



# COUNTY OF NEVADA HEALTH & HUMAN SERVICES AGENCY

## Housing & Community Services Division

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## NEVADA COUNTY BOARD OF SUPERVISORS

### Board Agenda Memo

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**MEETING DATE:** October 25, 2016

**TO:** Board of Supervisors

**FROM:** **Tex Ritter**

**SUBJECT:** Resolution approving execution of Amendment No. 2 to the Standard Agreement Number 13-CDBG-8931, between the County of Nevada and the State Department of Housing and Community Development (HCD) to 1) extend the date that all Program Funds shall be expended from September 30, 2016 to September 30, 2017; and 2) extend the date that all Fund Disbursement Requests shall be submitted from December 30, 2016 to December 31, 2017. The Agreement term of February 4, 2014 through September 30, 2018 and the maximum amount of \$1,953,750 remain unchanged.

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**RECOMMENDATION:** Approve the attached Resolution.

**FUNDING:** This is a federal grant which required a \$2,500 General Fund local cash match for the Planning and Technical Assistance activity. The Board approved use of the General Fund cash match at the time of application per Resolution 13-122. The Supplemental Activities are to be funded from CDBG Program Income which results from the repayment of loans issued by the County under prior CDBG grant activities. A budget amendment is not necessary at this time.

**BACKGROUND:**

On January 28, 2014 per Resolution 14-041, the Board approved execution of the Standard Agreement #13-CDBG-8931 between the County of Nevada and the State Department of Housing and Community Development (HCD) for Community Development Block Grant (CDBG) Funds in the maximum amount of \$1,953,750, effective February 4, 2014 through September 30, 2018. These funds allowed the Housing Division to implement the following projects: Penn Valley Sewer District System Improvements; Foothill Hospitality House Homeless Shelter; Gold Country Senior Services Meal Program; Truckee-Sierra Senior Service Meal Program; the North San Juan Fire Flow Feasibility Study and general program administration.

On September 8, 2015 per Resolution 15-408, the Board approved execution of Amendment No. 1 to the Standard Agreement #13-CDBG-8931 due to changes in HCD CDBG grant funding regulations. Due to these changes, Program Income must now be expended prior to drawing down current grant funds. In order for jurisdictions with Program Income balances to realize the full grant award, HCD is allowed to amend the current contract for qualified projects.

Nevada County HHSa conducted a public outreach meeting on August 25, 2014. Suggested projects were reviewed with the following projects being submitted and approved by HCD: Domestic Violence and Sexual Assault Coalition (DVSAC) shelter expansion, in the maximum amount of \$107,912; Turning Point Community Programs Insight Respite Center (IRC), in the maximum amount of \$53,885; Rehabilitation of the Bost House for substance abuse treatment in the maximum amount of \$450,000; and owner occupied housing rehabilitation to low/moderate income residents of the County in an amount not to exceed future home owner CDBG loan repayments received by the County.

This Amendment No. 2 before the Board today will provide an additional year to expend the Program Funds and submit Fund Disbursement Requests to coincide with the awarding of the construction contracts for the Penn Valley Sewer Pipeline and the Bost House Rehabilitation Projects.

It is recommended that the Board approve Amendment No. 2 to the CDBG Standard Agreement 13-CDBG-8931 between the County of Nevada and the State Department of Housing and Community Development (HCD) to extend the date to expend the Program Funds and submit Fund Disbursement Requests to allow for completion of these two projects.

**Item Initiated and Approved by:**            Tex Ritter, Housing Division Director