



**NEVADA
COUNTY**
CALIFORNIA

Health and Human Services Agency

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DEPARTMENT OF SOCIAL SERVICES

NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: June 16, 2026

TO: Board of Supervisors

FROM: Rachel Peña, Social Services Director

SUBJECT: Resolution approving execution of a renewal contract with Nevada-Sierra Connecting Point Public Authority (In-Home Supportive Services), related to In-Home Supportive Services Provider Enrollment and Timesheet Processing, in the maximum amount of \$229,273, for the term of July 1, 2026, through June 30, 2027.

RECOMMENDATION: Approve the attached Resolution.

FUNDING: The Public Authority, as operated by Connecting Point, and In-Home Supportive Services (IHSS) are mandated services. Contract services are supported by State and County Realignment funds. Services were planned for in the Department's FY 2025/26 budget and there are no county general fund dollars required in the Agreement.

BACKGROUND: Before the Board is a renewal contract with Connecting Point for services related to IHSS Provider enrollment, payroll, and timesheet activities. Under this contract, Connecting Point ensures all existing and prospective in-home supportive services providers submit to fingerprint imaging and undergo a criminal background check by the Department of Justice as a condition of IHSS enrollment process. The Public Authority ensures that all IHSS providers comply with all state regulations and is responsible for assisting the IHSS providers with enrollment into the IHSS program, provide education and assistance with timesheets, and all payroll activities. The Public Authority also manages provider overtime violations and processes all grievances and requests for appeals per State direction for those who go over their allotted overtime cap.

These activities include: Live Scan, documentation, state-required orientation, record keeping of the providers, new provider enrollment, existing provider's re-enrollments, fingerprinting of providers, receiving and storing results of Live Scans, copying and storing ID of all providers as well as handling all forms, including W-4s and payroll activities such as lost warrants, replacement timesheets, and provides assistance via the telephone and computer.

It is recommended that the Board approve this renewal contract, which will ensure that recipients continue to receive needed in-home care.

Approved by: Rachel Peña, LCSW Director of Social Services