



Trisha Tillotson
Community Development Agency Director

David Garcia
Director of Public Works

NEVADA COUNTY SANITATION DISTRICT NO. 1
BOARD OF DIRECTORS
Board Agenda Memo

MEETING DATE: June 16, 2026

TO: Board of Directors

FROM: David Garcia, Director of Public Works

SUBJECT: Resolution approving Amendment No. 1 to the contract between Nevada County Sanitation District No. 1 and Cranmer Engineering, Inc. for testing of provided samples from wastewater treatment facilities and collection systems to include fiscal year 2026/27 in an amount not to exceed \$80,000, contingent upon the adoption of fiscal year 2026/27 budget (Districts I, II, and IV)

RECOMMENDATION: Approve the attached Resolution.

FUNDING: Funding is for fiscal year 2026/27 and impacts the Nevada County Sanitation District No.1 budget. Funding is provided through each zone that requires testing within the Sanitation District. The contract is contingent upon the adoption of the fiscal year 2026/27 County budget. There is no impact to the General Fund.

BACKGROUND: Nevada County Sanitation District No.1 (District) discharge permits are issued by the Regional Water Quality Control Board and require sampling to verify that permit monitoring requirements are met. The District has contracted with Cranmer Engineering, Inc. to perform these services based on review of requests for quotes for FY 2021/22 (Res. SD 21-004).

Currently, Cranmer Engineering, Inc. is the sole provider identified that can provide wastewater sample testing within monitoring requirements. Out of the area providers cannot meet the competitive prices offered by Cranmer Engineering, Inc.

Since then, contracts with Cranmer Engineering, Inc. were renewed, year over year, for one-year terms (SFS23-007 (Res. SD23-007), PESQ4562, PESS4562). The Board approved Res. SD 25-004, a new contract between Nevada County Sanitation District No. 1 and Cranmer Engineering, Inc., for testing of provided samples from wastewater treatment facilities and collection systems from July 1, 2025 through June 30, 2026. Due to increase in sampling requirements and additional testing needs after storms or other environmental factors, the contract amount has increased from previous years and requires Board approval. The District recommends approval of the contract Amendment No. 1 to extend the contract with Cranmer Engineering, Inc for Fiscal Year 2026/27 for the period of July 1, 2026, through June 30, 2027, in an amount not to exceed \$80,000.

Attachments:

1. Resolution approving Amendment No. 1 to the contract between Nevada County Sanitation District No. 1 and Cranmer Engineering, Inc.
2. Contract renewal contract amendment 2026/27
3. Cranmer Contract 2025/26 - signed

Item Initiated by: Julie Miller, Senior Community Development Technician
Approved by: David Garcia, Director of Public Works