

COUNTY OF NEVADA

DEPARTMENT OF HUMAN RESOURCES

Eric Rood Administrative Center
950 Maidu Avenue
Nevada City, CA 95959
(530) 265-7010
www.mynevadacounty.com

NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: April 14, 2020

TO: Board of Supervisors

FROM: Steven Rose, Director of Human Resources

SUBJECT: Resolution Approving the First Amendment to the Personal Services Contract by and Between Nationwide Retirement Solutions, Inc. and the County of Nevada Pertaining to Administrative Services to the County's 457(b) and 401(a) Plans, Amending the Exhibit "B" Schedule of Charges and Payments to Establish and Maintain a Plan Expense Account and Assessing an Additional Asset Management Charge Against Plan Assets for Administrative Services by County.

RECOMMENDATION: Approve the contract amendment and attached resolution

FUNDING: There is no funding required for this proposal.

BACKGROUND:

On January 28th, 2020, per Resolution 20-027, this Board approved a contract appointing Nationwide as the County's sole administrator of the Deferred Compensation plans (457 and 401a). On the same date, the Board also approved Resolution 20-028, creating a Fiduciary Committee to manage the fiduciary oversight of these plans.

The original Contract and Resolution did not address the creation of a Plan Expense Account or the authority for the Fiduciary Committee to adjust the asset management fee. These fees are to be used to pay for the administrative services incurred by County for reasonable and necessary Plan-related expenses which include, but are not limited to, training, promotion of plan participation, consultation, legal and audit fees, and to review the performance of all service providers engaged in the administration of the Plan.

The County is requesting approval of a First Amendment to the Contract between Nationwide and the County to assess a fee on behalf of the Fiduciary Committee in the amount of 15 basis points or .15% to funding the Plan Expense Account.

Additionally, the County is requesting approval for the Fiduciary Committee to have the authority to adjust the fee assessed to plan participants by up to 10 basis points (upward or downward) based on authorized plan expenses and market conditions to cover administrative

costs, as determined necessary by the Fiduciary Committee. The current fee is 15 basis points or .15% and will serve as the baseline for this authority.

Item Initiated and Approved by: Steven Rose, Director of Human Resources

Submitted Date: March 30, 2020