



**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

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**MEETING DATE:** September 24, 2024

**TO:** Board of Supervisors

**FROM:** Nick Wilczek, County Librarian

**SUBJECT:** Resolution approving the agreement between the County of Nevada and Clarivate for a software subscription to the database management system used by the library to track items owned, orders made, bills paid, materials in circulation, and other required functions, for a total contract not to exceed amount of \$202,945, for the period of September 1, 2024, through August 31, 2027, and authorizing the Chair of the Board of Supervisors to execute the agreement.

**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** The contract will be paid from the Library Budget and has been included in the FY24-25 adopted budget.

**BACKGROUND:** Operations of County of Nevada Library require the use of an Integrated Library System (ILS), which is a database management system used to track items owned, orders made, bills paid, materials in library circulation, and other required functions. On April 23, 2019, per Resolution 19-166, the Nevada County Board of Supervisors approved a five-year Software as a Service (SaaS) subscription and hosting Agreement with Innovative Interfaces Incorporated (now Clarivate) to provide ILS services that expires August 31, 2024. We have been satisfied with the service and both parties wish to renew the agreement. The cost is as follows: year 1: \$60,509 (prorated), year 2: \$70,165, year 3: \$72,271 for a total contract not to exceed amount of \$202,945. Year 1 is prorated as we bring our modules into the same contractual term.

The resolution before you seeks approval of the three-year Agreement, effective September 1, 2024 through August 31, 2027, with an option to renew for an additional 12-month term. At the end of the three-year term we will return to the Board with a renewal contract for review and approval. Additionally, by approving this Resolution, the Board delegates authority to the Purchasing Agent to sign change orders in an amount not to exceed 10% of the overall contractual amount.

**Item Initiated and Approved by:** Nick Wilczek, County Librarian