



# RESOLUTION No. 23-597

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION APPROVING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES CONTRACT BETWEEN THE COUNTY OF NEVADA AND TETRA TECH FOR FEMA HMGP DR-4558-288-088P "COUNTY OF NEVADA LOCAL HAZARD MITIGATION PLAN UPDATE," INCREASING THE NOT TO EXCEED RATE TO \$120,000 AND EXTENDING THE CONTRACT TIMELINE THROUGH AUGUST 31, 2024, AUTHORIZING THE DIRECTOR OF OFFICE OF EMERGENCY SERVICES TO EXECUTE THE CONTRACT AMENDMENT, AND DIRECTING THE AUDITOR-CONTROLLER TO AMEND THE FISCAL YEAR 2023/24 OFFICE OF EMERGENCY SERVICES BUDGET (4/5 AFFIRMATIVE VOTE REQUIRED)**

WHEREAS, the Disaster Mitigation Act of 2000 (DMA 2000) PL-106-390 requires that each Jurisdiction develop a hazard mitigation plan to receive future disaster mitigation funding following a disaster; and

WHEREAS, the Office of Emergency Services, to support compliance with DMA 2000, submitted a grant proposal to the FEMA Hazard Mitigation Grant Program on March 1, 2021. FEMA awarded funds for this project on November 4, 2022 through the grant HMGP DR-4558-288-088P; and

WHEREAS, the purpose of the DMA 2000 requirements is to encourage State and local government to engage in systematic and nationally uniform planning efforts that will result in locally tailored programs and projects that help minimize loss of life, destruction of property, damage to the environment and the total cost of disasters before they occur; and

WHEREAS, on August 8, 2023 the Board approved the contract between the County of Nevada and Tetra Tech for the HMGP DR-4558-288-088P grant, "County of Nevada Local Hazard Mitigation Plan (LHMP) Update" for the term of May 23, 2023 through May 31, 2024 for the maximum amount of \$112,500 through Resolution 23-418; and

WHEREAS, both parties desire to amend the contract to increase the Not to Exceed (NTE) rate from \$112,500 to \$120,000 to allow for the addition of Nevada County Consolidated Fire District (NCCFD) as a Planning Partner to the Local Hazard Mitigation Plan (LHMP) Update; and

WHEREAS, both parties desire to amend the contract to extend the contract timeline from May 31, 2023 to August 31, 2024.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that the County hereby approves Amendment No. 1 to the Professional Services Contract between the County of Nevada and Tetra Tech for the HMGP DR-4558-288-088P "County of Nevada Local Hazard Mitigation Plan Update" increasing the contract not to exceed rate to \$120,000 and extending the contract timeline through August 31, 2024, and authorizes the Director of Office of Emergency Services to execute the contract amendment, and directs the Auditor-Controller to amend the Fiscal Year 2023/24 Office of Emergency Services budget as follows:

Increase:

0101-20702-414-1000      521520      \$7,500

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 5th day of December, 2023, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarthout,  
Susan Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

For  
By: Heidi Hall, Deputy COB

Edward C. Scofield  
Edward C. Scofield, Chair

**AMENDMENT NO. 1 TO PROFESSIONAL SERVICES CONTRACT**  
With TETRA TECH

**THIS AMENDMENT** is executed this 5th day of December, 2023 by and between TETRA TECH, INC. and COUNTY OF NEVADA. Said Amendment will amend the prior contract between the parties related to the Local Hazard Mitigation Plan Rewrite, Scope of Work executed on August 8, 2023 by Resolution No. 23-418.

**WHEREAS**, the parties desire to amend the contract to change payment from “not to exceed one hundred and twelve thousand five hundred dollars (\$112, 500.00)” to “not to exceed one hundred twenty thousand dollars (\$120,000.00)”. This change will account for the \$7,500 increase in the contract amount for the addition of a Planning Partner to the Local Hazard Mitigation Plan; and

**WHEREAS**, the parties desire to amend the contract extend the contract timeline from May 31<sup>st</sup> 2024 to August 31<sup>st</sup> 2024; and

**WHEREAS**, the current scope of work has a Max Annual Price and Max Multi-Year Price of \$112,500 (Page 17 Summary of Material Items) this will be amended to read \$120,000; and

**WHEREAS**, the current scope of work has a contract end date of 31 May 2024 (Page 17 Summary of Material Items) this will be amended to read August 31<sup>st</sup> 2024.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. This Amendment shall be effective as of December 5, 2023.
2. That the not to exceed amount will be changed to read “not to exceed one hundred twenty thousand dollars (\$120,000.00)”
3. That the contract term will be changed to read “May 23<sup>rd</sup> 2023 to August 31<sup>st</sup> 2024.”
4. That in all other respects the prior contract of the parties shall remain in full force and effect except as amended herein.

APPROVED AS TO FORM:  
COUNTY COUNSEL

COUNTY OF NEVADA

By: APPROVED  
By Doug Johnson at 11:31 am, Dec 15, 2023

By: APPROVED  
By Craig Griesbach at 12:51 pm, Dec 15, 2023

Craig Griesbach  
Director, Emergency Services

CONTRACTOR:

By:   
Jonathan Burgiel, Business Unit President  
Tetra Tech, Inc.