



## **RESOLUTION No. \_\_\_\_\_**

### **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

**RESOLUTION APPROVING A CONTRACT BETWEEN THE COUNTY OF NEVADA AND JACOBS CUSTOM HOMES, INC., FOR THE ERIC ROOD ADMINISTRATIVE CENTER (ERAC) ELECTIONS, RECORDER AND AUDITOR REMODEL PROJECT IN THE AMOUNT OF \$289,726 PLUS A CONTINGENCY OF \$28,973, FOR A TOTAL CONTRACT AMOUNT OF \$318,699, AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE THE CONTRACT, AND AMENDING THE FISCAL YEAR 2015-16 CAPITAL FACILITIES BUDGET**

WHEREAS, construction documents were prepared and approved through Resolution 15-435 for the project known as the ERAC Elections, Recorder and Auditor Remodel; and

WHEREAS, sealed bids were solicited and five timely bids for this project were received and opened on September 29, 2015; and

WHEREAS, the lowest responsive and responsible bid was from Jacobs Custom Homes, Inc., of Cedar Ridge, with a bid in the amount of \$289,726; and

WHEREAS, the contract will be in the bid amount of \$289,726 plus a 10% contingency of \$28,973 for a maximum contract amount of \$318,699; and

WHEREAS, funding for this project will be paid out of the FY2015-16 Capital Facilities budget; per the Memorandum of Understanding enacted during the 2015-16 budget process between the Clerk-Recorder/Registrar of Voters and the County Executive Office, the share of cost of this project to the Clerk-Recorder and Election Offices will be offset by other reduced costs in those offices.

NOW, THEREFORE, BE IT RESOLVED that the Nevada County Board of Supervisors hereby directs that:

1. The contract for the ERAC Elections, Recorder and Auditor Remodel Project located at 950 Maidu Avenue, Nevada City, California, in the amount of \$289,726 plus a contingency of \$28,973 for a total contract amount of \$318,699 be awarded to Jacobs Custom Homes, Inc., PO Box 501, Cedar Ridge, California, 95924.
2. The Board approves and the Board Chair is authorized to execute a Nevada County standard public works contract on behalf of Nevada County with Jacobs Custom Homes, Inc., upon receipt, approval, and acceptance of the certificates of insurance and bonds.

3. The Purchasing Agent is authorized to execute change orders pursuant to Article IX of the Contract, up to the total contingency amount of \$28,973.
4. Contractor shall commence the work 10 days after mailing of written notice to proceed by County. All work shall be completed and ready for acceptance on or before 90 days of the mailing of the Notice to Proceed.
5. The Auditor-Controller is directed to release \$318,698 from the Capital Facilities assignment of the General Fund, and amend the FY2015-16 Capital Facilities budgets as follows.

Increase:

0101-10801-416-1000 521000	\$318,698
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6. The Auditor-Controller is directed to encumber the contract in the amount of \$318,698 in the Fiscal Year 2015-2016 Capital Facilities budget 0101-10801-416-1000/521000.