



**County of Nevada**  
**Department of Human Resources**  
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**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

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**MEETING DATE:** March 12, 2024  
**TO:** Board of Supervisors  
**FROM:** Steve Rose, Director of Human Resources  
**SUBJECT:** Resolution amending Authorized Personnel Staffing Resolution 23-338, as amended

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**RECOMMENDATION:** Approve the resolution.

**FUNDING:** Corrections and updates to the staffing resolution are submitted to the Board of Supervisors on a quarterly basis. The staffing resolution reflects corrections and revisions to the 2023-2024 staffing document from February 9, 2024 to March 1, as depicted below.

The changes to the Authorized Personnel Staffing Resolution are as follows:

*Enterprise Resource Planning—Various Departments*

A total of eight positions are added to support the efforts of the Enterprise Resource Planning project which is a project devoted to replacing the enterprise-wide financial system software. The current system (Finance Plus) is used to process budgeting, accounting and payroll for every County department and is at end of life. The project is reaching a critical phase requiring larger swaths of staff time. Limited-term positions are added at this time to support departments in this undertaking as follows:

- Auditor-Controller: 2 FTE
  - Accountant-Auditor I/II (limited term to 12.31.26)
  - Senior Accountant Auditor (limited term to 12.31.26)
- Community Development Agency: 1 FTE
  - Administrative Analyst I/II (limited term to 6.30.26)
- County Executive Office: 1 FTE
  - Administrative Analyst I/II (limited term to 12.31.26)
- Health and Human Services Agency: 1 FTE
  - Administrative Analyst I/II (limited term to 6.30.26)
- Information and General Services: 3 FTE
  - Administrative Analyst I/II (limited term to 6.30.26)

- Information Systems Analyst Trainee/I/II (one limited term to 6.30.26 and one limited term to 12.31.26)

The total number of FTE on the Authorized Personnel Staffing Resolution changes from 878.60 to 886.60 (+ 8.00 FTE).

Your consideration of this matter is appreciated.

**Submitted by:** Steve Rose, Director of Human Resources