



# COUNTY OF NEVADA HEALTH & HUMAN SERVICES AGENCY

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## NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

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**MEETING DATE:** May 28, 2019

**TO:** Board of Supervisors

**FROM:** **Mike Dent**

**SUBJECT:** Resolution to approve a Memorandum of Understanding (MOU) between Nevada County Health and Human Services Agency (HHSA), Foothills House of Hospitality (FHH), The Regional Housing Authority (RHA) and Pacific West Communities Inc. (PWC) specific to the delineation of responsibilities for delivery of supportive services to residents of Brunswick Commons.

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**RECOMMENDATION:** Approve the attached Resolution.

**FUNDING:** No Immediate funding impact. The agreement governs the roles and responsibilities between the County, Hospitality House, the Regional Housing Authority and Pacific West Communities, Inc. in developing and operating the 40-units of housing in the Brunswick Commons project. This MOU is specifically required to apply for low-income tax credits through the California Tax Credit Allocation Committee (TCAC). This MOU provides specific details related to the provision of services to the 40-units.

**BACKGROUND:**

On January 8<sup>th</sup> of 2019, the Board approved Resolution 19-023, and as amended on January 22, 2019, per Resolution 10-044, authorizing an MOU between RHA, FHH and HHSA that solidified major roles and responsibilities for the involved parties pertaining to key development steps and applications for grant funding for the Brunswick Commons development located at 936 Old Tunnel Road in Grass Valley.

On January 22<sup>nd</sup> of 2019, as part of the requirements for No Place Like Home (NPLH) funds, the Board approved both Resolution 19-042 and 19-043, committing HHSA, through the Behavioral

Health Department, to “make mental health supportive services available to the project’s NPLH tenants for a least 20 years.”

While Resolution 19-023 and 10-044 laid out major roles and responsibilities for the partners to complete pre-development activities and apply for NPLH and CDBG funds covering pre-development and construction costs, key to the Brunswick Commons project’s ongoing financial feasibility is the award of low-income tax credits. These credits are awarded by the CA Tax Credit Allocation Committee (TCAC) on a bi-annual basis. Application for these credits requires specific documents and agreements. While the approved MOU and Resolutions listed above includes language regarding provision of services, this MOU is specific to the TCAC requirement to provide a detailed description for development and operation of the project, including specific roles and responsibilities for the supportive services offered to the tenants of Brunswick Commons (Attached).

This MOU will be included in the TCAC low-income tax credit application along with a detailed supportive services plan, meeting a TCAC low-income tax credit application requirement. The MOU establishes that the County, through its Behavioral Health Department, will provide designated supportive services to twelve (12) of the forty (40) units. Those twelve units are designated as NPLH units. The MOU also establishes that FHH will provide supportive services for the remaining 28 units designated “homeless housing.” Both the County and FHH will commit to a timeframe of 20 years for the provision of these services, per TCAC requirements. Additionally, per this MOU, the Housing Authority will commit to predevelopment and development services, preparation of funding applications, including applying for Federal Tax Credits from the California Tax Credit Allocation Committee, and the ongoing operation and management of the Brunswick Commons Supportive Housing Project.

**Item Initiated and Approved by:** Mike Dent, Director of Child Support, Housing and Community Services