

# COUNTY OF NEVADA

## STATE OF CALIFORNIA

*Chair Heidi Hall, District I*

*Supervisor Robb Tucker, District II*

*Vice Chair Lisa Swarthout, District III*

*Supervisor Susan Hoek, District IV*

*Supervisor Hardy Bullock, District V*

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*Tine Mathiasen, Chief Deputy Clerk of the Board*

*Alison Lehman, County Executive Officer*

*Katharine L. Elliott, County Counsel*



## BOARD OF SUPERVISORS

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## SUMMARY MINUTES - Draft

Date	Time	Location
Tuesday, June 10, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

### Budget

### SPECIAL MEETING: 9:00 AM

*Rollcall*

*The following Supervisors present:*

*Heidi Hall, 1st District*

*Robb Tucker, 2nd District*

*Lisa Swarthout, 3rd District*

*Susan Hoek, 4th District*

*Hardy Bullock, 5th District*

### STANDING ORDERS:

Chair Hall called the meeting to order at 9:00 a.m.

The Pledge of Allegiance was held.

No corrections or deletions to agenda were reported.

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**SCHEDULED ITEM: 9:00 AM Alison Lehman, County Executive Officer**

1. [SR 25-0356](#) Public hearing for the purpose of hearing written and oral comments from the public concerning the proposed Final Budget for Fiscal Year 2025-2026, totaling approximately \$415,450,064

- Proposed budget presentation.
- Receive public comment.
- Supervisors have option to pull individual budget units for further discussion.

**Recommended Action:**

- [SR 25-0357](#) Motion of intent to adopt the proposed Final Budget for Fiscal Year 2025-2026

- Review individual budget units selected for further discussion (if applicable)

ACTION TAKEN: Alison Lehman, County Executive Officer, opened the public hearing and introduced Erin Mettler, Deputy County Executive Officer/Chief Fiscal Officer who provided a presentation on the proposed final budget for fiscal year 2025/26.

Board questions and comments ensued.

Staff provided further information.

Chair Hall provided the opportunity for public comment. Public comments were received.

**MOTION: Motion of Intent made by Supervisor Bullock, seconded by Supervisor Swarthout, to adopt the proposed Final Budget for Fiscal Year 2025-2026, totaling approximately \$415,450,064, with the changes discussed to be made to the Executive Statement. On a roll call vote, the motion of intent passed unanimously.**

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**SCHEDULED ITEM: 10:30 AM Erin Mettler, Deputy County Executive Officer/Chief Fiscal Officer**

**Special meeting of the Board of Directors of the Nevada County Sanitation District No. 1.**

**Call the meeting to order:**

ACTION TAKEN: Chair Hall recessed the meeting of the Nevada County Board of Supervisors and convened as the Nevada County Sanitation District No. 1 Board of Directors.

All Directors present.

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2. [SR 25-0358](#) Public hearing to consider oral and written comments concerning the proposed Final Budget for Fiscal Year 2025-2026 for Nevada County Sanitation District No. 1 Zones 1-12 totaling \$14,303,976. (No rate increases proposed beyond voter approved rates)

- The Nevada County Sanitation District No. 1 Labor, Shared Operation, Maintenance, Risk Management Reserve, Capital Acquisition and Improvement Budget; and
- Operation, Maintenance, Capital Acquisition and Improvement Budgets, Sewer Service, and Standby Charges for Lake Wildwood, Zone 1; Lake of the Pines, Zone 2; North San Juan, Zone 4; Gold Creek, Zone 5; Penn Valley, Zone 6; Mountain Lakes Estates, Zone 7; Cascade Shores, Zone 8; Eden Ranch, Zone 9; Higgins Village, Zone 11; and Valley Oak Court, Zone 12.

Recommended Action:

- [SR 25-0359](#) Motion of intent to adopt the Nevada County Sanitation District No. 1 budget totaling \$14,303,976

**Public comment received.**

ACTION TAKEN: Chair Hall opened the public hearing. Erin Mettler, Deputy County Executive Officer, Trisha Tillotson, Community Development Director, and Brad Torres, Waste Water Operations Manager, provided a presentation for the Nevada County Sanitation District No. 1 2025/26 budget for Zones 1-12.

Board questions and comments ensued.

Staff provided further information.

Chair Hall provided the opportunity for public comment. No public comment was received.

**MOTION: Motion of Intent made by Director Hoek, seconded by Director Swarthout, to adopt the Nevada County Sanitation District No. 1 budget, totaling \$14,303,976. On a roll call vote the motion of intent passed unanimously.**

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**Sanitation District Adjournment:**

ACTION TAKEN: Chair Hall adjourned the meeting of the Nevada County Sanitation District No. 1 Board of Directors and reconvened as the Nevada County Board of Supervisors.

All Supervisors present.

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**SCHEDULED ITEM: 10:45 AM Erin Mettler, Deputy County Executive Officer/Chief Fiscal Officer**

3. [SR 25-0360](#) Public hearing to establish a revised Consolidated User Fee Schedule for County departments. The proposed update will affect user fees related to the cost of providing certain individual services and reflect changes in the cost to provide covered services, including the cost of labor, materials and overhead

**Recommended Action:**

ACTION TAKEN: Erin Mettler, Deputy County Executive Officer/Chief Fiscal Officer, introduced Barry Anderson, Management Analyst, and Alicia Chaturvedula, Chief Fiscal/Administrative Officer.

Staff provided a presentation regarding the 2025/26 Consolidated User Fee Schedule and the proposed Consumer Price Index (CPI) adjustment recommended update, which is 2.87% for fiscal year 2025/26. Staff reported that regarding the traffic mitigation fees the recommendation is no inflationary adjustment for the fiscal year 2025/26.

Board questions and comments ensued.

Staff provided further information. Matt Kelley, Director of Code and Cannabis Compliance also provided additional information.

Chair Hall provided the opportunity for public comment. No public comment was received.

ACTION TAKEN: Supervisor Bullock made a motion to keep the fees presented with a reduction on the Title 25 fee to under \$1,000.00 and request that staff come back with a new metric one year from today.

Alison Lehman, County Executive Officer, provided options for the Board's motion today.

No second was offered, therefore the motion was rescinded.

Board discussion ensued.

George Schurek, Building Director, provided information on the number of Title 25 applicants and the application of the fee for new construction.

- [SR 25-0361](#) Resolution to establish a revised Consolidated User Fee Schedule for County departments, and rescinding Resolution 24-298 as amended

**Public comment received.**

Enactment No: 25-318

**MOTION: Motion made by Supervisor Swarthout to adopt the fee study, as is, removing the Title 25 fee, to bring it back at a July meeting with more clarification and more understanding of what a reduced cost would be, seconded by Supervisor Bullock to adopt Resolution 25-318. On a rollcall vote the motion passed unanimously.**

[SR 25-1774](#)

Resolution to approve no inflationary adjustment for the Fiscal Year 2025-2026 Local Traffic Mitigation Fees and Regional Transportation Mitigation Fees - All Districts

**Public comment received.**

Enactment No: 25-319

**MOTION: Motion made by Supervisor Swarthout, seconded by Supervisor Hoek. To adopt Resolution 25-319. On a rollcall vote the motion passed unanimously.**

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**ADJOURNMENT:**

ACTION TAKEN: Chair Hall adjourned the meeting.

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Signature and Attestation

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Heidi Hall, Chair

ATTEST:

By:

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Claire Swanson, Deputy Clerk to the Board