



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: July 19, 2016
TO: Board of Supervisors
FROM: Joshua H. Pack, Principal Civil Engineer
SUBJECT: **Annual Report on Transportation Mitigation Fees - Fiscal Year 2014/15**

RECOMMENDATION: Accept the attached report.

FUNDING: Not Applicable.

BACKGROUND: In June 1997, the County adopted a Transportation Mitigation Fee Program to fund transportation improvements made necessary by growth generated from new development. Fees are usually collected at the building permit stage, but are mandatory prior to occupancy.

In 2008, the Nevada County Transportation Commission (NCTC) conducted a major update to the Regional Transportation Mitigation Fee Program (RTMF). At the same time, the County made a major revision of the Local Transportation Mitigation Fee Program (LTMF) in the unincorporated area. The LTMF Program collects fees in two zones; West County and East County. These changes went into effect on September 29, 2008. When collected, RTMF funds are directed to NCTC for disbursement to project sponsors. LTMF East County fees are disbursed to the Town of Truckee through an agreement between the Town and County adopted by the Board via Resolution 04-25 on January 13, 2004.

Government Code 66006 requires the local agency to report:

- a) A description of the type of fee,
- b) the amount of the fee,
- c) the beginning and ending balance,
- d) the amount of fees collected and interest earned,
- e) each public improvement on which the fees were expended,
- f) the date by which construction of the projects will commence,
- g) a description of each interfund transfer and the amount of any refunds, and
- h) the amount of refunds.

Exhibit A provides revenue and expense summaries for the two Transportation Mitigation Fee Zones for Fiscal Year 2014/15. Exhibits B through D show the currently adopted fee schedule and capital improvement plans for both the Regional and Local Fee Programs. Exhibits A through D are intended to satisfy the requirements of Government Code 66006 for the LTMF Program administered by Nevada County. The NCTC administers the RTMF Program. Attached for your information in Exhibit E is the RTMF financial report prepared by the NCTC.

Total Mitigation Fee Program income for Unincorporated Nevada County this past year was \$509,324, including \$361,928 in regional fees. The fees collected this year represent 76 single-family residential permits (compared to 95 in FY 2013/14), and 9 multi-family or second dwelling unit permits (compared to 16 in FY 2013/14).

Nevada County currently has mitigation fee fund balance set aside for two projects. Approximately \$1.54 million in mitigation fees are currently earmarked for Combie corridor improvements. Additionally, \$850,000 million are currently held for the Brunswick Road at Loma Rica Drive intersection project. The Brunswick project was completed in FY 15/16 with the use of federal Highway Safety Improvement Program grant funds and RTMF funds, and no LTMF funds were needed for the project.

County staff is in the process of updating the existing LTMF program. On April 12, 2016, staff provided an update on this process and solicited feedback from the Board of Supervisors and the public. Staff is currently incorporating this feedback into the LTMF and plans to bring an updated LTMF program to the Board in late 2016. The updated LTMF program will likely include recommendations on the reallocation of remaining Brunswick LTMF funds into the LTMF program. This update will also include information on anticipated future deficiencies and new projects that will adequately address those deficiencies.

Please contact me if additional information is required.

Item Initiated by: Joshua H. Pack, Principal Civil Engineer

Approved by: Steve Castleberry, Director of Public Works

SC:JP:cn

Submittal Date: June 28, 2016

Revision Date: