that the project serves a severely disadvantaged community which is identified as a household income of 60% of the statewide median income. In order to be fair and equitable points for the household incomes for each project were assigned based on a sliding scale based on the location of the proposed project and the household income of the population it would serve.

The panel reached a consensus to recommend to the full Board the allocation of the remaining \$240,000 to the following projects:

City of Grass Valley Memorial Park Pool Building - **\$75,000**

City of Nevada City Playground Improvements - **\$53,000**

Truckee Donner Recreation and Park District Downtown Park - **\$52,000**

Town of Truckee West River Parkway - **\$60,000**

The review panel made the recommendations on the viability of the project proposals submitted, the population that the project would serve, the benefit to, and need of, the community served and the amount of funding available to be distributed. An effort was made to ensure the maximum amount of projects could be at least partially funded with meaningful amounts of the funding for the proposed project. Staff recommends the Board of Supervisors adopt the attached Resolution that will transfer portions of the County's share of the remaining Per Capita Grant funds to the eligible entities and projects as described above.

Item Approved by: Brian Foss, Planning Director

Submittal Date: April 12, 2021