



COUNTY OF NEVADA

DEPARTMENT OF HUMAN RESOURCES

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: March 14, 2023

TO: Board of Supervisors

FROM: **Steven Rose, Director of Human Resources**

SUBJECT: Resolution authorizing renewal of a contract for a Vendor-Hosted Software Solution between the County of Nevada and Governmentjobs.com (DBA NEOGOV), for a one-year term beginning August 27, 2022, and ending August 26, 2023, in the amount of \$138,170.88, with an option to renew year two at same price, and authorizing the Chair of the Board of Supervisors to execute the Contract

RECOMMENDATION: Adopt the attached Resolution

FUNDING: The cost of this Contract will be paid from the Human Resources Fiscal Year 2022-23 budget.

BACKGROUND: On January 13, 2015, per Resolution 15-026, the Nevada County Board of Supervisors approved the Agreement for licensed software, services and maintenance pertaining to a cloud-based Application Management System called NeoGov *Insight*. On July 19, 2016, per Resolution 16-357, the Nevada County Board of Supervisors approved Amendment No. 1 to the Agreement, adding NEOGOV's *Onboard* software module to streamline paperwork processing and training for new employees. On October 10, 2017, per Resolution 17-510, the Nevada County Board of Supervisors approved Amendment No. 2 to the Agreement, adding NEOGOV's *Perform*, an employee performance evaluation system. On August 27, 2019, per Resolution 19-484, Nevada County Board of Supervisors approved Amendment No. 3 to the Agreement, adding NEOGOV's *HRIS Core*, *eForms* and *LEARN* to our suite modules. *HRIS Core* enables us to create and process complex personnel actions which track the entire employee life cycle. *eForms* houses electronic employee personnel files, enables trackable and fillable HR forms to be routed and stored electronically, and *LEARN* provides a comprehensive learning management system with a robust training catalog for employees' learning and development opportunities.

At this time, we are renewing our contract for the NeoGov suite of products for a one-year period (August 27, 2022, to August 26, 2023; to September 21, 2023 for Candidate Text Messaging feature only), with an option to renew in year two at the same price. The negotiations for this contract took additional time largely due to the County seeking to clarify contract language and

vendor's cumbersome process of review and approval. Finally, while the contract was being negotiated with the vendor, our services have remained uninterrupted.

Renewing our contract enables the Human Resources department to provide services seamlessly.

Your consideration of this item is appreciated.

Approved by: Steven Rose