



**COUNTY OF NEVADA  
COMMUNITY DEVELOPMENT AGENCY  
DEPARTMENT OF PUBLIC WORKS  
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Trisha Tillotson  
Community Development Agency Director

George Schureck  
Acting Director of Public Works

**NEVADA COUNTY SANITATION DISTRICT NO. 1  
BOARD OF DIRECTORS  
Board Agenda Memo**

**MEETING DATE:** May 28, 2024  
**TO:** Board of Directors  
**FROM:** George Schureck, Acting Director of Public Works  
**SUBJECT:** Resolution amending the Nevada County Sanitation District No. 1 budgets for Fiscal Year 2023/24 Fiscal Year

**RECOMMENDATION:** Approve the attached Resolution

**FUNDING:** Budget Amendment for various funds

**BACKGROUND:** Occasionally it becomes necessary to adjust the original adopted budget due to unanticipated expenses. The proposed amendments below reflect activity in the Nevada County Sanitation District No. 1 funds. The net impact is additional use of funds of \$107,164 in Fund 4700 (Wastewater Admin Operations and Maintenance), and \$23,037 in Fund 4734 (Cascade Shores Operations and Maintenance), and a net zero use of funds in fund 4751.

**Increase**

4700-91005-709-2000 / 520700	\$ 35,164
4700-91005-709-2000 / 521520	\$ 26,000
4700-91005-709-2000 / 520900	\$ 30,000
4700-91005-709-2000 / 522090	\$ 16,000
4734-91005-709-2000 / 522090	\$ 12,000
4734-91005-709-2000 / 521121	\$ 28,000
4734-91005-709-2000 / 521700	\$ 3,000
4734-91005-709-2000 / 561555	\$ (19,963)
4751-91005-709-2000 / 520900	\$ 4,000
4751-91005-709-2000 / 538013	\$ 4,000
4751-91005-709-2000 / 540600	\$ 1,600
4751-91005-709-2000 / 561555	\$ (10,000)

## Summary of Budget amendments:

- A Budget Amendment is required for Wastewater Admin Operations and Maintenance (O&M) Fund 4700 due to the increase in Liability Insurance and increased maintenance of equipment and professional services expense. The use of fund balance for this fund is noted above.
- A Budget Amendment is required for Cascade Shores Operations and Maintenance (O&M) Fund 4734 due to the increase in expense to replace membrane modules and other related maintenance expenses and Interfund Activity for ARPA Reimbursement that is budgeted in Fund 1111 per Reso 23-485. The use of fund balance for this fund is noted above.
- A Budget Amendment is required for Mountain Lake Estates Operations and Maintenance (O&M) Fund 4751 due to increased maintenance of equipment expense, increased intrafund reimbursement expense, and slightly higher capital expense for a previously approved capital expense purchase and Interfund Activity for ARPA Reimbursement that is budgeted in Fund 1111 per Reso 23-485. The use of fund balance for this fund is noted above.

**Item Initiated by:** Debbie Filek , Administrative Analyst, CDA Admin  
**Approved by:** George Schureck, Acting Director of Public Works