



Information and General Services Agency

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Information Systems
Geographic Information Systems
Cable Television
Central Services

Facilities Management
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Public Library

NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: November 18, 2025

TO: Board of Supervisors

FROM: Justin Drinkwater, Director of Facilities

SUBJECT: Resolution approving a License Agreement with Pacific Gas and Electric Company (PG&E) for use of the Madelyn Helling Library Gene Albaugh Community Room as a community resource center and staging area and authorizing the Director of Facilities to sign the Agreement (Facilities Management)

RECOMMENDATION: Adopt the Resolution.

FUNDING: Revenue will be received into the Library budget. A budget amendment is not needed at this time and there is no impact on the General Fund.

BACKGROUND: On June 9, 2020, through Resolution No. 20-199, the Board approved a License Agreement with Pacific Gas & Electric Company (PG&E) for use of a community resources center and staging area during an emergency event defined as a Public Safety Power Shutoff events and through Resolution No. 22-585 expanded "Emergency Event" to include events -- natural or human-caused -- that require an emergency response to protect life or property.

This License Agreement supports the County's 2025 Board Objectives for Emergency Preparedness and Community Safety by providing a Community Resource Center to support residents during emergency events, and Pacific Gas and Electric Company (PG&E) requires a location to operate a Community Resource Center to provide services such as water, snacks, and phone charging for customers during County or City-designated emergency events, including Public Safety Power Shutoff (PSPS) events, wildfires, earthquakes, or other significant incidents

The License Agreement extends the partnership for PG&E's use of the Gene Albaugh Community Room and designated exterior areas for emergency operations, including the installation of a portable generator, thereby benefiting the public by enhancing community resilience and emergency response capabilities. The renewed License Agreement provides for a license fee of five hundred dollars (\$500) per day for each Use

Day, reflecting the public benefit of providing a Community Resource Center while accounting for operational costs. PG&E will be responsible for all costs associated with its activities, including staffing, security, and generator maintenance, while the County will provide janitorial services during Use Days, covered by the license fee, with the license term from December 31, 2025 to December 30, 2030, for a period of five (5) years.

Item Initiated by: Lisa McDermot, IGS Administrative Services Officer

Approved by: Justin Drinkwater, Director of Facilities