

THE NUTRITION EDUCATION AND OBESITY PREVENTION PROGRAM

Awarded By

THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, hereinafter “Department”

TO

Nevada County Public Health Department, hereinafter “Grantee”

**Implementing the project, “Supplemental Nutrition Assistance Program - Education,”
hereinafter “Project”**

GRANT AGREEMENT NUMBER 16-10170

The Department awards this Grant and the Grantee accepts and agrees to use the Grant funds as follows:

AUTHORITY: The Department has authority to grant funds for the Project under Health and Safety Code, Section 131085(a)(b).

PURPOSE: The Department shall provide a grant to and for the benefit of the Grantee; the purpose of the Grant is to provide SNAP-Ed allowable nutrition education and obesity prevention activities and interventions for low-income Californians. The focus of SNAP-Ed is health promotion to help the SNAP-Ed target audience establish healthy eating habits and a physically active lifestyle and for primary prevention of diseases to help the target audience who have risk factors for nutrition related chronic diseases, such as obesity, prevent and postpone the onset of disease by establishing healthier eating habits and being more physically active. The CDPH authority for these contracts is vested in the Federal-Healthy Hunger-Free Kids Act of 2010 (Public Law 111-296), Section 241, enacted on December 10, 2010, which established the Nutrition Education and Obesity Prevention Grant Program for eligible low-income individuals.

GRANT AMOUNT: The maximum amount payable under this Grant shall not exceed Eight Hundred Twenty-five Thousand dollars \$825,000.

TERM OF GRANT: The term of the Grant shall begin on October 1, 2016, or upon approval of this grant, and terminates on September 30, 2019. No funds may be requested or invoiced for work performed or costs incurred after September 30, 2019.

PROJECT REPRESENTATIVES. The Project Representatives during the term of this Grant will be:

Department: California Department of Public Health, Nutrition Education and Obesity Prevention Branch	Grantee: Nevada County Public Health Department
Lila Shelton, Project Officer	Jill Blake
Address: 1616 Capitol Avenue Sacramento, CA 95814	Address: 500 Crown Point Circle, Suite 110, Grass Valley, CA 95945
Phone: 916-552-9853	Phone: 530-265-1732
Fax: Not Applicable	Fax: Not Applicable
E-mail: lila.shelton@cdph.ca.gov	E-mail: jill.blake@co.nevada.ca.us

Direct all inquiries to:

Department: California Department of Public Health, Nutrition Education and Obesity Prevention Branch	Grantee: Nevada County Public Health Department
Attention: Shelly Cater, Grant Manager	Liz Matson
Address: 1616 Capitol Avenue Sacramento, CA 95814	Address: 500 Crown Point Circle, Suite 110, Grass Valley, CA 95945
Phone: 916-449-5446	Phone: 530-265-1717
Fax: Not Applicable	Fax: Not Applicable
E-mail: shelly.cater@cdph.ca.gov	E-mail: liz.matson@co.nevada.ca.gov

Either party may change its Project Representative upon written notice to the other party.

STANDARD PROVISIONS. The following exhibits are attached and made a part of this Grant by this reference:

- Exhibit A GRANT APPLICATION
The Grant Application provides the description of the project and associated cost.
- Exhibit B BUDGET DETAIL AND PAYMENT PROVISIONS
- Exhibit C STANDARD GRANT CONDITIONS
- Exhibit D REQUEST FOR APPLICATION*
Including all the requirements and Attachments contained therein
***Incorporated by reference and located:**
<http://www.cdph.ca.gov/programs/NEOPB/Pages/SNAP-EdFundingApplicationGuidanceFFY2017-2019.aspx>
- Exhibit E ADDITIONAL PROVISIONS
- Exhibit F FEDERAL TERMS AND CONDITIONS |

GRANTEE REPRESENTATIONS: The Grantee(s) accept all terms, provisions, and conditions of this grant, including those stated in the Exhibits incorporated by reference above. The Grantee(s) shall fulfill all assurances and commitments made in the application, declarations, other accompanying documents, and written communications (e.g., e-mail, correspondence) filed in support of the request for grant funding. The Grantee(s) shall comply with and require its contractors and subcontractors to comply with all applicable laws, policies, and regulations.

IN WITNESS THEREOF, the parties have executed this Grant on the dates set forth below.

Executed By:

Date: _____

Jill Blake, Director
Nevada County Public Health Department |
500 Crown Point Circle, Suite 110, Grass Valley,
CA 95945

Date: _____

Angela Salas, Chief
Contracts and Purchasing Services Section |
California Department of Public Health
1616 Capitol Avenue, Sacramento, CA 95814

Nutrition Education and Obesity Prevention Branch
Local Implementing Agency SNAP-Ed Funding Application
FFY 2017 – FFY 2019 (October 1, 2016 – September 30, 2019)

Exhibit A1

Letter of Intent

DUE DATE: October 30, 2015

Send this form by fax or scan and e-mail to:

Fax: (916) 449-5414

Email: neopbfiscalrequest@cdph.ca.gov

To: Melissa Relles, Chief
 Contract Operations Section
 Nutrition Education and Obesity Prevention Branch
 California Department of Public Health

Please complete the fields below for your Agency:

Project Representative:	Jill Blake
Title:	Interim Director
Agency:	Nevada County Public Health Department
Address:	500 Crown Point Circle, Suite 110, Grass Valley, CA 95945
Telephone:	530-265-1732
Email:	jill.blake@co.nevada.ca.us


Please check the appropriate box that applies to your Agency:

1.	Our Agency intends to participate in the SNAP-Ed program for FFY 2017 - FFY 2019.	<input checked="" type="checkbox"/>
2.	Our Agency intends to participate in the SNAP-Ed program for FFY 2017 – FFY 2019 and designate the following Agency to participate on our behalf:	<input type="checkbox"/>
3.	Our Agency does not intend to participate in the SNAP-Ed program for FFY 2017 – FFY 2019.	<input type="checkbox"/>
4.	Other, please explain:	<input type="checkbox"/>

Please complete the fields below in order to expedite processing of your State Contract:

1.	Does your Agency require a board resolution for a new contract?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
2.	When are your scheduled board meeting dates between May and September 2016?	The calendar is TBD
3.	Does your Agency require the contract be in hand to get on the Agenda?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
4.	When do you need the contract? (i.e. two weeks before, one month before, etc.)	One month before

By signing below, your Agency agrees to prepare the required contract documents for this funding application.

 Signature of Project Director or Designee	10/13/15 Date
JILL BLAKE Printed Name	10/13/15 INTERIM DIRECTOR Title

**Nutrition Education and Obesity Prevention Branch
Grantee Information Form**

Organization	This is the information that will appear on your grant agreement cover.	
	Federal Tax ID #	94-6000526 Grant # 16-10170
	Name	Nevada County Public Health Department
	Mailing Address	500 Crown Point Circle, Suite 110, Grass Valley CA 95945
	Street Address (If Different)	
	County	Nevada
	Phone	530 470 2415 Fax 530 271 0837
Website	www.mynevadacounty.com	
Grant Signatory	The <i>Grant Signatory</i> has authority to sign the grant agreement cover.	
	Name	Jill Blake
	Title	Director, Department of Public Health
	If address(es) are the same as the organization above, just check this box and go to Phone <input checked="" type="checkbox"/>	
	Mailing Address	
	Street Address (If Different)	
	Phone	530-265-1732 Fax 530 271 0837
Email	Jill.blake@co.nevada.ca.us	
Project Director	The <i>Project Director</i> is responsible for all of the day-to-day activities of project implementation and for seeing that all grant requirements are met. This person will be in contact with NEOPB staff, will receive all programmatic, budgetary, and accounting mail for the project and will be responsible for the proper dissemination of program information.	
	Name	Liz Matson
	Title	Program Manager
	If address(es) are the same as the organization above, just check this box and go to Phone <input checked="" type="checkbox"/>	
	Mailing Address	
	Street Address (If Different)	
	Phone	530-265-1717 Fax 530 271 0837
Email	Liz.matson@co.nevada.ca.us	

**Nutrition Education and Obesity Prevention Branch
Grantee Information Form**

Payment Receiver	All payments are sent to the attention of this person at the designated address.	
	Name	<u>Nevada County Public Health Department</u>
	Title	<u>Accounting</u>
	<i>If address(es) are the same as the organization above, just check this box and go to Phone</i> <input checked="" type="checkbox"/>	
	Mailing Address	_____
	Street Address (If Different)	_____
	Phone	<u>530-470-2415</u> Fax <u>530 271 0837</u>
Email	<u>James.kraywinkel@co.nevada.ca.us</u>	
Fiscal Reporter	The <i>Fiscal Reporter</i> prepares invoices, maintains fiscal documentation and serves as the primary contact for all related questions.	
	Name	<u>James Kraywinkel</u>
	Title	<u>Accountant</u>
	<i>If address(es) are the same as the organization above, just check this box and go to Phone</i> <input checked="" type="checkbox"/>	
	Mailing Address	_____
	Street Address (If Different)	_____
	Phone	<u>530-470-2415</u> Fax <u>530 271 0837</u>
Email	<u>James.kraywinkel@co.nevada.ca.us</u>	
Fiscal Signatory	The <i>Fiscal Signatory</i> has signature authority for invoices and all fiscal documentation reports.	
	Name	<u>Suzanne Doyle</u>
	Title	<u>Administrative Services Officer, Health and Human Services</u>
	<i>If address(es) are the same as the organization above, just check this box and go to Phone</i> <input checked="" type="checkbox"/>	
	Mailing Address	_____
	Street Address (If Different)	_____
	Phone	<u>530-265-1401</u> Fax <u>530 271 0837</u>
Email	<u>Suzanne.doyle@co.nevada.ca.us</u>	
Districts	List the all <i>numbers</i> that your organization is under.	
		Number
	Assembly	<u>1st</u>
	Senate	<u>1st</u>
	Congressional	<u>1st and 4th</u>

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year
Integrated Work Plan
FFY 2017–2019

County Name: Nevada County

SECTION A: OVERVIEW

1. SNAP-Ed Implementing Agency (counterpart local agency) Names

	California Department of Social Services: CDSS: (County Welfare Departments: CWD)
x	University of California: UC CalFresh UCCE: (UC Cooperative Extension: UCCE)
x	California Department of Public Health: CDPH: (Local Health Department: LHD)
x	California Department of Aging: CDA: (Area Agency on Aging: AAA)
	Catholic Charities of California: CCC: (Catholic Charities of California: CCC)

2. State Level Goals and Objectives

Overall State Level Goal and Focus

The California SNAP-Ed goal is to improve the likelihood that persons eligible for SNAP-Ed will make healthy food and physical activity choices within a limited budget consistent with the current *Dietary Guidelines for Americans* and *Physical Activity Guidelines for Americans*.

California SNAP-Ed focuses on preventing nutrition and activity-related chronic diseases and improving food security among persons eligible for SNAP-Ed by:

- Providing information and education to promote food resource management, healthy eating, and a physically active lifestyle, and
- Creating supportive food and activity environments in collaboration with community partners in order to make healthy choices easier where people eat, live, learn, work, play, and shop.

Behavioral Outcomes

Goal 1: Increase Consumption of Healthy Foods and Beverages and Decrease Consumption of Unhealthy Foods and Beverages

- **Objective 1a:** Annually improve the dietary quality of meals and snacks consumed by the SNAP-Ed eligible population consistent with the current *Dietary Guidelines for Americans*.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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- **Objective 1b:** Annually increase consumption of fruits and vegetables among the SNAP-Ed eligible population.
- **Objective 1c:** Annually decrease consumption of added sugar from food and beverages among the SNAP-Ed eligible population.

Goal 2: Increase Physical Activity

- **Objective 2:** Annually increase physical activity among the SNAP-Ed eligible population consistent with the current *Physical Activity Guidelines for Americans*.

Goal 3: Improve Food Resource Management

- **Objective 3a:** Annually improve resource management behaviors^[1] among the SNAP-Ed eligible population.
- **Objective 3b:** Annually increase food security^[2] among the SNAP-Ed eligible population.

Physical & Social Environment Outcomes

Goal 4: Increase access to and/or appeal^[3] of healthy dietary choices and decrease access to and/or appeal of unhealthy dietary choices where people eat, live, learn, work, play, or shop.

- **Objective 4a:** Annually improve^[4] food environments at SNAP-Ed eligible sites.
- **Objective 4b:** Annually improve the proportion of healthy to unhealthy food environments in SNAP-Ed eligible communities.

Goal 5: Increase access to and/or appeal^[3] of physical activity opportunities for SNAP-Ed eligible populations.

- **Objective 5a:** Annually improve^[4] environments and opportunities for physical activity at SNAP-Ed eligible sites.
- **Objective 5b:** Annually increase physical activity opportunities and improved environments community-wide in SNAP-Ed eligible communities.

¹ Behaviors, such as reading labels, shopping with a list and comparing prices to maximize use of limited resources to support a healthy diet.

² Defined as not running out of food at the end of the month.

³ Defined as availability, affordability, appropriateness to priority population, variety, quality, and marketing strategies such as placement, point of decision prompts, healthy defaults, and promotion.

⁴ Defined as a combination of introducing healthy changes at new sites and deepening or maintaining changes at existing sites.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

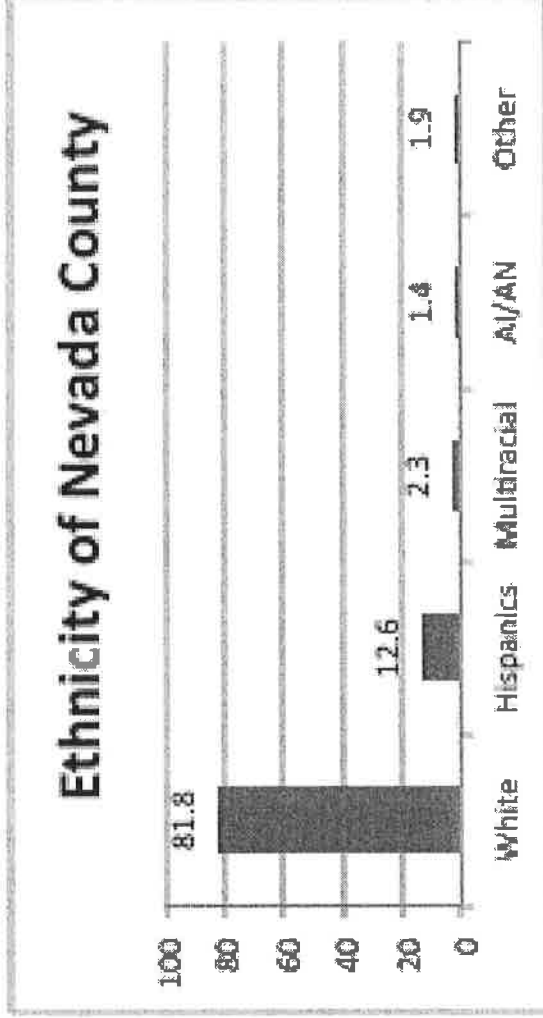
Three-Year
Integrated Work Plan
FFY 2017–2019**3. Jurisdiction Description**

Established at the height of the Gold Rush in 1851, Nevada County still sparkles. Its colorful past is reflected in the historic towns, rustic buildings and local characters. Since that time Nevada County has prospered from a mining community into a diverse and thriving environment to live, work and play. The County is comprised of three unique historic towns, Truckee, Grass Valley, and Nevada City. The towns are home to about 32% of the county's population with the remaining 68% of residents living in outlying regions. Nevada County is considered rural, spanning 957 square miles of the foothills and the Sierra Nevada mountains, the 36th most populated county and the 15th smallest county in California.

The county population is roughly 99,000 people (U.S Census Bureau, 2014). When we break down our population, we know that 24,884 or 25.5% of the population comprise the SNAP-Ed eligible demographics and 7,675 are receiving CalFresh benefits. Twelve percent of the population is living below the federal poverty level and the overall food insecurity rate is 14.8%, with 23.5% of this subset population being children and 4.42% seniors. Caucasians are the overwhelmingly predominant race in Nevada County, with 81.8% identified as White-non Hispanic, 12.6% Hispanic, 2.3% Multiracial, and 1.4% American Indian/Alaska Natives, and less than 1% Asians. The primary languages spoken in the community are English and Spanish.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year
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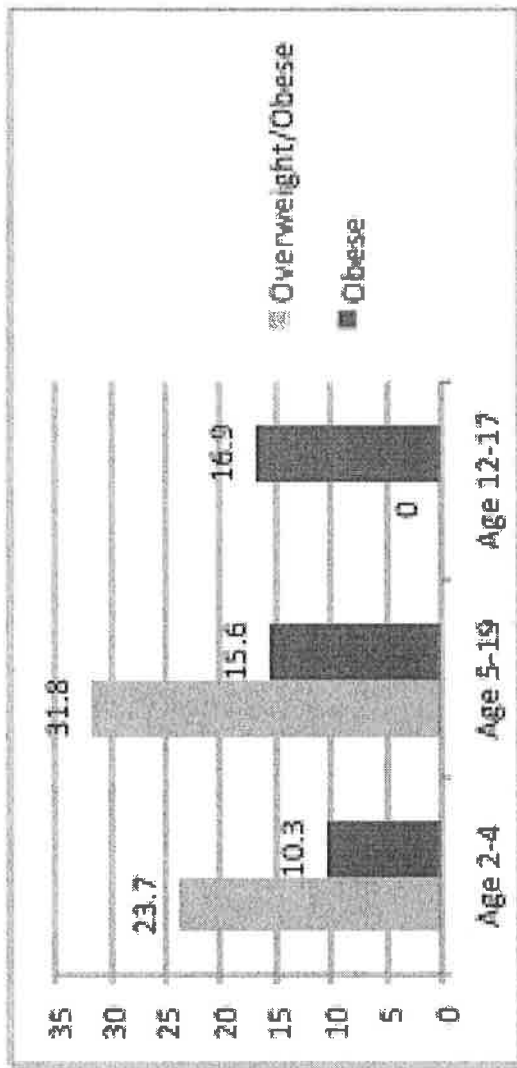
Fifteen out of 44 Western County schools meet the SNAP-Ed guidelines with at least 50% of students qualifying for a free or reduced-price meal (FRPM). We also have nine other qualifying school related sites - state preschools, Head Start & afterschool programs as well as one non-profit child care resource and referral agency that serves early childhood professionals serving families in need of subsidized care. Schools in Eastern County are under the jurisdiction of the Placer County School District and thus outside our program purview.

Twenty four percent of SNAP-Ed children between the ages of two and four years are not in a "healthy weight zone," and 31.8% of five to 19 year olds also fall into this category. Nevada County SNAP-Ed 2015 profile data show that only 26.9% of youth ages 2 - 17 are physically active for at least one hour per day; however, when we look at a subset of this population, 57% of children ages 2 - 11 are physically active for at least one hour per day. While this is an improvement, it still reflects that 43% of our youngest children are not active. Seventy-three percent of children and teens have a park or open space within walking distance and there are 21 recreational facilities per 100,000 residents. Forty-seven percent of children/teens are reported to consume fast food one or more times in a week, and 63% of children ages 2 - 17 consumed two or more servings of fruits and vegetables per day. According to SNAP-Ed Nevada County 2014 Profile data, 37% of children and teens consume one or more sugar-sweetened beverage per day.

Rate of Overweight/Obese Children in Nevada County

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

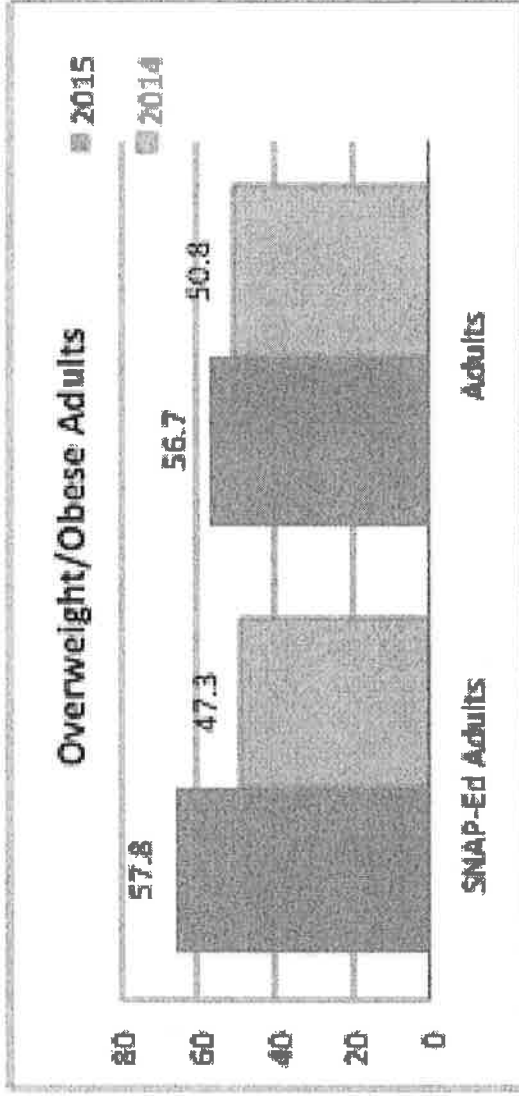
Three-Year
Integrated Work Plan
FFY 2017-2019



SNAP-Ed adults who are considered overweight/obese reached 57.8% in 2015 – a jump of 10.5 percentage points from 2014. It is difficult to determine why this steep increase occurred, and because this is a combined measurement, we are unclear as to whether there was a jump in adults who are overweight or adults who are obese. Thirty-two percent of adults engaged in walking in the past week, 36% of adults ate fruits and vegetables three or more times the previous day (2014 SNAP-Ed Profile), 56.3% consumed fast food (2015 SNAP-Ed Profile) while 35% consumed one or more sugar-sweetened beverage per day.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

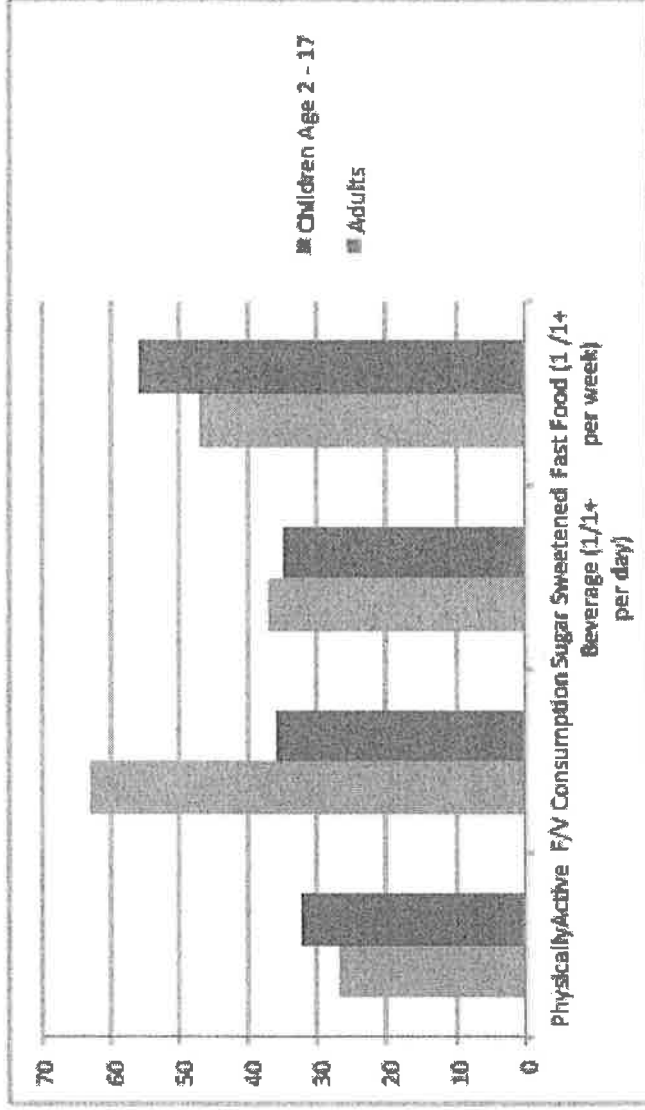
Three-Year
Integrated Work Plan
FFY 2017-2019



Summary of Adult/Children's Physical Activity and Consumption Behaviors

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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Fifteen percent of all residents live in a “food desert,” being 10+ miles from a supermarket or other source of fresh food (USDA, 2010). Local residents and area experts also identify “that accessing healthy foods may be an issue due to affordability and difficulty of getting to and from markets” (Sierra Nevada Memorial Hospital Community Health Needs Assessment, 2013). Five percent of our low-income population has limited access to healthy foods, compared to three percent statewide (Robert Wood Johnson Foundation, County Health Rankings, 2013).

4. Community Assessment

To guide program planning we researched and analyzed data, studies, and field surveys. Our findings were layered that upon what we have already accomplished in the community and PSE strategies currently in progress.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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The list of documents used to inform our objectives and activities include:

- 2009 & 2012 Agency on Aging\Area 4 (AAA4) Needs Assessment
- 2014 Jama Pediatrics, Protective Effects of Parental Monitoring of Children’s Media Use
- 2014 SNAP-Ed County Profile
- 2015 SNAP-ED County Profile
- 2015 County Health Rankings
- 2015 Farmers Market Report on EBT / Market Match Program
- 2015/16 data from Local Food Pantries
- 2015 Nutrition & Physical Activity Class Surveys
- 2015 Teacher Observation Tool Results
- 2015 Youth Tasting Tool Results
- 2016 Research: Cigarette Smoking Among Socioeconomically Disadvantaged Young Adults in Association with Food Insecurity & Other Factors
- 2016 Survey of Food Pantry Clients in Nevada County
- 2016 Nevada County Community Health Assessment (CHA)

The Community Health Assessment (CHA) provides a broad perspective of the top health issues facing Nevada County. The CHA explores the physical health of our community as well as factors that contribute to our community’s overall health and wellness. The issues identified through data, community and partner surveys, and community outreach sessions are: Chronic Disease, Mental Health, Substance Abuse and Gaps in the Safety Net. These challenges directly affect the SNAP-Ed population we serve and our multi-level intervention plan supports a healthier environment where nutrition overlaps with these issues.

- We are approaching gaps in the safety net with direct and indirect education as well as with environmental and policy supports.
 - The LHD is working on a residential community garden at a senior living housing development to increase food security. The LHD is working on a residential community garden at a senior living housing development to increase food security. To further address food security, staff will be working with the local food pantries to investigate the feasibility of establishing a satellite food distribution site in a location where seniors are living.
 - Between 2014 and 2015, our SNAP-Ed Profile data on food insecurity for children went up almost three percent points. One effort CNAP partners will undertake is to promote the summer meal programs.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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- Continued collaboration between partners will occur to promote the farmers market voucher programs offered to CalFresh clients. One market reported a 50% increase in EBT usage, and during last market season it went up again by 18%.
- Food insecure households are at risk for poor health including higher incidents of being overweight/obese and chronic diseases such as diabetes and high blood pressure. SNAP-Ed funds will be used to reach people living in poverty through direct and indirect education, and environmental and policy supports. We will be targeting adults in a variety of settings including job training sites, health clinics, and indirectly through our nutrition food policy work at food pantries.
- LHD is planning to work more closely with the Behavioral Health (BH) Department to create healthier environments where their clients live, or frequent. Our focus on this audience has been minimal in the past and will become more of a focal point in the upcoming grant cycle. We know from experience and conversations that qualifying residential care facilities would greatly benefit from multi-level interventions.

In 2009 and 2012 AAA4 conducted needs assessments to determine what types of services were needed most by adults 60 years of age and older, and family caregivers in the seven county planning and services area (PSA). The most striking difference between the 2009 and 2012 Senior Needs assessments is the elevation of food as a major concern. In the prior study, "Having enough food to eat" ranked last (22nd overall); in a follow-up assessment in 2012, it ranked 6th. This was a topic of discussion in Town Hall meetings and in the Senior Information & Assistance Program data. There are several recession-related reasons for this trend, including shortages of surplus food for homeless seniors, shortages of food commodities for low-income seniors and increasing waiting lists for AAA-funded home-delivered meals. In addition to access to food, AAA4 and its partners are aware of the incidence of chronic disease and poor physical health of many older adults. Consequently, local intervention strategies will include curriculum focused on increasing access to and consumption of fruits and vegetables as well as encouragement of physical activity in the senior SNAP eligible community.

In our community we have a very strong nutrition education program built around the schools, with two LIA's and one non-profit organization committed to making sure children have a healthier start in life. When we analyzed our work in this sector, we found areas to improve upon to create an even more comprehensive approach to reaching students during the day, afterschool and at preschools. Field data gathered by UC CalFresh and the LHD shows that direct and indirect education are having a positive impact on student behavior. This fuels our drive to continue to offer direct and indirect education - we want to keep this trend going and nurture the student population as they move through the system. Expansion of the programs includes:

- Increasing our coordination of messaging and choosing community health improvement themes of bolster the frequency of exposure
- Emphasizing physical activity with classroom time devoted to this message of increased movement

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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- Offering Harvest of the Month (HOTM) tastings to children participating in Early Childhood Education programs
- Adding a limited screen time component
- Providing technical assistance to facilitate bringing more fresh local food to school lunches

Recently a local food pantry Nutrition Policy Committee (NPC) surveyed clients on their food use and preferences, of which was considered in the development of a nutrition policy. Annually the NPC will evaluate the policy and continue to work closely with other committees to direct long term planning to provide more healthful foods to clients. The LHD actively participates in the NPC and will actively support policy implementation by offering direct and indirect nutrition education at the pantry distribution site.

The LHD has identified ways it can collaborate with the Tobacco and Alcohol prevention programs. The impetus is from the State California Tobacco Control Program and State Alcohol Drug Program whom are encouraging local programs to reach out to NEOP to look for ways to collaborate. Findings from a recent study identified that low socioeconomic status is associated with high rates of cigarette smoking, and socioeconomic differences in cigarette smoking tend to emerge during young adulthood. Smoking prevalence was significantly higher among young adults who reported being food insecure (26.9%) than among those who reported being food secure (16.4%). One local food pantry has identified that of the 5,700 families they serve, 29% are children. Our partnership involves inviting Tobacco Prevention staff to host an education table at food pantry distribution sites when LHD hosts food/drink tastings.

The LHD Alcohol Prevention program is working with a variety of stakeholders to support Athlete Committed programs and student clubs at local high and middle schools. Athlete Committed is a comprehensive, evidence-based prevention and intervention health program for student athletes, parents, coaches, and school staff. The program offers insight, education and strategies around issues such as drug and alcohol abuse, hazing, obesity and sportsmanship. It also emphasizes the benefits of sleep and nutrition, and demonstrates the negative effects of drugs and alcohol on training and athletic performance. The LHD will work with the Athlete Committed clubs at qualifying schools to introduce and incorporate robust nutrition education classes into their program.

5. Community Change Goals

As referenced above, Nevada County's LHD recently completed a comprehensive Community Health Assessment (CHA), and the community assessment section of this work plan was updated using information from it. The CHA is both the activity and product of identifying and prioritizing the county's health needs. The work was accomplished through the collection and analysis of primary and secondary data, including input from over 500 community members and multiple representatives of the public health system. The resulting document identifies factors that affect the health of the population and resources within the community to adequately address these factors. The LHD is now engaged in a collaborative community health improvement planning process, with the CHA serving as the foundational document. We have a wide range of community partners representing various sectors participating in this effort, including schools, law enforcement, clinics, local hospitals, community based organizations, family resource centers, drug and alcohol programs, behavioral health, and social

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

services. The resulting Community Health Improvement Plan (CHIP) will be instrumental in improving and promoting the health of its residents. Specifically, the CHIP planning efforts will result in prioritized community health issues, measurable objectives, identified improvement strategies, time-framed targets, and a long-term, systematic approach for collective action.

The CHIP steering committee has prioritized several health issues identified in the CHA, including chronic disease prevention, and they have also identified SNAP-Ed as a vital resource to address this priority. The goals that relate to this work plan that are essential to improving our community's health include decreasing the adult overweight/obese rates and increasing the adult physical activity rate.

Though both goals are specific to the adult population measurements, our efforts will focus on *all* residents, including our youngest ones, as well as different sectors including schools, community based organizations and farmers markets. We know that genuine community change is most effective when the entire community is engaged, and we also know that the earlier we can get our children to adopt healthy habits/lifestyles, the more profound and lasting the positive health implications can be over a lifetime. By working with today's children, we are also addressing tomorrow's adults, and over time, we hope to see our youth-focused efforts impact our adult obesity and physical activity rates. The LHD and its CHIP partners highly value this "upstream" approach to achieving optimal health for our community.

Specifically, Nevada County's community goals relevant to this plan are as follows:

- By 2020, decrease the adult overweight/obesity rates in Nevada County by 10%.
 - Improve Nevada County's food security rate
 - Increase the consumption of fruits and vegetables
 - Increase access to EBT services at Farmers Markets
 - Increase the distribution of nutritious foods at local food pantries
 - Increase access to community gardens
 - Improve school and other site wellness policies and implementation of policies
 - Decrease the consumption of sugary beverages and increase the consumption of water

- By 2020, decrease the adult physical inactivity level by 5%.
 - Increase and diversify physical activity options at schools and other community based service organizations
 - Increase capacity of service and care providers to provide physical activity education and interventions
 - Improve walkability in communities lacking sidewalks and crosswalks

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
Integrated Work Plan
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These goals necessarily require a multi-year and multi-sectorial approach. In order to move the epidemiological needle on an issue as complex as obesity, we will have to coordinate and cooperate with many local public health system partners. The SNAP-Ed funded programs determined with that the following local objectives support both SNAP-Ed goals and the larger community’s goals. Nevada County LIA’s SMART local objectives for FFY 17-19 are:

**Three-Year SNAP-Ed Local Objectives
FFY 2017 - FFY 2019**

Objective 1	By September 30, 2019, the Nevada County SNAP-Ed LIAs will reach at least 11,000 students, teachers, administrative staff and parents at a minimum of nine qualifying schools, including afterschool programs, through multi-level interventions that result in an increase in the following: consumption of healthy foods and beverages, physical activity, access to local produce, nutritional knowledge and healthy lunchroom measures.
Objective 2	By September 30, 2019, a minimum of 15 Early Childhood Education (ECE) centers will have received direct education, indirect education, and wellness policy support that shall lead to new or modified practices that engages children and parents in nutrition education and physical activity, leading to increased nutritional knowledge, behavioral changes and environmental supports to affirm these practices.
Objective 3	By September 30, 2019, at least 27,900 local families, seniors, and individual adults will have increased access to fresh fruit and vegetables through community gardens, increased EBT usage at farmers markets, and policy and/or environmental interventions at SNAP-Ed qualifying community sites; efforts supported with direct and/or indirect education.
Objective 4	By September 30, 2019, Nevada County SNAP-Ed Funded partners will collaborate and coordinate with a minimum of four non SNAP-Ed partners to leverage resources and support for PSE activities outlined throughout this work plan.

In order to achieve success in all four objectives, the LIAs will work together and partner with numerous local organizations including community-based organizations, healthcare clinics, the Nevada County Superintendent of Schools’ Wellness Committee, schools (pre-K through high school, afterschool), Nevada County Behavioral Health and Social Services Departments, WIC, farmers markets, and food pantries. The LIAs will also partner to fully implement the following corresponding PSE strategies that are designed to support and bolster these objectives:

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

- Increase food security
- Reduced youth screen time
- Introduce and support healthy school lunchroom measures
- Support the creation of a School Wellness Center
- Support in developing and implementing Healthy Food/Beverage and Wellness Policies
- Increase opportunities for Active Play
- Increase access to and consumption of local produce
- Exploring the viability of establishing a food pantry satellite distribution site
- Support of a newly created residential community gardens in CX3 neighborhood

The role of the LIAs and of each partner will be determined by their knowledge, relationships, resources and expertise, thereby allowing us to work collectively, efficiently and most effectively. Each LIA will work with SNAP-Ed eligible populations and SNAP-Ed eligible neighborhoods. Specific activities for each of the LIAs are listed later in this work plan.

6. Partnerships and Collaborative Efforts [County Nutrition Action Plan (CNAP) Partners or comparable]

UC CalFresh and the LHD shall continue to both work in Nevada County, and this year Agency on Aging\Area 4 (AAA4) has joined the partnership. In planning our three year work plan, we identified a number of ways to strengthen our collaborative efforts and design new programs that build upon the expertise of each LIA. In addition to the SNAP-Ed funded partners, twelve additional organizations are involved in the County Nutrition Action Plan (CNAP) Committee. With a shared goal to create a healthy community, various partnerships form depending on the intervention. Our primary premise is for CNAP stakeholders to join together to leverage resources, encourage physical activity, increase the consumption of nutritious foods, increase food security, coordinate messages, and work together to further policy, system and environmental (PSE) interventions. Each year themes are integrated into the CNAP plan to increase reach and exposure of healthy messaging.

During the CX3 process four years ago, the LHD identified one site that would greatly benefit from residential garden programs. While the program has been slow to come to fruition, we continue to pave the way for success. Our goal is to have one shared garden established in 2016, and provide direct education classes and technical assistance in 2017. The LHD will work with its CNAP partner, Sierra Harvest, who will provide two years of gardening expertise by meeting with participants quarterly, providing tips, and offering free plant starts.

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Both the LHD and UC CalFresh participate in a local Food Policy Council (FPC). The mission of the council is to bring together stakeholders concerned about food, food security, farming and nutrition to discuss how members of the council can collaborate to further shared goals. The FPC invites a very different group of stakeholders together than CNAP. The FPC is still in its infancy, and one of primary goals is to develop a clear, understandable, data-based picture of our food system. The study will be used as a vehicle for pulling the many food system-related organizations, institutions and individuals together around a common purpose such as enhancing food security, and boosting the production and consumption of local agricultural products.

There are two food pantries that serve the CalFresh population in Nevada County, both of which the LHD has been working closely with over the past four years. The program partnership targets multiple levels of the Social Ecological Model from direct education to policy adoption. A newer arena the LHD shall be exploring in collaboration with the AAA4 is to evaluate the viability of a satellite food distribution site to serve food insecure seniors.

UC CalFresh and the LHD both continue to strengthen their relationships with the schools and school districts, serving the school communities through different categories of activities, and for the most part different schools altogether. Each LIA will continue delivering direct and indirect education utilizing evidence-based materials, and will begin building more comprehensive programming within the schools in order to support the direct education occurring in the classrooms. As activities at the school build to create comprehensive efforts, such as expansion into the after school programs, physical activity and system supports, and healthy school lunchrooms, it is anticipated that youth will be more likely to grow knowledge and skill to support healthy choices in life.

The LHD partners with two local Family Resources Centers that use the Promotora model to reach the Latino population. As the Promotora's work closely with the Latino population they assist the LHD in promoting the classes, choosing the appropriate nutrition and physical activity lessons and translate during classes.

Increasing CalFresh EBT card holder usage to purchase fresh fruits and vegetables has been a LHD focus for three years with successful results from a multi-organizational collaborative market match program in Western Nevada County. This program will now be brought to the eastern part of the county to a farmers market that resides in a CX3 neighborhood. The situation is more complex because the CX3 market is managed by an organization located in Placer County. To further complicate matters, a USDA grant secured by the Public Health Institute and the Sacramento Health Education Council will be used to bring the EBT system to this market. The LHD will work alongside these partners and with the Nevada County Department of Social Services to offer a market match program in Eastern County.

In Nevada County there are two community health centers, one that UC CalFresh will be serving, the other the LHD. Independently each LIA will initially bring direct education - nutrition and physical activity classes - to the centers, with a long term goal of supporting the sites to adopt environmental and/or policy interventions. As a way to bring the expertise of clinical diabetes staff out in the field, the LHD will invite them to host tables along side us when we work with

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the food pantries. Studies show that food pantry clients are at a higher risk for pre/diabetes and this effort will tie the two programs together in a very different capacity.

7. Key Messages (X all that apply).

x	Food Safety	x	Physical Activity	x	Fiber-Rich Foods
x	Whole Grains	x	My Plate-Healthy Eating Plan	x	Fat-Free & Low-fat Milk or Equivalent (& Alt. Calcium Sources
x	Fruits & Vegetables	x	Limit Added Sugars or Caloric Sweeteners	x	Other (specify): Label reading
x	Fats and Oils	x	Food Shopping/ Preparation	x	Other (specify): Limiting Screen Time
x	Lean Meat & Beans				
x	Sodium & Potassium				
x	Promote Healthy Weight				

8. Educational Materials, Resources and Curriculum

All educational materials, resources, and curriculum to be used in 2017-2019 are approved through the USDA SNAP-Ed Connection website (<https://snaped.fns.usda.gov/>), and/or FFY 2017 - 2019 USDA approved UC CalFresh, California Department of Aging, California Department of Public Health - Nutrition Education Obesity Prevention Branch (NEOPB) Approved Nutrition Education Materials list. The Nevada County LIAs reviewed the allowable resources, recipes, curriculum and have chosen what best matches the settings, audiences, and activities planned over the next three years.

9. Intervention and Evaluation Plan Narrative Summary [Not to exceed 8 pages]

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As you review the IWP please take into consideration that LHD funding will continue to decrease, starting in 2016, and will level off at \$240,000 in 2018. In light of financial changes, the IWP activities were carefully designed to maximize reach within schools and out in the community. There are slight decreases in the number of people reached through direct education in 2018-19, minimal increases in indirect reach, and two of our PSE activities will be completed at the end of 2017. While our PSE numbers show a large increase in the SNAP-ED population reached in 2019, it is because the LHD and UC CalFresh are working at a few select sites that potentially can reap the greatest impact.

There are three SNAP-Ed Local Implementing Agencies (LIAs) implementing nutrition education and obesity prevention programs in Nevada County – the Local Health Department (LHD), UC CalFresh, and Agency\Area 4 (AAA4). We have worked collaboratively to create a comprehensive plan that includes four main objectives designed around two sectors – community and schools – and a range of activities that address all five state objectives. When the LIAs strategized to develop the three-year work plan, we took into consideration a number of questions:

- Where are there gaps in needs and services?
- How can we build upon the work we have done to complete as well as introduce new implement policy, system and environmental supports?
- What are the ways we can continue to leverage our established relationships?
- What types of programs would further unite the LIAs' efforts, deepen our reach and maximize healthy messaging within the SNAP-Ed population?
- How can we better serve the senior population?
- What new messages can we promote amongst the LIAs and CNAP partners to increase exposure of healthy messaging in the community?
- How can we collaborate with other prevention programs outside the purview of this grant to address the increasingly complex and interrelated public health concerns facing CalFresh clients?
- What are the best strategies to address food insecurity that would have long term positive impacts?

Schools

UC CalFresh and the LHD work in the schools - UC CalFresh teaches in the larger elementary and middle schools, and the LHD reaches at-risk youth who attend alternative schools. UC CalFresh has a presence in all the Head Starts except one, which the LHD picks up. Afterschool programs are split between both agencies.

UC CalFresh and the LHD have documented successes in positively changing behaviors among the student population. The teacher observation tool used by UC CalFresh in 2015 compared habits at the beginning to the end of the school year. Results showed that 70% of teachers reported more students now bring fruit as a snack, and 100% reported more students can now identify healthy food choices. LHD surveys confirm these findings that students reported eating more

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fruits and vegetables. With these successes both LIA's believe it is imperative to continue to teach students through direct nutrition education classes at preschools, afterschool, and during the school day. While we reach the Latino population in the school system the classes are taught in English. One local school will devote an entire day to all aspects of health, with an emphasis on nutrition and physical activity classes. Direct nutrition education classes include components on healthy food and beverage consumption and choices, which aligns with State Goal #1.

The LHD will continue its focus on physical activity classes while UC CalFresh is more fully integrating lessons into their classes throughout the next three years. Both LIA's will collaborate in 2017 to strategize how to promote Screen Free Week in 2018 and 2019. The program will roll out at preschools, elementary, middle and high schools. To increase access to physical activity UC CalFresh and the LHD will work with childcare providers to add "Painting Preschool Playgrounds for Movement" stencils designs on location. The activities planned are in step with State Goals #2 and #5.

Direct education is complimented with indirect nutrition messaging via a family fun fair, tastings and teacher newsletters. The newsletters UC CalFresh writes are geared towards teachers, and include activity ideas and tips to be passed along to parents. The messages will reinforce what children will be hearing during the school day, taste in lunch room, and the encouragement received on the playground – healthy eating and active play. Harvest of the Month (HOTM) tastings will be introduced by UC CalFresh at the preschools where they teach and a community based organization that works with local farmers will be able to supply produce. The HOTM tasting ties into a much larger HOTM program run by a local nonprofit. During the school year, the nonprofit provides HOTM tastings to 6,000 school children each month and the school district's central kitchen features HOTM produce on the school lunch menu on a monthly basis.

Adults of school-age and preschool-age children are targeted in our intervention plan. Adults will have an opportunity to learn tips and tricks to menu planning, shopping, and eating on a budget in classes. During Screen Free Week adults will have a pivotal role in helping the family unplug from digital entertainment and spend time playing, reading, creating, exploring, and connecting with family and friends. Targeting the adults supports State Goals #1, #2, #3 & #5.

In addition to the Playground for Movement sustainable piece mentioned above, there are a number of train-the-trainer elements built into the program. UC CalFresh will recruit and train teens to deliver afterschool cooking and garden-based lessons paired with tastings at qualifying sites. Both the LHD and UC CalFresh plan to utilize the CATCH curriculum to offer training to providers in afterschool and child care settings, and the LHD will recruit and train educators at one high school for at-risk youth to deliver the SPARK curriculum. Child care providers will also be invited by the LHD to attend Wellness Policy and Nutrition Education workshops. FFY 2018 will include a training component on Limited Screen Time. These projects support State Goals #4 & #5.

In 2013, the LDH joined the Nevada County Superintendent of Schools Health Advisory Committee (SHAC). This committee successfully worked on a school wellness policy that was adopted by the school board. A user-friendly guide to the wellness policy was also created and posted on their district website. With this major task accomplished, SHAC will embark on exploring the feasibility of creating a pilot School Wellness Center. The primary site being considered is at

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the alternative high school where the LHD is actively implementing other programs. Key stakeholders, including the LHD, will meet to develop a vision and framework for the Center with the overarching goal for the pilot School Wellness center to be operating on a small scale within the three year grant cycle. This project reinforces State Goals # 4 & #5.

What is for lunch will take on a new meaning with both UC CalFresh and the LHD working on healthy school lunchroom measures and supports school wellness policy directives adopted in 2014. The LHD will continue its work with the school district's central kitchen providing technical assistance on Nevada County's CA Thursday lunch program and procuring locally grown produce. UC CalFresh will be working at three schools, one per year to introduce Smarter Lunchroom Movement measures. These efforts are projected to increase in the consumption of healthy foods and matches State Goals #1 & #4.

CNAP partners will cast a net wider in the community by reinforcing the following messaging students and adults hear about via the school system: physical activity (2017), Screen Free Week (2018-19) and summer meals (2019).

Community

The majority of the work conducted out in the community will be accomplished by the LHD reaching out to the SNAP-Ed adults through direct/indirect education, and PSE interventions. UC CalFresh and the LHD will be joining forces by working in health clinic settings, while LHD and AAA4 are targeting seniors in one very specific neighborhood to increase food security.

Four years ago the LHD surveyed a number of neighborhoods utilizing the Communities of Excellence in Nutrition, Physical Activity and Obesity Prevention (CX3) program planning framework to identify areas of improvement. One project stemming from the CX3 process was for the LHD to work with seniors to create a residential community garden in a senior housing complex that is jointly shared with seniors living in an adjacent complex. The garden will be completed in 2016, and in 2017 the LHD will offer cooking demonstrations to gardeners to give the seniors the necessary skills and interest in preparing meals from the produce they have grown on-site. Once the LHD has completed this project, the direct education portion of the program will be turned over to the AAA4 who will offer nutrition classes to the seniors at the above mentioned sites. There is a third complex in the neighborhood that doubles as a senior community center, and this is where AAA4 will start their direct education class series and boost messaging through indirect education. These projects contribute to meeting State Goals #1, #2, #3, & #4.

The most recent data available from 2010 states that 767 Nevada County seniors (4.42%) are living in poverty, but only a very small percentage are receiving SNAP-Ed benefits. This knowledge brings the LHD and AAA4 together to work on a second project that is to increase food security to the seniors living along a neighborhood corridor. In 2017, both LIAs will survey seniors in the respective sites where they are working to assess the level of food security issues facing this population.

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In 2018 and 2019, the AAA4 and LHD will facilitate working groups to identify ways to increase food security, such as busing seniors to farmers markets, establishing a food distribution site, and/or cooperative purchasing. AAA4 and LHD will collaborate to determine overlap in needs and explore the best strategies to implementing PSE supports in the neighborhood. This project unites with State Goal #3.

A second project was identified during the CX3 neighborhood assessments. Since a local farmers market, located in the Eastern Nevada County and in a predominately Latino neighborhood, was not accepting EBT, the LHD decided to work with the market to accept EBT. This seemingly straightforward endeavor has taken twists and turns at every juncture. However, it appears that this market will start accepting EBT as a pilot in the summer of 2016. The LHD will collaborate with pilot farmer's market partners to systemize the program to continue after their USDA funding ends. A parallel project the LHD initiated was to leverage outside funds to start a market match program at the market in question so EBT clients would be able to increase their purchasing power. In 2017, the LHD will support the pilot EBT program by offering at least one shopping tour and cooking demonstration to CalFresh recipients and work with stakeholders to promote the market. In Western County, the LHD will host nutrition classes with an emphasis on shopping at the farmers market. In 2018, the LHD will continue to support the local market match programs through indirect outreach. This program aligns with State Goals #1, #3 & #4.

A portion of the low income population seeks medical services in one of the three local clinics. Chapa-De Indian Clinic has two locations – in Placer and Nevada counties. The mission of Chapa-De Indian Health is to advance the health and well-being of American Indians and low income individuals living in our communities. UC CalFresh teaches at the clinic in Placer and in 2017, will start to offer nutrition and physical activity classes at the Nevada County site. Recently one UC CalFresh educator was certified in Zumba instructions with the intention to build this physical activity class into the series. The LHD will conduct classes at the other large medical clinic, and initiate work at third clinic that is located in an underserved area of the county. Both LIAs lessons include eating on a budget, meal planning, and shopping tips. A primary goal in year one is to grow the partnerships and gather information about clinical practices that will set the stage for implementing policy and/or environmental supports by 2019. One specific engagement will be to invite the clinics to participate in promoting Screen Free Week Campaign in year three. These efforts support State Goals #1, #2, #3 & #4.

The Nevada County needs assessment concludes that behavioral health and substance abuse issues are a top concern for the community. Clients who are struggling with these issues are able to seek assistance in clinical settings, in/out treatment facilities and/or transitional home type settings. The majority of the clients needing help are low income, at-risk, and evidence show that they have higher levels of health disparities. Over the past four years the LHD has worked at a few sites where clients are seeking services, but there are many places that continue to be underserved. From LHD's experience and observation, the sites where services are rendered are in need of nutrition, physical activity and PSE interventions. LHD plans to provide nutrition and physical activity classes, train-the-trainer opportunities, and collaborate with the Behavioral Health Department and site management to initiate policy, system and/or environmental supports at a number of locations. The activities align with State Goals #1, #2, #3, #4.

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The LHDs last major undertaking is to continue working with one local food pantry. In 2016, the LHD worked very closely with a food pantry to support the creation and adoption of a nutrition policy. The policy outlines that in the first year the policy will be reviewed every six months and then annually thereafter. The LHD has been invited to continue to serve on two committees that strategize on nutrition education programs to clients, volunteers and donors, and ways to increase the amount of healthy foods distributed to clients. Nutrition classes, cooking demonstrations, and food and drink tastings are scheduled over the three year grant cycle. Recognizing that hunger, health, access to healthy foods are increasingly complex and interrelated public health concerns, the LHD will work with the food pantry in 2018 and 2019 to facilitate other stakeholders such as Tobacco Prevention staff and Diabetes clinicians to join in educating clients on health risks. State Goals #1, #2, #3, & #4 are met through the work conducted at the food pantry.

Evaluation

Evaluation approaches will be utilized to develop effective strategies, to inform initial implementation approaches and decision, to inform on-going decision-making and corrections, to improve services and service provision, and to assess progress toward outcomes. The LHD will use a RE-AIM framework to document, assess and improve the approach, efficacy and implementation of our Local Objectives, as applicable for the REAIM PSE interventions. In addition, specific tools have been developed and will be used to assess progress of non-REAIM PSE interventions, as well as other activities. All listed activities are included in the evaluation plan. Typical evaluation tools include pre- and post-surveys, post-training evaluations, sign-in sheets, observations, instructor interviews and document review. Relevant indicators from the Western Region's SNAP-Ed Evaluation Framework are embedded in the evaluation plan. For instance, the pre- and post-surveys for nutrition education class series typically address MyPlate behaviors (MT1), Physical Activity Behaviors (MT3), and Long Term Nutrition Outcomes (LT2-5), but also include locally-developed questions to inform our specific partner needs and local implementation questions, and, as applicable, are developed with input from relevant subcontractors and/or partners.

UC CalFresh will utilize the UC CalFresh Workbook for process evaluation to track and assess activities conducted, number of individuals reached through various methods of delivery, and extenders trained to delivery approved curriculum. Youth formative and outcome evaluations include the Teacher Observation Tool to assess teachers' perceptions of youth behavior change, and the Teacher Tasting Tool to determine youth willingness to try new foods. Healthy school lunchroom activities will be evaluated using the Smarter Lunchrooms Movement Scorecard, which is conducted pre- and post-implementation to assess changes made in the lunchroom that influence youth behavior as well as appeal of healthy food choices from MyPlate. Formative and outcomes evaluations for adults include use of the Intent to Change assessment to determine an adult's readiness to implement a change based on the class attended, the Food Behavior Checklist to evaluate healthy behaviors and food security using a pre-post test, as well as the Plan, Shop, Save and Cook pre-post test to assess adult knowledge and behavior change surrounding food resource management. Through these formative and outcome evaluations, UC CalFresh will use the data collected to inform future classes as well as report on the impact of the program on qualifying youth, adults, families, and communities.

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SECTION B: Target Audience Description

1. Gender	%	2. Age	#
Male	40%	0 to 4 years old (Preschool):	569
Female	60%	5 to 17 years old (School Age):	23,292
		18 to 59 years old (Adult):	41,650
		60 years old and over (Senior):	9,837
Total:	100%		

3. Ethnicity/Race

Ethnicity

Total Percentage Hispanic/Latino	Total Percentage Not Hispanic/Latino	Total Percentage Ethnicity
12.6%	87.4%	100%

RACE	Hispanic/Latino	Not Hispanic/Latino
Black or African American	0%	0%
Asian	0%	0.9%
American Indian/Alaskan Native	0%	1.4%
Native Hawaiian/Other Pacific Islander	0%	0%
White	12.6%	81.8%
Multiple/Other	0%	3.3%
Total:	12.6%	87.4%

4. Languages Used in Intervention Activities and Materials

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English	87%	Farsi	0%	Russian	0%
Spanish	13%	Hmong	0%	Tagalog	0%
Arabic	0%	Khmer (Cambodian)	0%	Vietnamese	0%
Armenian	0%	Korean	0%	Other (specify):	0%
Bosnian	0%	Lao	0%	Other (specify):	0%
Cantonese	0%	Mandarin	0%	Total:	0%

5. Projected Number of Low-Income Persons Reached

	FFY 17	FFY 18	FFY 19
Direct Education (estimated unduplicated):	1,630	1,580	1,600
Indirect Education:	3,533	4,185	4,165
Policies, Systems, and Environment (PSE) Change/Supports -	14,623	14,490	29,542

6. Intervention Sites

Site Setting	#	Site Setting	#	Site Setting	#
Adult Education and Job Training Sites	1	Food Assistance Site: Food Pantries	0	Schools: Students (Middle/Junior High)	1
Adult Rehabilitation Centers	1	Food Assistance Site: Soup Kitchens	0	Schools: Students (High School)	4
CalFresh Offices	1	Head Start Programs	2	Schools: Students (After School)	4
California Food Assistance Program (CFAP)	0	Individual Homes	0	Schools (Parents)	0
Churches	0	In Home Supportive Services (IHSS)	1	Section 8 Public Housing Voucher ("Housing Choice	0

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				Vouchers")	
Commodity Foods Distribution on Indian Reservation (FDPIR)	0	Job Corps	0	Shelters/Temporary Housing	8
Community Based Organizations	2	Libraries	0	Supplemental Security Income (SSI)	0
Community Centers	0	Low Income Home Energy Assistance Program (LIHEAP)	0	Temporary Assistance for Needy Families (TANF) Job Readiness Program/CalWORKS	0
Community Youth Organizations	0	MediCal	0	U.S. Department of Energy (DOE) Weatherization Assistance Program	0
Comprehensive Perinatal Service Program (CPSP)	0	Medical/Dental Offices	0	Youth Education Site (includes Park and Recreation)	0
Elderly Service Center/Senior Centers	1	Public/Community Health Centers	4	Women, Infants, and Children Program (WIC)	2
Emergency Food Assistance Sites	5	Public Housing [U.S. Dept. of Housing and Urban Development (HUD)]	2	Worksites	0
Extension Offices	0	Retail/Food Stores	0	Other (specify): Sierra Nevada Children Services	1

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Family Resource Centers	4	Retail and Food Store with Qualifying CalFresh Redemption	0	Other (specify):	0
Farmers' Markets	1	School2: District Office	0	TOTAL SITES:	52
Federally Qualified Health Centers (FQHC)	0	Schools: Students (Preschool)	4		
Food Assistance Site: Food Banks	0	Schools: Students (Elementary)	4		

SECTION C: INTERVENTION PLAN

1. **Three-Year SNAP-Ed Local Objective #1 (FFY 2017–FFY 2019):**

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

By September 30, 2019, the Nevada County SNAP-Ed funded partners will reach at least 11,000 students, teachers, administrative staff and parents at a minimum of nine qualifying schools, including afterschool programs, through multi-level interventions that result in an increase in the following: consumption of healthy foods and beverages, physical activity, access to local produce, nutritional knowledge and healthy lunchroom measures.

SNAP-Ed State Goals (check all that apply):

<input checked="" type="checkbox"/>	Goal 1: Food and Beverages (Behavioral)
<input checked="" type="checkbox"/>	Goal 2: Physical Activity (Behavioral)
<input checked="" type="checkbox"/>	Goal 3: Food Resource Management (Behavioral)
<input checked="" type="checkbox"/>	Goal 4: Access to and/or appeal of dietary choices (Physical and Social Environmental)
<input checked="" type="checkbox"/>	Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)

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II. **PSE Strategy(ies) that support the Three-Year SNAP-Ed Local Objective listed above:**

- Reduced Screen Time
- Creation of a School Wellness Center
- Healthy School Lunchroom Measures including CA Thursday, Smarter Lunchrooms Movement, Procurement of Local Produce

III. **Annual Objectives to support the Three-Year SNAP-Ed Local Objective listed above:**

Local Objectives must be S.M.A.R.T (Specific, Measurable, Achievable, Realistic, and Time-Bound)

1. **FFY 2017 (Year 1) Objective(s):**

- a. By September 30, 2017, Nevada County LIAs will reach a minimum of 1,915 students and 60 adults through multi-level interventions including direct and indirect education and shall offer extender training to at least six students and/or teachers.
- b. By September 30, 2017, provide resources and strategies to stakeholders implementing healthy school lunchroom measures at five qualifying schools to reach 1400 students.
- c. By September 30, 2017, the LHD shall collaborate with at least two stakeholders to explore the development of a school wellness center at one qualifying high school.

2. **FFY 2018 (Year 2) Objective(s):**

- a. By September 30, 2018, Nevada County LIAs partners will reach a minimum of 2,735 students and 60 adults through multi-level interventions including direct and indirect education and shall offer extender training to at least five students and/or teachers.
- b. By September 30, 2018, provide technical assistance to stakeholders to improve healthy school lunchroom measures at five qualifying schools to reach 1400 students.
- c. By September 30, 2018, the LHD shall continue to collaborate with at least two stakeholders to develop a pilot school wellness center at one qualifying high school.

3. **FFY 2019 (Year 3) Objective(s):**

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- a. By September 30, 2019, Nevada County LIAs partners will reach a minimum of 2,775 students and 60 adults through multi-level interventions including direct and indirect education and shall offer extender training to at least seven students and/or teachers.
- b. By September 30, 2019, provide technical assistance to stakeholders to improve healthy school lunchroom measures at five qualifying schools to reach 1400 students.
- c. By September 30, 2019, work with at least two stakeholders to officially launch a pilot School Wellness Center that offers nutrition and physical activity education classes to 20 students.

Three-Year SNAP-Ed Local Objective #1 (FFY 2017–FFY 2019):
Restate the Local Objective (item 1.)

By September 30, 2019, the Nevada County LIAs will reach at least 11,000 students, teachers, administrative staff and parents at a minimum of nine qualifying schools, including afterschool programs, through multi-level interventions that result in an increase in the following: consumption of healthy foods and beverages, physical activity, access to local produce, nutritional knowledge and healthy lunchroom measures.

Activity Number	Activity Description	Intervention Categories*	Responsible SNAP-Ed Agency(ies)	Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																																																								
1.1	Host single to eight series nutritional class lessons to students in elementary, middle, and afterschool programs. Tasting included with lessons whenever feasible. Year 1: Direct Reach: 640; Indirect Reach: 640. Year 2: Direct Reach: 640; Indirect Reach: 640. Year 3: Direct Reach: 640; Indirect Reach: 640.	<table border="1"> <tr><td>x</td><td>CED</td></tr> <tr><td>x</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	x	CED	x	CEI		MPR		C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD		AAA	x	UCCE		CCC	CWD: LHD: AAA: UCCE: CCC:	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	On File: Class sign-in sheets Submit: UC CalFresh Workbook
x	CED																																																													
x	CEI																																																													
	MPR																																																													
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1.2	<p>Teach nutrition classes up to twice a year to students participating in the Athlete Committed Program a one at-risk qualifying school. Coordinate with LHD Alcohol Prevention staff.</p> <p>Year 1: Reach 10 to 20 students participating in the program. Year 2: Reach 10 to 20 students participating in the program. Year 3: Reach 10 to 20 students participating in the program.</p>	<table border="1"> <tr><td>x</td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	x	CED		CEI		MPR		C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD		AAA		UCCE		CCC	<p>CWD: LHD: Wendy Van Wanger AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td></td><td></td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td></td><td></td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td></td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x			Year 2				Q1	Q2	Q3	Q4	x	x			Year 3				Q1	Q2	Q3	Q4	x	x			<p>On File: Class sign-in sheets</p> <p>Submit: Record in ATF; quarterly reports</p>
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1.3	<p>Teach single to three series nutritional and physical activity classes in at least three alternative high schools and three afterschool program. Tastings included whenever possible.</p> <p>Year 1: Reach 245 students. Year 2: Reach 245 students. Year 3: Reach 245 students.</p>	<table border="1"> <tr><td>x</td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	x	CED		CEI		MPR		C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD		AAA		UCCE		CCC	<p>CWD: LHD: Jen Winders AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x		Year 2				Q1	Q2	Q3	Q4	x	x	x		Year 3				Q1	Q2	Q3	Q4	x	x	x		<p>On File: Class sign-in sheets</p> <p>Submit: Record in ATF and quarterly reports</p>
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1.4	<p>Conduct stand-alone workshops to parents in qualifying schools.</p> <p>Year 1: Direct Ed: 10 to 20 parents from one qualifying school. Year 2: Direct Ed: 20 to 30 parents from two</p>	<table border="1"> <tr><td>x</td><td>CED</td></tr> <tr><td>x</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	x	CED	x	CEI		MPR		C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD		AAA	x	UCCE		CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x		Year 2				Q1	Q2	Q3	Q4	x	x	x		<p>On File: Class sign-in sheets</p> <p>Submit: UC CalFresh</p>												
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	<p>qualifying schools. Year 3: Direct Ed: 30 to 40 parents from three qualifying schools.</p>			<table border="1"> <tr><td>x</td><td>CED</td></tr> <tr><td>x</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td>x</td><td>TTA</td></tr> </table>	x	CED	x	CEI		MPR		C&C	x	TTA		<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD		AAA	x	UCCE		CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table>	Year 3				Q1	Q2	Q3	Q4	x	x	x		Year 1				Q1	Q2	Q3	Q4	x	x	x		Year 2				Q1	Q2	Q3	Q4	x	x	x		Year 3				Q1	Q2	Q3	Q4	x	x	x		<p>Submit: UC CalFresh Workbook</p>
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1.5	<p>Conduct, as well as recruit and train teens to deliver, afterschool cooking and garden-based lessons paired with tastings at qualifying sites. Year 1: Reach 15 youth; Train two teens. Year 2: Reach 25 youth; Train four teens. Year 3: Reach 35 youth; Train six teens.</p>			<table border="1"> <tr><td>x</td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	x	CED		CEI		MPR		C&C		TTA		<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD		AAA	x	UCCE		CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table>	Year 3				Q1	Q2	Q3	Q4	x	x	x		Year 1				Q1	Q2	Q3	Q4	x	x	x		Year 2				Q1	Q2	Q3	Q4	x	x	x		Year 3				Q1	Q2	Q3	Q4	x	x	x		<p>On File: Photos Submit: UC CalFresh Workbook</p>
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1.6	<p>Conduct afterschool physical activity lessons with youth. Train afterschool educators on CATCH activities. Year 1: Reach 15 youth and one educator. Year 2: Reach 25 youth and one new educator. Year 3: Reach 35 youth and one new educator.</p>			<table border="1"> <tr><td>x</td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	x	CED		CEI		MPR		C&C		TTA		<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD		AAA	x	UCCE		CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table>	Year 3				Q1	Q2	Q3	Q4	x	x	x		Year 1				Q1	Q2	Q3	Q4	x	x	x		Year 2				Q1	Q2	Q3	Q4	x	x	x		Year 3				Q1	Q2	Q3	Q4	x	x	x		<p>On File: Sign-in Sheet</p>
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1.7	<p>Promote physical activity to teachers by conducting extender trainings on Spark Curriculum.</p>			<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> </table>		CED		CEI		MPR		<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> </table>		CWD	x	LHD		AAA	<p>CWD: LHD: Jen Winders AAA:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>x</td><td></td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4		x			<p>On File: Sign-in Sheet</p>																																												
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1.8	<p>Year 1: Reach three teachers at one high school serving at-risk youth.</p> <p>Host and participate in health day/fair at one qualifying alternative high school that serves at-risk youth. Students attend physical activity and nutrition education classes; includes lunch time fair with booths promoting healthy living activities.</p> <p>Year 1: Direct Ed 100 - 125 students. Indirect Ed 100 - 125 students.</p> <p>Year 2: Direct Ed 100 - 125 students. Indirect Ed 100 - 125 students. Emphasize on limited screen time.</p> <p>Year 3: Direct Ed 100 - 125 students. Indirect Ed 100 - 125 students.</p>	<table border="1"> <tr><td>x</td><td>CED</td></tr> <tr><td>x</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>x</td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	x	CED	x	CEI		MPR	x	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD		AAA	x	UCCE		CCC	<p>CWD: LHD: Jen Winders, Wendy Van Wagner, Shaun Havard, Lynne Lacroix AAA: UCCE: CCC:</p>	<table border="1"> <tr><td></td><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> </table>		Q1	Q2	Q3	Q4						<table border="1"> <tr><td></td><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> </table>		Q1	Q2	Q3	Q4						<table border="1"> <tr><td></td><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> </table>		Q1	Q2	Q3	Q4						<p>On File: List of partners & classes</p> <p>Submit: ATF and quarterly report</p>
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1.9	<p>Host and participate in the Family Fun Health Fair at one school located in qualifying census tract including activities and topics such as Rethink Your Drink, healthy snack ideas, food safety, and farm to table information. Tastings provided.</p> <p>Year 1: Indirect reach 150 - 200 students and</p>	<table border="1"> <tr><td>x</td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>x</td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	x	CED		CEI		MPR	x	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD		AAA	x	UCCE		CCC	<p>CWD: LHD: Lynne Lacroix, Shaun Havard AAA: UCCE: CCC:</p>	<table border="1"> <tr><td></td><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> </table>		Q1	Q2	Q3	Q4						<table border="1"> <tr><td></td><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> </table>		Q1	Q2	Q3	Q4						<table border="1"> <tr><td></td><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> </table>		Q1	Q2	Q3	Q4						<p>On File: Flyer</p> <p>Submit: ATF and quarterly report</p>
x	CED																																																									
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	<p>parents. Year 2: Indirect reach 150 - 200 students and parents. Year 3: Indirect reach 150 - 200 students and parents.</p>			<table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>X</td><td></td></tr> </table>	Year 3				Q1	Q2	Q3	Q4			X		UC CalFresh Workbook																																
Year 3																																																	
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1.10	<p>SNAP-Ed partners will collaborate on the development & implementation of a screen free week campaign that will roll out the same week as the national screen free week. Year 1: Convene at least three working group meetings to develop strategy. Year 2: Reach at least 800 students through screen free week at two to three schools. Year 3: Reach at least 800 students through screen free week at two to three schools.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td>X</td><td>CEI</td></tr> <tr><td>X</td><td>MPR</td></tr> <tr><td>X</td><td>C&C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED	X	CEI	X	MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>X</td><td>X</td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td></td></tr> </table> <p>Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>X</td><td></td></tr> </table>	Q1	Q2	Q3	Q4			X	X	Q1	Q2	Q3	Q4	X	X	X		Q1	Q2	Q3	Q4			X		<p>On File: Agendas, Minutes</p> <p>Submit: ATF & quarterly report</p>
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1.11	<p>LHD shall continue to attend, provide support, and input on the School Health Advisory Committee (SHAC) including but limited to establishing a School Wellness Center. Reach 150 students, teachers and administrators. Year 1 & Year 2: The LHD shall collaborate with the advisory committee to explore the development of a pilot school wellness center at one qualifying</p>	<table border="1"> <tr><td>X</td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>	X	CED		CEI		MPR		C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4					<p>Submit: quarterly report</p>
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	<p>high school. The Wellness Center will include a nutritional component.</p> <p>Year 3: Pilot School Wellness Center to open; provide nutritional education and physical activity classes to at least 20 students. Reach reported under 1.3.</p>			<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED		CEI		MPR		C&C		TTA		<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC		<table border="1"> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	X	X	X	X																																
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<p>1.12</p>	<p>LHD and UC CalFresh will work with the centralized kitchen to bring about healthy changes to school lunch meals at a total of five qualifying schools. Each year the LHD will work with the central kitchen to build upon the lunch program while UC CalFresh is working at one school year each year to adopt Smarter Lunchroom Measures.</p> <p>Year 1: Provide technical support and strategies to implement CA Thursdays that impacts five schools (LHD) and Smarter Lunchrooms Movement measures at one school (UC CalFresh). Facilitate collaboration between central kitchen and local farmers to secure local produce (LHD). Provide nutrition education training to eight kitchen staff who plan scratch cooking meals. Total reach 1400 students.</p> <p>Year 2: Provide technical assistance to central kitchen and individual schools to improve healthy school lunchrooms program and to increase the number of lunch time dishes made from scratch (LHD). Reach five schools. Work with one school to</p>	<p>CWD: LHD: Shaun Havard AAA: UCCE: CCC:</p>		<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<p>Submit: Smarter Lunchrooms Movement Scorecard, ATF, quarterly report</p>	<table border="1"> <tr><td></td><td>Year 1</td><td></td><td></td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td></td></tr> </table> <table border="1"> <tr><td></td><td>Year 2</td><td></td><td></td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td></td></tr> </table> <table border="1"> <tr><td></td><td>Year 3</td><td></td><td></td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td></td></tr> </table>		Year 1			Q1	Q2	Q3	Q4	X	X	X			Year 2			Q1	Q2	Q3	Q4	X	X	X			Year 3			Q1	Q2	Q3	Q4	X	X	X		
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				<p>implement smarter lunchroom measures (UC CalFresh). Total reach 1400 students.</p> <p>Year 3: Continue to work with the central kitchen to maintain programs developed in year one and two. Explore additional ways to support school wellness policy within the framework of school lunches (LHD). UC CalFresh to work with one school to implement smarter lunchroom measures. Total reach 1400 students.</p>	
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***Intervention Categories Legend**

CED = Community/Nutrition and Physical Activity Education Direct; CEI = Community/Nutrition and Physical Activity Education Indirect; MPR = Media, Social Media, Public Relations and Messaging; C&C = Coordination and Collaboration; TTA = Training and Technical Assistance

****Time Frame: Year & Quarter:**

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)
Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

Educational Materials, Resources, and Curriculum

Activity Number	Curriculum, Toolkit, Resource Name	SNAP-Ed Agency(ies)	Level of Evidence Base									
1.3	Power Play, NEOPB	<table border="1"> <tr><td>CWD</td></tr> <tr><td>x LHD</td></tr> <tr><td>AAA</td></tr> <tr><td>UCCE</td></tr> <tr><td>CCC</td></tr> </table>	CWD	x LHD	AAA	UCCE	CCC	<table border="1"> <tr><td>Research Tested</td></tr> <tr><td>x Practice Tested</td></tr> <tr><td>Emerging</td></tr> <tr><td>N/A - Please describe below:</td></tr> </table>	Research Tested	x Practice Tested	Emerging	N/A - Please describe below:
CWD												
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N/A - Please describe below:												
1.3, 1.8, 1.9	EatFresh.org Recipes, Leah's Pantry	<table border="1"> <tr><td>CWD</td></tr> <tr><td>x LHD</td></tr> </table>	CWD	x LHD	<table border="1"> <tr><td>Research Tested</td></tr> <tr><td>Practice Tested</td></tr> </table>	Research Tested	Practice Tested					
CWD												
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		AAA	UCCE	CCC	Emerging
1.3, 1.8	Activity + Eating, Dairy Council of CA	x			x N/A - Please describe below: approved recipes used in classes, cooking demonstrations; tastings
1.3	Rethink Your Drink High School Lessons, NEOPB				Research Tested Practice Tested Emerging N/A - Please describe below:
1.3	Nourish: Food & Community, World Link	x			Research Tested Practice Tested Emerging N/A - Please describe below:
1.2	High School Lesson Plans & Presentations, SNAP-Ed/Drexel University	x			Research Tested Practice Tested Emerging N/A - Please describe below:
1.3	Shape of Yoga Nutrition & PA Booklet, NEOPB	x			Research Tested Practice Tested

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			AAA UCCE CCC		Emerging N/A - Please describe below:
1.3	Physical Activity Program Toolkit, CDPH		CWD LHD AAA UCCE CCC	x 	Research Tested Practice Tested Emerging N/A - Please describe below:
1.2,1.3	10 Tips Series, USDA		CWD LHD AAA UCCE CCC	x 	Research Tested Practice Tested Emerging N/A - Please describe below:
1.2,1.3	Cookbooks, NEOPB		CWD LHD AAA UCCE CCC	x 	Research Tested Practice Tested Emerging N/A - Please describe below:
1.1,1.2,1.3	Currently Dietary Guidelines for Americans, USDA		CWD LHD AAA UCCE CCC	x 	Research Tested Practice Tested Emerging N/A - Please describe below:
1.3	Super Tracker Nutrition Lesson Plans and Presentations, USDA		CWD LHD AAA	x 	Research Tested Practice Tested Emerging

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		UCCE			N/A - Please describe below:
		CCC			
1.7	Sports, Play, & Active Recreation for Kit, SPARK				
		x			x
					Research Tested
					Practice Tested
					Emerging
					N/A - Please describe below:
1.10	ScreenFree.org				
					Research Tested
		x			x
					Practice Tested
					Emerging
					N/A - Please describe below: ease describe below: This website provides resources for a campaign that is broader than Let's Move! Child Care since we will be working with adults and older students.
1.6	Coordinated Approach to Children's Health, CATCH				
					x
					Research Tested
					Practice Tested
					Emerging
		x			N/A - Please describe below:
1.1, 1.5, 1.8	My Amazing Body, UC ANR Good for Me and You, UC ANR It's My Choice...Eat Right, Be Active, UC ANR Eating Healthy from Farm to Fork, UC ANR				
					Research Tested
					Practice Tested
					Emerging
		x			N/A - Please describe
					below:
					Research Tested
					Practice Tested
					Emerging
					N/A - Please describe

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1.1, 1.5, 1.8	Nutrition to Grow On, UC Davis, Dept. of Nutrition & CA Dept. of Education	CCC	below:
		CWD	Research Tested
		LHD	Practice Tested
		AAA	Emerging
		UCCE	N/A - Please describe
		CCC	below:
1.1, 1.5, 1.8, 1.9	Cooking Up Healthy Choices, Center for Nutrition in Schools, UC Davis	CWD	Research Tested
		LHD	Practice Tested
		AAA	Emerging
		UCCE	N/A - Please describe
		CCC	below:
1.12	Smarter Lunchrooms Movement	CWD	Research Tested
		LHD	Practice Tested
		AAA	Emerging
		UCCE	N/A - Please describe
		CCC	below:

Evaluation Activities (FFY 2017 - FFY 2019)

Activity Number	Evaluation Activity Description	Formative	Process	Outcome or Impact	Responsible SNAP-Ed Agency(ies)	Time Frame: Year & Quarter** Check all that apply	Tool/Documentation
E.1.1	Measures program goals to ensure reach, target	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CWD LHD	Year 1 Q1 Q2 Q3 Q4	EARS/ATF PSE RE-AIM

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	audience and intended approaches.		<table border="1"> <tr><td>AAA</td></tr> <tr><td>X UCCE</td></tr> <tr><td>CCC</td></tr> </table>	AAA	X UCCE	CCC	<table border="1"> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td>Report</td></tr> <tr><td>UC CalFresh Workbook</td></tr> <tr><td>Food Behavior Checklist</td></tr> <tr><td>UC Intent to Change</td></tr> </table> <p>List other:</p>	Report	UC CalFresh Workbook	Food Behavior Checklist	UC Intent to Change
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E.1.2	Assesses the teacher's perceived behavior change of students.	<table border="1"> <tr><td>X</td></tr> </table>	X	<table border="1"> <tr><td>CWD</td></tr> <tr><td>LHD</td></tr> <tr><td>AAA</td></tr> <tr><td>X UCCE</td></tr> <tr><td>CCC</td></tr> </table>	CWD	LHD	AAA	X UCCE	CCC	<table border="1"> <tr><td>X</td></tr> </table>	X	<table border="1"> <tr><td>EARS/ATF</td></tr> <tr><td>PSE RE-AIM Report</td></tr> <tr><td>UC CalFresh Workbook</td></tr> <tr><td>Food Behavior Checklist</td></tr> <tr><td>UC Intent to Change</td></tr> </table> <p>List other: Teacher observation tool</p>	EARS/ATF	PSE RE-AIM Report	UC CalFresh Workbook	Food Behavior Checklist	UC Intent to Change																							
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E.1.3	Assesses the youth's exposure to various foods and willingness to either try again or ask for these foods in the future.	<table border="1"> <tr><td>X</td></tr> </table>	X	<table border="1"> <tr><td>CWD</td></tr> <tr><td>LHD</td></tr> <tr><td>AAA</td></tr> <tr><td>X UCCE</td></tr> <tr><td>CCC</td></tr> </table>	CWD	LHD	AAA	X UCCE	CCC	<table border="1"> <tr><td>X</td></tr> </table>	X	<table border="1"> <tr><td>EARS/ATF</td></tr> <tr><td>PSE RE-AIM Report</td></tr> <tr><td>UC CalFresh Workbook</td></tr> <tr><td>Food Behavior Checklist</td></tr> </table>	EARS/ATF	PSE RE-AIM Report	UC CalFresh Workbook	Food Behavior Checklist																								
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Objective ID	Objective Description	CWD	LHD	AAA	UCCE	CCC	Year 1				Year 2				Year 3				UC Intent to Change	List other: Teacher tasting tool		
							Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			Q1	Q2
E.1.4	Questions are used with adult participants to measure readiness to change behavior.				X									X	X	X						
E.1.5	Assesses the status of the school lunchroom based on behavioral economics and the Smarter Lunchrooms Movement principles.				X																X	
E.1.6	Design, conduct and																				X	
																					X	EARS/ATF

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analyze evaluation survey (Activities 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6, 1.10).				<table border="1"> <tr> <td>X</td> <td>LHD</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> <tr> <td></td> <td>AAA</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>UCCE</td> <td></td> <td colspan="3"> <table border="1"> <tr> <td colspan="6">Year 2</td> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> <td></td> <td></td> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> </table> </td> </tr> <tr> <td></td> <td>CCC</td> <td></td> <td colspan="3"> <table border="1"> <tr> <td colspan="6">Year 3</td> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> <td></td> <td></td> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> </table> </td> </tr> </table>	X	LHD	X	X	X	X		AAA						UCCE		<table border="1"> <tr> <td colspan="6">Year 2</td> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> <td></td> <td></td> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> </table>			Year 2						Q1	Q2	Q3	Q4			X	X	X	X	X	X		CCC		<table border="1"> <tr> <td colspan="6">Year 3</td> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> <td></td> <td></td> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> </table>			Year 3						Q1	Q2	Q3	Q4			X	X	X	X	X	X	<table border="1"> <tr> <td></td> <td>PSE RE-AIM Report</td> </tr> <tr> <td></td> <td>UC CalFresh Workbook</td> </tr> <tr> <td></td> <td>Food Behavior Checklist</td> </tr> <tr> <td></td> <td>UC Intent to Change</td> </tr> </table> <p>List other:</p> <p>-Pre- and post-surveys (when applicable), or post-surveys. These surveys utilize relevant portions of the UCCE Food Behavior Checklist and Sugar Sweetened Beverage questions, as well as locally developed questions. Other tools include the Adult Taste Testing Tool, the Teacher Tasting Tool, and pre- and post-assessments.</p>		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change																										
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**Time Frame: Year & Quarter:
Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)
Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

SECTION C: INTERVENTION PLAN

- I. Three-Year SNAP-Ed Local Objective #2 (FFY 2017–FFY 2019):

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Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

By September 30, 2019, a minimum of 15 Early Childhood Education (ECE) centers will have received direct education, indirect education, and wellness policy support that shall lead to new or modified practices that engages children and parents in nutrition education and physical activity, leading to increased nutritional knowledge, behavioral changes and environmental supports to affirm these practices.

SNAP-Ed State Goals (check all that apply):

x	Goal 1: Food and Beverages (Behavioral)
x	Goal 2: Physical Activity (Behavioral)
x	Goal 3: Food Resource Management (Behavioral)
x	Goal 4: Access to and/or appeal of dietary choices(Physical and Social Environmental)
x	Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)

II. **PSE Strategy(ies) that support the Three-Year SNAP-Ed Local Objective listed above:**

- Reduced Screen Time
- Support for implementing Wellness Policies
- Increase opportunities for Active Play
- Increase consumption of Local Produce

III. **Annual Objectives to support the Three-Year SNAP-Ed Local Objective listed above:**

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

1. **FFY 2017 (Year 1) Objective(s):**
 - a. By September 30, 2017, provide direct and indirect education to 115 students and 68 adults, and offer nutritional, physical activity and wellness trainings and assistance to at least 30 childcare providers.
2. **FFY 2018 (Year 2) Objective(s):**
 - a. By September 30, 2018, provide direct and indirect education to 227 students and 68 adults, and offer nutritional, physical activity and wellness trainings and assistance to at least 20 childcare providers.

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2. FFY 2019 (Year 3) Objective(s):

- a. By September 30, 2019, provide direct and indirect education to 227 students and 68 adults, and offer nutritional, physical activity and wellness trainings and assistance to at least 20 childcare provider.

Three-Year SNAP-Ed Local Objective #2 (FFY 2017–FFY 2019):
Restate the Local Objective (item 1.)

By September 30, 2019, a minimum of 15 Early Childhood Education (ECE) centers will have received direct education, indirect education, and wellness policy support that shall lead to new or modified practices that engages children and parents in nutrition education and physical activity, leading to increased nutritional knowledge, behavioral changes and environmental supports to affirm these practices.

Activity Number	Activity Description	Intervention Categories*	Responsible SNAP-Ed Agency(ies)	Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																																																								
2.1	Conduct stand-alone workshops and series based class to parents of preschoolers using approved curriculum that focuses on nutrition education and physical activity. Tastings will be included when feasible. Year 1: Emphasis on physical activity; Reach 20 parents. Year 2: Promote Screen Free Week during classes; Reach 20 parents. Year 3: Promote summer meal program during class series. Reach 20 parents. Teach classes at qualifying Head Start, state preschool, and early childhood education sites using	<table border="1"> <tr><td>x</td><td>CED</td></tr> <tr><td>x</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>x</td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	x	CED	x	CEI		MPR	x	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD		AAA	x	UCCE		CCC	CWD: LHD: Jen Winders AAA: UCCE: CCC:	<p>Check all that apply</p> <table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x		Year 2				Q1	Q2	Q3	Q4	x	x	x		Year 3				Q1	Q2	Q3	Q4	x	x	x		On File: Class sign-in sheets Submit: ATF and quarterly reports UC CalFresh Workbook
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	<p>approved curriculum that focuses on nutrition education and physical activity. Tastings will be included when feasible.</p> <p>Year 1: Reach 45 children. Year 2: Reach 45 children. Year 3: Reach 45 children.</p>	<table border="1"> <tr><td></td><td>MPR</td><td></td><td>AAA</td></tr> <tr><td></td><td>C&C</td><td>x</td><td>UCCE</td></tr> <tr><td></td><td>TTA</td><td></td><td>CCC</td></tr> </table>		MPR		AAA		C&C	x	UCCE		TTA		CCC	<table border="1"> <tr><td></td><td>AAA</td><td></td><td></td></tr> <tr><td></td><td>UCCE:</td><td></td><td></td></tr> <tr><td></td><td>CCC:</td><td></td><td></td></tr> </table>		AAA				UCCE:				CCC:			<table border="1"> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> <tr><td></td><td>Year 2</td><td></td><td></td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> <tr><td></td><td>Year 3</td><td></td><td></td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table>	x	x	x			Year 2			Q1	Q2	Q3	Q4	x	x	x			Year 3			Q1	Q2	Q3	Q4	x	x	x		<p>Submit: UC CalFresh Workbook</p>																								
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<p>2.3</p>	<p>Introduce Harvest of the Month Tastings (HOTM) to four preschools.</p> <p>Year 1: Work with local organization to facilitate HOTM produce delivery at two preschools.</p> <p>Year 2: Introduce HOTM to at least 36 children at three preschools through tastings and nutrition lessons.</p> <p>Year 3: Maintain delivery of HOTM tastings to at least three preschools and support nutrition education to at least 36 children.</p>	<table border="1"> <tr><td>x</td><td>CED</td><td></td><td>CWD</td></tr> <tr><td>x</td><td>CEI</td><td></td><td>LHD</td></tr> <tr><td></td><td>MPR</td><td></td><td>AAA</td></tr> <tr><td>x</td><td>C&C</td><td>x</td><td>UCCE</td></tr> <tr><td></td><td>TTA</td><td></td><td>CCC</td></tr> </table>	x	CED		CWD	x	CEI		LHD		MPR		AAA	x	C&C	x	UCCE		TTA		CCC	<table border="1"> <tr><td></td><td>CWD:</td><td></td><td></td></tr> <tr><td></td><td>LHD:</td><td></td><td></td></tr> <tr><td></td><td>AAA:</td><td></td><td></td></tr> <tr><td></td><td>UCCE:</td><td></td><td></td></tr> <tr><td></td><td>CCC:</td><td></td><td></td></tr> </table>		CWD:				LHD:				AAA:				UCCE:				CCC:			<table border="1"> <tr><td></td><td>Year 1</td><td></td><td></td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> <tr><td></td><td>Year 2</td><td></td><td></td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td></td><td>x</td><td></td></tr> <tr><td></td><td>Year 3</td><td></td><td></td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td></td><td>x</td><td></td></tr> </table>		Year 1			Q1	Q2	Q3	Q4	x	x	x	x		Year 2			Q1	Q2	Q3	Q4	x		x			Year 3			Q1	Q2	Q3	Q4	x		x		<p>On File: HOTM calendar schedule</p> <p>Submit: UC CalFresh Workbook</p>
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<p>2.4</p>	<p>Distribute quarterly newsletters to preschool during the school year. Newsletters provide information for preschool teachers, giving them ideas for activities to do with children and talking points to pass along to parents. Reach 48 parents.</p> <p>Year 1: Distribute two quarterly newsletters to four</p>	<table border="1"> <tr><td></td><td>CED</td><td></td><td>CWD</td></tr> <tr><td>x</td><td>CEI</td><td></td><td>LHD</td></tr> <tr><td></td><td>MPR</td><td></td><td>AAA</td></tr> <tr><td></td><td>C&C</td><td>x</td><td>UCCE</td></tr> <tr><td></td><td>TTA</td><td></td><td>CCC</td></tr> </table>		CED		CWD	x	CEI		LHD		MPR		AAA		C&C	x	UCCE		TTA		CCC	<table border="1"> <tr><td></td><td>CWD:</td><td></td><td></td></tr> <tr><td></td><td>LHD:</td><td></td><td></td></tr> <tr><td></td><td>AAA:</td><td></td><td></td></tr> <tr><td></td><td>UCCE:</td><td></td><td></td></tr> <tr><td></td><td>CCC:</td><td></td><td></td></tr> </table>		CWD:				LHD:				AAA:				UCCE:				CCC:			<table border="1"> <tr><td></td><td>Year 1</td><td></td><td></td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> <tr><td></td><td>Year 2</td><td></td><td></td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table>		Year 1			Q1	Q2	Q3	Q4	x	x	x	x		Year 2			Q1	Q2	Q3	Q4	x	x	x	x	<p>On File:</p> <p>Submit: UC CalFresh Workbook</p>												
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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	<p>preschools including topics such as nutrition, physical activity, healthy snacks, and food safety.</p> <p>Year 2: Promote screen free week through quarterly newsletters to four preschools in addition to topics such as nutrition, physical activity, healthy snacks, and food safety.</p> <p>Year 3: Maintain distribution of two quarterly newsletters to four preschools including topics such as reducing screen time, nutrition, physical activity, healthy snacks, summer meals and food safety.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td>x</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>x</td><td>C&C</td></tr> <tr><td>x</td><td>TTA</td></tr> </table>		CED	x	CEI		MPR	x	C&C	x	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD		AAA		UCCE		CCC		<table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 3				Q1	Q2	Q3	Q4	X	X	X	X														
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2.5	<p>Work with local non-profit child care resource center to offer train-the-trainer workshops on nutrition, Catch curriculum, and wellness policy each year.</p> <p>Year 1: Offer three to four trainings to reach at least 30 providers. Provide technical assistance and support to at least 10 child care providers in the development of wellness policies.</p> <p>Year 2: Offer three trainings to reach at least 20 providers. Provide technical assistance and support to at least 10 child care providers in the development of wellness policies.</p> <p>Year 3: Offer three trainings to reach at least 20 providers. Provide technical assistance and support to at least 10 child care providers in the development of wellness policies.</p>	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD		AAA		UCCE		CCC	<p>CWD: LHD: Jen Winders, Shaun Havard AAA: UCCE: CCC:</p>		<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td></td></tr> </table> <p>On File: Sign-in sheets on file with organization Submit: ATF and quarter reports</p>	Year 1				Q1	Q2	Q3	Q4	X	X	X		Year 2				Q1	Q2	Q3	Q4	X	X	X		Year 3				Q1	Q2	Q3	Q4	X	X	X	
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2.6	<p>SNAP-Ed partners will collaborate with CNAP partners on the development & implementation of a screen free week campaign that will roll out the same week as the national screen free week.</p> <p>Year 1: Convene at least three working group meetings to develop strategy. Promote campaign to at least 15 child care sites.</p> <p>Year 2: Reach 95 children & adults through screen free week at 4 preschools. Promote campaign to at least 15 child care sites.</p> <p>Year 3: Reach 96 children students & adults through screen free week at 4 preschools. Promote campaign to at least 15 child care sites.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td>x</td><td>MPR</td></tr> <tr><td>x</td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED		CEI	x	MPR	x	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD		AAA	x	UCCE		CCC	<p>CWD: LHD: Lynne Lacroix, Shaun Havard AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>x</td><td>x</td></tr> </table> <table border="1"> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>x</td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4			x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x		Year 3				Q1	Q2	Q3	Q4			x		<p>On File: List of sites participating</p> <p>Submit: ATF, quarterly reports</p>
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2.7	<p>Promote "Painting Preschool Playgrounds for Movement" Stencil Loan Program to Early Childcare Education (ECE) providers.</p> <p>Year 1: Work with local organizations to promote the program. Identify sites and assess ability to implement the stencil program. Loan out stencils to at least seven sites. Record successes and challenges and revise tips to hand out to future sites.</p> <p>Year 2: Continue to promote program, and support interested sites through trainings. Reach beyond preschools to qualifying afterschool programs and family resource centers. Loan out stencils to at least five sites.</p> <p>Year 3: Revise promotion strategy to reach out to more approved site and continue to offer support to sites ready to implement. Loan out stencils to at least five additional sites.</p>	<table border="1"> <tr><td></td><td>CED</td><td></td><td></td></tr> <tr><td></td><td>CEI</td><td>x</td><td></td></tr> <tr><td></td><td>MPR</td><td></td><td></td></tr> <tr><td></td><td>C&C</td><td>x</td><td></td></tr> <tr><td></td><td>TTA</td><td>x</td><td></td></tr> </table>		CED				CEI	x			MPR				C&C	x			TTA	x		<table border="1"> <tr><td></td><td>CWD</td><td></td><td></td></tr> <tr><td></td><td>LHD</td><td>x</td><td></td></tr> <tr><td></td><td>AAA</td><td></td><td></td></tr> <tr><td></td><td>UCCE</td><td>x</td><td></td></tr> <tr><td></td><td>CCC</td><td></td><td></td></tr> </table>		CWD				LHD	x			AAA				UCCE	x			CCC			<p>CWD: Lynne Lacroix, Jen Winders</p> <p>AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>x</td><td>x</td><td>x</td></tr> </table> <table border="1"> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>x</td><td>x</td><td>x</td></tr> </table> <table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>x</td><td>x</td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4		x	x	x	Year 2				Q1	Q2	Q3	Q4		x	x	x	Year 3				Q1	Q2	Q3	Q4		x	x		<p>On File: List of sites that borrowed stencils</p> <p>Submit: Quarterly report</p>
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***Intervention Categories Legend**

CED = Community/Nutrition and Physical Activity Education Direct; CEI = Community/Nutrition and Physical Activity Education Indirect; MPR = Media, Social Media, Public Relations and Messaging; C&C = Coordination and Collaboration; TTA = Training and Technical Assistance

****Time Frame: Year & Quarter:**

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)
 Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

Educational Materials, Resources, and Curriculum

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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Activity Number	Curriculum, Toolkit, Resource Name	SNAP-Ed Agency(ies)		Level of Evidence Base	
2.1, 2.5	Nutrition 5 Class Series, Orange County Health Care Agency	x	CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
2.1, 2.5	10 tips series, USDA	x	CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
2.3	Harvest of the Month, handouts, NEOPB		CWD		Research Tested
			LHD		Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
2.1, 2.2	Go, Glow, Grow, UC ANR Happy Healthy Me, UC ANR Healthy, Happy Families, UC ANR		CWD	x	Research Tested
			LHD		Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
2.2	Coordinated Approach to Children's Health, CATCH		CWD	x	Research Tested
		x	LHD		Practice Tested

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		AAA	UCCE	CCC	Emerging	N/A - Please describe below:
2.6	Let's Move! Child Care, SNAP-Ed toolkit (Jan 2016)		x			
		CWD			x	Research Tested
		LHD	x			Practice Tested
		AAA				Emerging
		UCCE				N/A - Please describe below:
		CCC				
2.7	Painting Preschool Playgrounds for Movement" Stencils, NEOPB					
		CWD				Research Tested
		LHD	x			Practice Tested
		AAA				Emerging
		UCCE				N/A - Please describe below:
		CCC				
2.1, 2.2	Build a Healthy Plate with Fewer Added Sugars, USDA Team Nutrition					
		CWD				Research Tested
		LHD			x	Practice Tested
		AAA				Emerging
		UCCE	x			N/A - Please describe below:
		CCC				
All	Current Dietary Guidelines for Americans, USDA					
		CWD				Research Tested
		LHD	x			Practice Tested
		AAA				Emerging
		UCCE	x			N/A - Please describe below:
		CCC				

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Evaluation Activities (FFY 2017 - FFY 2019)

[(Evaluation Type)]

Activity Number	Evaluation Activity Description	Formative	Process	Outcome or Impact	Responsible SNAP-Ed Agency(ies)	Time Frame: Year & Quarter** Check all that apply	Tool/Documentation																																																								
E.2.1	Measures program goals to ensure reach, target audience and intended approaches.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<table border="1"> <tr><td><input type="checkbox"/></td><td>CWD</td></tr> <tr><td><input type="checkbox"/></td><td>LHD</td></tr> <tr><td><input type="checkbox"/></td><td>AAA</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>UCCE</td></tr> <tr><td><input type="checkbox"/></td><td>CCC</td></tr> </table>	<input type="checkbox"/>	CWD	<input type="checkbox"/>	LHD	<input type="checkbox"/>	AAA	<input checked="" type="checkbox"/>	UCCE	<input type="checkbox"/>	CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td><input type="checkbox"/></td><td>EARS/ATF</td></tr> <tr><td><input type="checkbox"/></td><td>PSE RE-AIM Report</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>UC CalFresh Workbook</td></tr> <tr><td><input type="checkbox"/></td><td>Food Behavior Checklist</td></tr> <tr><td><input type="checkbox"/></td><td>UC Intent to Change</td></tr> </table> <p>List other:</p>	<input type="checkbox"/>	EARS/ATF	<input type="checkbox"/>	PSE RE-AIM Report	<input checked="" type="checkbox"/>	UC CalFresh Workbook	<input type="checkbox"/>	Food Behavior Checklist	<input type="checkbox"/>	UC Intent to Change
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E.2.2	Questions are used with adult participants to measure readiness to change behavior.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<table border="1"> <tr><td><input type="checkbox"/></td><td>CWD</td></tr> <tr><td><input type="checkbox"/></td><td>LHD</td></tr> <tr><td><input type="checkbox"/></td><td>AAA</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>UCCE</td></tr> <tr><td><input type="checkbox"/></td><td>CCC</td></tr> </table>	<input type="checkbox"/>	CWD	<input type="checkbox"/>	LHD	<input type="checkbox"/>	AAA	<input checked="" type="checkbox"/>	UCCE	<input type="checkbox"/>	CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td></td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td></td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X		Year 2				Q1	Q2	Q3	Q4	X	X	X		Year 3				Q1	Q2	Q3	Q4	X	X	X		<table border="1"> <tr><td><input type="checkbox"/></td><td>EARS/ATF</td></tr> <tr><td><input type="checkbox"/></td><td>PSE RE-AIM Report</td></tr> <tr><td><input type="checkbox"/></td><td>UC CalFresh Workbook</td></tr> <tr><td><input type="checkbox"/></td><td>Food Behavior Checklist</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>UC Intent to Change</td></tr> </table>	<input type="checkbox"/>	EARS/ATF	<input type="checkbox"/>	PSE RE-AIM Report	<input type="checkbox"/>	UC CalFresh Workbook	<input type="checkbox"/>	Food Behavior Checklist	<input checked="" type="checkbox"/>	UC Intent to Change
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E.2.3	Assesses the teacher's perceived behavior change of students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<table border="1"> <tr><td>CWD</td><td></td></tr> <tr><td>LHD</td><td></td></tr> <tr><td>AAA</td><td></td></tr> <tr><td>UCCE</td><td>x</td></tr> <tr><td>CCC</td><td></td></tr> </table>	CWD		LHD		AAA		UCCE	x	CCC		<table border="1"> <tr><td>Year 1</td><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>x</td><td>x</td><td>x</td><td></td></tr> <tr><td>Year 2</td><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>x</td><td>x</td><td>x</td><td></td></tr> <tr><td>Year 3</td><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>x</td><td>x</td><td>x</td><td></td></tr> </table>	Year 1	Q1	Q2	Q3	Q4		x	x	x		Year 2	Q1	Q2	Q3	Q4		x	x	x		Year 3	Q1	Q2	Q3	Q4		x	x	x		<p>List other:</p> <table border="1"> <tr><td>EARS/ATF</td><td></td></tr> <tr><td>PSE RE-AIM Report</td><td></td></tr> <tr><td>UC CalFresh Workbook</td><td></td></tr> <tr><td>Food Behavior Checklist</td><td></td></tr> <tr><td>UC Intent to Change</td><td></td></tr> </table> <p>List other: Teacher observation tool</p>	EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	
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E.2.4	Design, conduct and analyze evaluation survey (Activities 2.1, 2.5, 2.6).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<table border="1"> <tr><td>CWD</td><td></td></tr> <tr><td>LHD</td><td>x</td></tr> <tr><td>AAA</td><td></td></tr> <tr><td>UCCE</td><td></td></tr> <tr><td>CCC</td><td></td></tr> </table>	CWD		LHD	x	AAA		UCCE		CCC		<table border="1"> <tr><td>Year 1</td><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>x</td><td>x</td><td>x</td><td>x</td></tr> <tr><td>Year 2</td><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>x</td><td>x</td><td>x</td><td>x</td></tr> <tr><td>Year 3</td><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table>	Year 1	Q1	Q2	Q3	Q4		x	x	x	x	Year 2	Q1	Q2	Q3	Q4		x	x	x	x	Year 3	Q1	Q2	Q3	Q4		x	x	x	x	<p>List other:</p> <table border="1"> <tr><td>EARS/ATF</td><td>x</td></tr> <tr><td>PSE RE-AIM Report</td><td></td></tr> <tr><td>UC CalFresh Workbook</td><td></td></tr> <tr><td>Food Behavior Checklist</td><td></td></tr> <tr><td>UC Intent to Change</td><td></td></tr> </table> <p>List other: -Pre- and post-surveys (when applicable), or post-surveys. These surveys utilize relevant portions of the UCCE Food Behavior Checklist and Sugar Sweetened Beverage questions, as well as locally developed questions. Other tools include the Adult Taste Testing Tool, the Teacher Tasting Tool, and pre- and post-assessments.</p>	EARS/ATF	x	PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	
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E.2.5	Summarize sites, activities, partners, and participants reached (Activities 2.6, 2.7).	x	CWD LHD AAA UCCE CCC	Year 1			EARS/ATF PSE RE-AIM Report UC CalFresh Workbook Food Behavior Checklist UC Intent to Change	
				Q1	Q2	Q3		Q4
								x
				Year 2				
				Q1	Q2	Q3	Q4	
							x	
				Year 3				
				Q1	Q2	Q3	Q4	
							x	

List other:

**Time Frame: Year & Quarter:

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)

Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

SECTION C: INTERVENTION PLAN

I. **Three-Year SNAP-Ed Local Objective #3 (FFY 2017–FFY 2019):**

Local Objectives must be S.M.A.R.T (Specific, Measurable, Achievable, Realistic, and Time-Bound)

By September 30, 2019, at least 13,000 local families, seniors, and individual adults will have increased access to fresh fruit and vegetables through community gardens, increased EBT usage at farmers markets, and policy interventions at a local food pantry. Over 14,000 adults will be impacted by policy and/or environmental interventions at SNAP-Ed qualifying community sites. All efforts supported with direct and/or indirect education.

SNAP-Ed State Goals (check all that apply):

x	Goal 1: Food and Beverages (Behavioral)
x	Goal 2: Physical Activity (Behavioral)
x	Goal 3: Food Resource Management (Behavioral)
x	Goal 4: Access to and/or appeal of dietary choices (Physical and Social Environmental)
x	Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)

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II. PSE Strategy(ies) that support the Three-Year SNAP-Ed Local Objective listed above:

- Residential Community Gardens
- Evaluate viability of establishing a food pantry satellite food distribution site
- Development and adoption of healthy food and beverage policies in various settings
- Increase food security and access to local produce

III. Annual Objectives to support the Three-Year SNAP-Ed Local Objective listed above:

Local Objectives must be S.M.A.R.T. (Specific, Measurable, Achievable, Realistic, and Time-Bound)

1. FFY 2017 (Year 1) Objective(s):

- a. By September 30, 2017, increase food security for at least 13,200 CalFresh children, adults, and seniors eligible clients through an EBT Farmers Market Match program, working with one food pantry to expand their nutritional policy, and supporting a local community garden with technical assistance and direct education.
- b. By September 30, 2017, work on multi-level interventions, including direct and indirect education at qualifying sites, including but not limited to public housing sites, health clinics, and residential treatment centers to reach at least 300 CalFresh eligible clients.
- c. By September 30, 2017, reassess CX3 community neighborhoods.

2. FFY 2018 (Year 2) Objective(s):

- a. By September 30, 2018, expand efforts to increase food security for seniors living at three housing sites by investigating various food security program options, including the exploration to establish a satellite food distribution site.
- b. By September 30, 2018, support EBT farmer’s market programs with direct education classes to reach 80 to 100 clients.
- c. Provide technical support and direct/indirect education at two local food pantries to reach at least 13,000 children, adults and seniors.
- d. By September 30, 2018, implement multi-level interventions including direct, indirect, and staff trainings at transitional housing, health clinics and other organizational sites to reach 300 SNAP-Ed clients; support the development and/or implementation of policy and/or environmental supports at a minimum of two qualifying sites.

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3. FFY 2019 (Year 3) Objective(s):

- a. By September 30, 2019, implement one food security measure targeting at least 100 seniors.
- b. By September 30, 2018, support EBT farmer’s market programs with direct education classes to reach 80 to 100 clients.
- c. By September 30, 2019, implement multi-level interventions including direct, indirect, and staff trainings at transitional and public housing sites, health clinics and other organizational sites to reach a minimum of 300 CalFresh clients; support the development and/or implementation of site wellness policies at a minimum of two sites to reach at least 14,750 clients.
- d. Provide technical support to expand nutrition policy at one food pantry to reach 13,000 children, adults and seniors, and support policy with direct/indirect education. Support second local pantry through food tastings to reach 300 client.

Three-Year SNAP-Ed Local Objective #3 (FFY 2017–FFY 2019):
Restate the Local Objective (item 1.)

By September 30, 2019, at least 27,900 local families, seniors, and individual adults will have increased access to fresh fruit and vegetables through community gardens, increased EBT usage at farmers markets, and policy and/or environmental interventions at SNAP-Ed qualifying community sites; efforts supported with direct and/or indirect education.

Activity Number	Activity Description	Intervention Categories*	Responsible SNAP-Ed Agency(ies)	Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																																												
3.1	Provide series-based direct education at 3 SNAP-Ed qualified senior congregate nutrition sites and/or public housing facilities. Year 1. Provide direct nutrition education and physical activity using approved curricula to 10 older adult participants at approved nutrition sites/public housing facilities.	<table border="1"> <tr><td>x</td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>x</td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	x	CED		CEI		MPR	x	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td>x</td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD	x	AAA		UCCE		CCC	CWD: LHD: AAA: Peggy Savant, RD UCCE: CCC:	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td>x</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td>x</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4				x	Year 2				Q1	Q2	Q3	Q4				x	Submit: ATF, Pre - post evaluations
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	<p>Year 2. Provide direct nutrition education and physical activity using approved curricula to 10 older adult participants at approved nutrition sites/public housing facilities.</p> <p>Year 3. Provide direct nutrition education and physical activity using approved curricula to 10 older adult participants at approved nutrition sites/public housing facilities.</p>			<table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td>X</td></tr> </table>	Year 3				Q1	Q2	Q3	Q4				X																																			
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<p>3.2</p>	<p>Provide regularly scheduled indirect education to 35 older adults at 1 SNAP-Ed qualified senior congregate nutrition site using approved materials such as <i>MyPlate for Older Adults</i> and <i>Harvest of the Month</i>.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td>X</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED	X	CEI		MPR		C&C		TTA	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>Submit: ATF</p>
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<p>3.3</p>	<p>Work at three senior apt complexes within a CX3 neighborhood to increase food security and access to healthy foods.</p> <p>Year 1: Garden Site: Provide technical assistance at a shared garden. Interface with local non-profit providing gardening classes and trainings. Reach 27 seniors.</p> <p>Direct Ed: Offer two cooking demonstrations utilizing the produce that is grown in the residential garden.</p> <p>Food Insecurity: Survey seniors at three apartment complexes to measure food insecurity issues and</p>	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA		UCCE		CCC	<p>CWD: LHD: Shaun Havard, Wendy Van Wagner AAA: UCCE: CCC:</p>	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4		X	X	X	Year 2				Q1	Q2	Q3	Q4		X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>On File: Photos</p> <p>Submit: ATF, quarterly report</p>
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<p>3.4</p>	<p>challenges to accessing healthy food.</p> <p>Year 2: Work with seniors to identify ways to increase food security, such as busing seniors to farmers markets, establishing a food distribution site, and/or cooperative purchasing.</p> <p>Year 3: Pursue implementing food security measures. Initiate conversations with local food pantry if seniors interested in pursuing a satellite food distribution site. Reach 100 seniors.</p>	<table border="1"> <tr> <td>x</td> <td>CED</td> </tr> <tr> <td>x</td> <td>CEI</td> </tr> <tr> <td></td> <td>MPR</td> </tr> <tr> <td></td> <td>C&C</td> </tr> <tr> <td></td> <td>TT</td> </tr> </table>	x	CED	x	CEI		MPR		C&C		TT	<table border="1"> <tr> <td></td> <td>CWD</td> </tr> <tr> <td>x</td> <td>LHD</td> </tr> <tr> <td></td> <td>AAA</td> </tr> <tr> <td></td> <td>UCCE</td> </tr> <tr> <td></td> <td>CCC</td> </tr> </table>		CWD	x	LHD		AAA		UCCE		CCC	<p>CWD: LHD: Jen Winders, Wendy Van Wagner AAA: UCCE: CCC:</p>	<table border="1"> <tr> <th colspan="4">Year 1</th> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td>x</td> <td>x</td> <td>x</td> <td>x</td> </tr> <tr> <th colspan="4">Year 2</th> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td>x</td> <td>x</td> <td>x</td> <td>x</td> </tr> <tr> <th colspan="4">Year 3</th> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td>x</td> <td>x</td> <td>x</td> <td>x</td> </tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<p>Submit: ATF, quarterly reports</p>
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<p>3.5</p>	<p>class series to reach at least 300 clients.</p> <p>Initiate new programs at two local health clinics.</p> <p>Year 1: Develop partnerships with clinics to gather information about practices that will set the stage for policy and environmental support discussions. Offer nutritional education and physical activity classes to reach at least 30 clients.</p> <p>Year 2: Convene a working group to discuss policy and/or environmental supports. Tailor strategies to meet needs of clinics. Offer nutrition education and physical activity classes to reach at least 30 clients.</p> <p>Year 3: Provide technical support to clinics implementing at least 1 PSE - potential reach 14,750 clients. Offer nutrition education and physical activity classes to at least 30 clients.</p>	<table border="1"> <tr><td>x</td><td>CED</td></tr> <tr><td>x</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>x</td><td>C&C</td></tr> <tr><td>x</td><td>TT</td></tr> </table>	x	CED	x	CEI		MPR	x	C&C	x	TT	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD		AAA	x	UCCE		CCC	<p>CWD: LHD: Jen Winders, Wendy Van Wagner AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<p>On File: Class sign-in sheets</p> <p>Submit: ATF, quarterly reports, UC CalFresh Workbook</p>
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<p>3.6</p>	<p>Work with two local food pantries to increase the consumption of healthy food and beverages among clients.</p> <p>Year 1 <i>Food Pantry 1</i></p> <ul style="list-style-type: none"> Participate in the Nutrition Policy Committee and Health To Hunger Group to strategize on how to best provide nutrient rich foods to clients. Collaborate in updating the nutrition food policy. Reach: 13,000 clients (3770) 	<table border="1"> <tr><td>x</td><td>CED</td></tr> <tr><td>x</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>x</td><td>C&C</td></tr> <tr><td>x</td><td>TTA</td></tr> </table>	x	CED	x	CEI		MPR	x	C&C	x	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD		AAA		UCCE		CCC	<p>CWD: LHD: Lynne Lacroix, Shaun Havard, Wendy Van Wagner AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<p>On File: Class sign-in sheets; food pantry nutrition policy; list of partners</p> <p>Submit: ATF and quarterly reports</p>
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	<p>children / 3120 seniors / 6110 adults).</p> <ul style="list-style-type: none"> • Conduct two to three nutrition education classes to reach at least 30 clients. • Host four food/drink tastings to reach 400 clients. • Invite the LHD Tobacco prevention staff to host table; invite non-profit to educate clients about free community trail opportunities. <p><i>Food Pantry 2</i></p> <ul style="list-style-type: none"> • Offer at least three food/drink tastings to reach at least 300 clients. • Invite the LHD Tobacco prevention staff to host table; invite non-profit to educate clients about free community trail opportunities. <p>Year 2</p> <p><i>Food Pantry 1</i></p> <ul style="list-style-type: none"> • Continue to serve on committees to strategize on how to best provide nutrient rich foods to clients. Collaborate on updating the nutrition food policy. Reach: 13,000 clients (3770 children / 3120 seniors / 6110 adults). • Conduct at least two nutrition education classes to reach at a minimum of 20 clients. • Collaborate with the food pantry to educate at least 4 donors about their nutrition policy. • Host at least four food/drink tastings to reach 400 clients. Invite diabetes consultant to host table. <p><i>Food Pantry 2</i></p>				
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3.7	<ul style="list-style-type: none"> Offer at least three food/drink tastings to reach 300 clients. Invite diabetes consultant to host table. <p>Year 3 <i>Food Pantry 1</i></p> <ul style="list-style-type: none"> Continue to serve on committees and collaborate on updating the nutrition food policy. Reach: 13,000 clients (3770 children / 3120 seniors / 6110 adults). Collaborate with the food pantry to educate at least 3 donors about their nutrition policy. Conduct at least 2 nutrition classes to reach a minimum of 20 pantry clients. Host at least four food/drink tastings to reach 400 clients. <p><i>Food Pantry 2</i></p> <ul style="list-style-type: none"> Offer at least three food/drink tastings to reach 300 clients. 	<table border="1"> <tr> <td></td> <td></td> <td>CWD</td> </tr> <tr> <td>x</td> <td>x</td> <td>LHD</td> </tr> <tr> <td></td> <td></td> <td>AAA</td> </tr> <tr> <td></td> <td></td> <td>UCCE</td> </tr> <tr> <td></td> <td></td> <td>CCC</td> </tr> </table>			CWD	x	x	LHD			AAA			UCCE			CCC	<p>CWD: Shaun Havard, Wendy Van Wagner AAA: UCCE: CCC:</p>	<table border="1"> <tr> <td colspan="4">Year 1</td> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> <tr> <td colspan="4">Year 2</td> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> <tr> <td colspan="4">Year 3</td> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4					<p>On File: Class sign-in sheets.</p> <p>Submit: Record activity on ATF.</p>
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3.8	<p>promote market in CX3 neighborhood. Indirect reach: 75 CalFresh clients.</p> <ul style="list-style-type: none"> Collaborate with pilot farmers market partners to systemize program to continue after funding ends. Host up to twelve stand-alone nutrition classes with an emphasis on shopping at the farmers market. Reach 100 to 120 SNAP-Ed adults. <p>Year 2 & 3: Host up to ten stand-alone nutrition classes with an emphasis on shopping at the farmers market. Reach 80 to 100 SNAP-Ed adults.</p> <p>Work with CDPH to determine which components of the CX3 community neighborhoods need to be re-assessed; conduct reassessments as charged.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR		C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<p>CWD: LHD: Shaun Havard, Lynne Lacroix AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4					Year 3				Q1	Q2	Q3	Q4					Submit: Required CX3 documents
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CED = Community/Nutrition and Physical Activity Education Direct; CEI = Community/Nutrition and Physical Activity Education Indirect; MPR = Media, Social Media, Public Relations and Messaging; C&C = Coordination and Collaboration; TTA = Training and Technical Assistance

**Time Frame: Year & Quarter:

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Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)
Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept. 30)

Educational Materials, Resources, and Curriculum

Activity Number	Curriculum, Toolkit, Resource Name	SNAP-Ed Agency(ies)	Level of Evidence Base																		
3.1	Eat Smart, Live Strong Fruit & Vegetable Checklist, RAPA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td>x</td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD	x	AAA		UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>x</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	x	Practice Tested		Emerging		N/A - Please describe below:
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3.2	Nutrition Education Materials (Harvest of the Month, MyPlate for Older Adults)	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td>x</td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD	x	AAA		UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>x</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	x	Practice Tested		Emerging		N/A - Please describe below:
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3.4	Cooking for Health Academy, Alameda County	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD		AAA		UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>x</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	x	Practice Tested		Emerging		N/A - Please describe below:
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3.4	Choosing Healthy Beverages, NEOPB	<table border="1"> <tr><td><input checked="" type="checkbox"/></td><td>CWD</td><td><input checked="" type="checkbox"/></td><td>Research Tested</td></tr> <tr><td></td><td>LHD</td><td></td><td>Practice Tested</td></tr> <tr><td></td><td>AAA</td><td></td><td>Emerging</td></tr> <tr><td></td><td>UCCE</td><td></td><td>N/A - Please describe below:</td></tr> <tr><td></td><td>CCC</td><td></td><td></td></tr> </table>	<input checked="" type="checkbox"/>	CWD	<input checked="" type="checkbox"/>	Research Tested		LHD		Practice Tested		AAA		Emerging		UCCE		N/A - Please describe below:		CCC		
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3.4	Cooking Matters, Share Our Strength	<table border="1"> <tr><td></td><td>CWD</td><td></td><td>Research Tested</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>LHD</td><td><input checked="" type="checkbox"/></td><td>Practice Tested</td></tr> <tr><td></td><td>AAA</td><td></td><td>Emerging</td></tr> <tr><td></td><td>UCCE</td><td></td><td>N/A - P</td></tr> <tr><td></td><td>CCC</td><td></td><td></td></tr> </table>		CWD		Research Tested	<input checked="" type="checkbox"/>	LHD	<input checked="" type="checkbox"/>	Practice Tested		AAA		Emerging		UCCE		N/A - P		CCC		
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3.4, 3.5, 3.6	Eat Healthy Be Active, Community Workshops, US Dept. of Health and Human Services	<table border="1"> <tr><td></td><td>CWD</td><td></td><td>Research Tested</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>LHD</td><td><input checked="" type="checkbox"/></td><td>Practice Tested</td></tr> <tr><td></td><td>AAA</td><td></td><td>Emerging</td></tr> <tr><td></td><td>UCCE</td><td></td><td>N/A - P</td></tr> <tr><td></td><td>CCC</td><td></td><td></td></tr> </table>		CWD		Research Tested	<input checked="" type="checkbox"/>	LHD	<input checked="" type="checkbox"/>	Practice Tested		AAA		Emerging		UCCE		N/A - P		CCC		
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3.5	Plan, Shop, Save, Cook Eat and Play Together!	<table border="1"> <tr><td></td><td>CWD</td><td></td><td>Research Tested</td></tr> <tr><td></td><td>LHD</td><td><input checked="" type="checkbox"/></td><td>Practice Tested</td></tr> <tr><td></td><td>AAA</td><td></td><td>Emerging</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>UCCE</td><td></td><td>N/A - Please describe below:</td></tr> <tr><td></td><td>CCC</td><td></td><td></td></tr> </table>		CWD		Research Tested		LHD	<input checked="" type="checkbox"/>	Practice Tested		AAA		Emerging	<input checked="" type="checkbox"/>	UCCE		N/A - Please describe below:		CCC		
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3.5	Eating Smart, Being Active	<table border="1"> <tr><td></td><td>CWD</td><td><input checked="" type="checkbox"/></td><td>Research Tested</td></tr> </table>		CWD	<input checked="" type="checkbox"/>	Research Tested																
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[(Evaluation Type)]

Activity Number	Evaluation Activity Description	Formative	Process	Outcome or Impact	Responsible SNAP-Ed Agency(ies)	Time Frame: Year & Quarter** Check all that apply	Tool/Documentation																																														
E.3.1	Matched pre- and post-tests to evaluate if the SNAP-Ed interventions increased fruit and vegetable consumption and physical activity levels. On an ongoing basis, record SNAP-Ed activities, sites, participants reached and other required elements for USDA's SNAP-Education and Administration Reporting System (EARS).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CWD LHD x AAA UCCE CCC	<table border="1"> <tr> <th colspan="4">Year 1</th> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td></td> <td></td> <td></td> <td>x</td> </tr> </table> <table border="1"> <tr> <th colspan="4">Year 2</th> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td></td> <td></td> <td></td> <td>x</td> </tr> </table> <table border="1"> <tr> <th colspan="4">Year 3</th> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td></td> <td></td> <td></td> <td>x</td> </tr> </table>	Year 1				Q1	Q2	Q3	Q4				x	Year 2				Q1	Q2	Q3	Q4				x	Year 3				Q1	Q2	Q3	Q4				x	<table border="1"> <tr> <td><input checked="" type="checkbox"/></td> <td>EARS/ATF</td> </tr> <tr> <td><input type="checkbox"/></td> <td>PSE RE-AIM Report</td> </tr> <tr> <td><input type="checkbox"/></td> <td>UC CalFresh Workbook</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Food Behavior Checklist</td> </tr> <tr> <td><input type="checkbox"/></td> <td>UC Intent to Change</td> </tr> </table> <p>List other:</p>	<input checked="" type="checkbox"/>	EARS/ATF	<input type="checkbox"/>	PSE RE-AIM Report	<input type="checkbox"/>	UC CalFresh Workbook	<input type="checkbox"/>	Food Behavior Checklist	<input type="checkbox"/>	UC Intent to Change
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E.3.2	Measures behavior change relating to resource management and food security status with adult	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	CWD LHD AAA x UCCE CCC	<table border="1"> <tr> <th colspan="4">Year 1</th> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td>x</td> <td>x</td> <td>x</td> <td>x</td> </tr> </table> <table border="1"> <tr> <th colspan="4">Year 2</th> </tr> <tr> <td>Q1</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td>x</td> <td>x</td> <td>x</td> <td>x</td> </tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	<table border="1"> <tr> <td><input type="checkbox"/></td> <td>EARS/ATF</td> </tr> <tr> <td><input type="checkbox"/></td> <td>PSE RE-AIM Report</td> </tr> <tr> <td><input type="checkbox"/></td> <td>UC CalFresh Workbook</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Food</td> </tr> </table>	<input type="checkbox"/>	EARS/ATF	<input type="checkbox"/>	PSE RE-AIM Report	<input type="checkbox"/>	UC CalFresh Workbook	<input checked="" type="checkbox"/>	Food														
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	participants through matched pre/post assessments.					Year 3 Q1 Q2 Q3 Q4 X X X X	Behavior Checklist UC Intent to Change																																														
E.3.3	Questions are used with adult participants to measure readiness to change behavior.	X	X			<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><th colspan="2">EARS/ATF</th></tr> <tr><td>PSE RE-AIM Report</td><td></td></tr> <tr><td>UC CalFresh Workbook</td><td></td></tr> <tr><td>Food Behavior Checklist</td><td></td></tr> <tr><td>UC Intent to Change</td><td>X</td></tr> </table> <p>List other: Plan, Shop, Save, Cook Pre/Post Assessments</p>	EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	X
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E.3.4	Measures program goals to ensure reach, target audience and intended approaches.	X	X			<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><th colspan="2">EARS/ATF</th></tr> <tr><td>PSE RE-AIM Report</td><td></td></tr> <tr><td>UC CalFresh Workbook</td><td>X</td></tr> <tr><td>Food Behavior Checklist</td><td></td></tr> <tr><td>UC Intent to Change</td><td></td></tr> </table> <p>List other:</p>	EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook	X	Food Behavior Checklist		UC Intent to Change	
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E.3.5	Design, conduct and analyze evaluation survey (Activities 3.3, 3.4, 3.6)	x	x	<table border="1"> <tr><td>CWD</td><td></td></tr> <tr><td>LHD</td><td>x</td></tr> <tr><td>AAA</td><td></td></tr> <tr><td>UCCE</td><td></td></tr> <tr><td>CCC</td><td></td></tr> </table>	CWD		LHD	x	AAA		UCCE		CCC		<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table border="1"> <tr><td>x</td><td>EARS/ATF</td></tr> <tr><td>x</td><td>PSE RE-AIM Report</td></tr> <tr><td></td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td></td><td>UC Intent to Change</td></tr> </table>	x	EARS/ATF	x	PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	<p>List other: -Pre- and post-surveys (when applicable), or post-surveys. These surveys utilize relevant portions of the UCCE Food Behavior Checklist and Sugar Sweetened Beverage questions, as well as locally developed questions. Other tools include the Adult Taste Testing Tool, the Teacher Tasting Tool, and pre- and post-assessments.</p>
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E.3.6	Summarize sites, activities, partners, and participants reached (Activities 3.5, 3.6, 3.7)	x	x	<table border="1"> <tr><td>CWD</td><td></td></tr> <tr><td>LHD</td><td>x</td></tr> <tr><td>AAA</td><td></td></tr> <tr><td>UCCE</td><td></td></tr> <tr><td>CCC</td><td></td></tr> </table>	CWD		LHD	x	AAA		UCCE		CCC		<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td>x</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td>x</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td>x</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4				x	Year 2				Q1	Q2	Q3	Q4				x	Year 3				Q1	Q2	Q3	Q4				x	<table border="1"> <tr><td>x</td><td>EARS/ATF</td></tr> <tr><td>x</td><td>PSE RE-AIM Report</td></tr> <tr><td></td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td></td><td>UC Intent to Change</td></tr> </table>	x	EARS/ATF	x	PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	<p>List other:</p>
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E.3.7	Complete CX3 assessment activities, as required	x	<table border="1"> <tr><td>CWD</td><td></td></tr> <tr><td>LHD</td><td>x</td></tr> <tr><td>AAA</td><td></td></tr> <tr><td>UCCE</td><td></td></tr> <tr><td>CCC</td><td></td></tr> </table>	CWD		LHD	x	AAA		UCCE		CCC		<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td></td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x		Year 2				Q1	Q2	Q3	Q4					Year 3				Q1	Q2	Q3	Q4					EARS/ATF
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List other: CX3 tools																																																			

**Time Frame: Year & Quarter:

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)

Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

SECTION C: INTERVENTION PLAN

I. **Three-Year SNAP-Ed Local Objective #4 (FFY 2017–FFY 2019):**

Local Objectives must be S.M.A.R.T (Specific, Measurable, Achievable, Realistic, and Time-Bound)

By September 30, 2019, Nevada County SNAP-Ed Funded partners will collaborate and coordinate with a minimum of four non SNAP-Ed partners to leverage resources and support for PSE activities outlined throughout this work plan.

SNAP-Ed State Goals (check all that apply):

	Goal 1: Food and Beverages (Behavioral)
x	Goal 2: Physical Activity (Behavioral)
x	Goal 3: Food Resource Management (Behavioral)
x	Goal 4: Access to and/or appeal of dietary choices (Physical and Social Environmental)
x	Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)

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II. PSE Strategy(ies) that support the Three-Year SNAP-Ed Local Objective listed above:

- Promote access and appeal of physical activity
- Improve Food Resource Management Behaviors
- Reduced Screen Time

Annual Objectives to support the Three-Year SNAP-Ed Local Objective listed above:

Local Objectives must be S.M.A.R.T. (Specific, Measurable, Achievable, Realistic, and Time-Bound)

1. FFY 2017 (Year 1) Objective(s):

- a. By September 30, 2017, the LHD shall convene at least 4 County Nutrition Action Plan (CNAP) Committee meetings, with the expectation that at least four partners will collaborate to promote physical activity and work together on policy, system and environmental change projects.
- b. By September 30, 2017, the LHD and UC CalFresh shall participate in at least four local food policy council meetings per year.

2. FFY 2018 (Year 2) Objective(s):

- a. By September 30, 2018, the LHD shall convene at least 4 County Nutrition Action Plan (CNAP) Committee meetings, with the expectation that at least five partners will collaborate to promote screen free week and work together on policy, system and environmental change projects.
- b. By September 30, 2018, the LHD and UC CalFresh shall participate in at least four local food policy council meetings.

3. FFY 2019 (Year 3) Objective(s):

- a. By September 30, 2019, the LHD shall convene at least 4 County Nutrition Action Plan (CNAP) Committee meetings, with the expectation that at least six partners will collaborate to promote summer meals program and work together on policy, system and environmental change projects.
- b. By September 30, 2019, the LHD and UC CalFresh shall participate in at least four local food policy council meetings.

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Three-Year SNAP-Ed Local Objective #4 (FFY 2017–FFY 2019):
Restate the Local Objective (item 1.)

By September 30, 2019, Nevada County SNAP-Ed Funded partners will collaborate and coordinate with a minimum of four non SNAP-Ed partners to leverage resources and support for PSE activities outlined throughout this work plan.

Activity Number	Activity Description	Intervention Categories*	Responsible SNAP-Ed Agency(ies)	Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																																																								
4.1	The LHD shall convene CNAP committee meetings at least four times each year. SNAP-Ed and non-funded SNAP-Ed partners shall coordinate on messaging, and collaborate on various PSE's that are listed throughout this work plan.	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>x</td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED		CEI		MPR	x	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td>x</td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD	x	AAA	x	UCCE		CCC	CWD: LHD: Lynne Lacroix AAA: UCCE: CCC:	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table> <table border="1"> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table> <table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	On File: Agendas, minutes Submit: Meetings recorded on ATF
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4.3	At least five CNAP Committee partners will work together to promote a limited screen time campaign. Year 1: SNAP-Ed partners (as reported in Activities 1.10 and 2.6) will work on the development aspect of the campaign. Year 2: SNAP-Ed partners to present strategies for implementing a Screen Free Week campaign to CNAP partners. Program will roll out the same week as the national Screen Free Week (April 30 - May 6, 2018). Anticipate LIA reach 300 adults.	<table border="1"> <tr><td></td><td>CED</td><td></td><td></td></tr> <tr><td></td><td>CEI</td><td></td><td></td></tr> <tr><td>x</td><td>MPR</td><td></td><td></td></tr> <tr><td>x</td><td>C&C</td><td></td><td></td></tr> <tr><td></td><td>TTA</td><td></td><td></td></tr> </table>		CED				CEI			x	MPR			x	C&C				TTA			<table border="1"> <tr><td></td><td>CWD</td><td></td><td></td></tr> <tr><td>x</td><td>LHD</td><td></td><td></td></tr> <tr><td></td><td>AAA</td><td></td><td></td></tr> <tr><td>x</td><td>UCCE</td><td></td><td></td></tr> <tr><td></td><td>CCC</td><td></td><td></td></tr> </table>		CWD			x	LHD				AAA			x	UCCE				CCC			<p>CWD: LHD: Lynne Lacroix, Shaun Havard, AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td></td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4			X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X		Year 3				Q1	Q2	Q3	Q4					<p>On File: Agendas, minutes, list of partners Submit: Meetings reported on ATF; UC CalFresh Workbook</p>
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4.4	At least five CNAP Committee partners will work together to promote the summer meal programs. Year 2: The LHD shall investigate who is participating in summer meal programs, who is providing food, and assess food served.	<table border="1"> <tr><td></td><td>CED</td><td></td><td></td></tr> <tr><td></td><td>CEI</td><td></td><td></td></tr> <tr><td>x</td><td>MPR</td><td></td><td></td></tr> <tr><td>x</td><td>C&C</td><td></td><td></td></tr> <tr><td></td><td>TTA</td><td></td><td></td></tr> </table>		CED				CEI			x	MPR			x	C&C				TTA			<table border="1"> <tr><td></td><td>CWD</td><td></td><td></td></tr> <tr><td>x</td><td>LHD</td><td></td><td></td></tr> <tr><td></td><td>AAA</td><td></td><td></td></tr> <tr><td>x</td><td>UCCE</td><td></td><td></td></tr> <tr><td></td><td>CCC</td><td></td><td></td></tr> </table>		CWD			x	LHD				AAA			x	UCCE				CCC			<p>CWD: LHD: Shaun Havard, Lynne Lacroix AAA: UCCE:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>X</td><td>X</td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4		X	X		<p>On File: List of partners Submit: Report Efforts in Quarterly Reports</p>												
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4.5	<p>Year 3: Convene working group to discuss strategies to actively promote summer meal program and potential ways to incorporate local produce into meals.</p> <p>At least three SNAP partners will partner to promote Harvest of the Month messaging throughout the year at sites such as schools, adult classes, and CalFresh office. LIA reach: 1200 adults</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td>x</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>x</td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED	x	CEI		MPR	x	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td>x</td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD	x	AAA	x	UCCE		CCC	<p>CCC:</p>	<table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td>x</td><td>x</td><td>x</td></tr> </table>	Year 3				Q1	Q2	Q3	Q4		x	x	x	<p>On File: HOTM Calendar</p> <p>Submit: ATF; UC CalFresh Workbook</p>																								
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4.6	<p>Both UC CalFresh and the LHD will actively participate in the local Food Policy Council (FPC) by attending at least four meetings a year, and participate in the subcommittee that addressed food access.</p> <p>Year 1: Provide input into the process of assessing our local food system and work with FPC to develop community goals and objectives.</p> <p>Year 2: Collaborate with at least two partners to further goals that are in alignment with our IWP.</p> <p>Year 3: Attend meetings and continue to strategize ways to partner with organizations to increase food</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>x</td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED		CEI		MPR	x	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD		AAA	x	UCCE		CCC	<p>CCC:</p> <p>CWD: LHD: Lynne Lacroix AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table> <table border="1"> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table> <table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<p>On File: Agendas, minutes</p> <p>Submit: Meetings reported on ATF</p>
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4.7	Year 1, 2 and 3: Maintain and update websites on a monthly basis, and applicable pages as necessary with nutrition and physical activity information, resources and classes.	<table border="1"> <tr><td>CED</td><td>CWD</td></tr> <tr><td>CEI</td><td>LHD</td></tr> <tr><td>MPR</td><td>AAA</td></tr> <tr><td>C&C</td><td>UCCE</td></tr> <tr><td>TTA</td><td>CCC</td></tr> </table>	CED	CWD	CEI	LHD	MPR	AAA	C&C	UCCE	TTA	CCC	<p>CWD: Lynne Lacroix LHD: Lynne Lacroix AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	On File: Website addresses
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*Intervention Categories Legend

CED = Community/Nutrition and Physical Activity Education Direct; CEI = Community/Nutrition and Physical Activity Education Indirect; MPR = Media, Social Media, Public Relations and Messaging; C&C = Coordination and Collaboration; TTA = Training and Technical Assistance

**Time Frame: Year & Quarter:

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)
Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept. 30)

Educational Materials, Resources, and Curriculum

Activity Number	Curriculum, Toolkit, Resource Name	SNAP-Ed Agency(ies)	Level of Evidence Base													
4.3	Let's Move! Child Care, SNAP-Ed toolkit (Jan 2016)	<table border="1"> <tr><td>CWD</td></tr> <tr><td>LHD</td></tr> <tr><td>AAA</td></tr> <tr><td>UCCE</td></tr> <tr><td>CCC</td></tr> </table>	CWD	LHD	AAA	UCCE	CCC	<table border="1"> <tr><td>X</td><td>Research Tested</td></tr> <tr><td></td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>	X	Research Tested		Practice Tested		Emerging		N/A - Please describe below:
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4.3	ScreenFree.org	CWD	Research Tested													

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Activity #	Evaluation Activity Description	Formative	Process	Outcome or Impact	Responsible SNAP-Ed Agency(ies)	Time Frame: Year & Quarter** Check all that apply	Tool/Documentation	Practice Tested																										
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E.4.1	Measures program goals to ensure reach, target audience and intended approaches.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CWD LHD AAA x UCCE CCC	<table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>x</td><td>x</td><td>x</td><td>x</td></tr> </table>	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	EARS/ATF PSE RE-AIM Report x UC CalFresh Workbook Food Behavior Checklist UC Intent to Change List other:	x	Emerging	N/A - Please describe below: This website provides resources for a campaign that is broader than Let's Move! Child Care since we will be working with middle and high school students, as well as adults.
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Q1	Q2	Q3	Q4																															
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E.4.2	Summarize sites, activities, partners, website usage, outreach activities, and participants reached (Activities 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	x CWD LHD AAA UCCE	<table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td>x</td></tr> </table> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>	Q1	Q2	Q3	Q4				x	Q1	Q2	Q3	Q4					EARS/ATF PSE RE-AIM Report UC CalFresh	x										
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Integrated Work Plan
FFY 2017-2019

		Year 1				Year 2				Year 3				Workbook	
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Food Behavior Checklist	UC Intent to Change
	<input type="checkbox"/> CCC				X					Year 3 Q1	Q2	Q3	Q4		X
		List other:													

**Time Frame: Year & Quarter:
Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)
Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

SNAP-Ed FFY 2017 Budget

Exhibit A4

Organization Name:	California Department of Social Services
County/Jurisdiction:	Nevada County Public Health
FFY 2017 Total Budget:	\$ 275,000.00
Budget Adjustment Request #:	

	Expenses*	Carry-In FFY 2016 Budget****	FFY 2016 Budget	FFY 2017 Budget	% Difference
1	Salaries/Benefits	\$119,017	\$102,907	\$101,105	-1.75%
2	Non-Capital Equipment/Supplies	\$1,938	\$976	\$0	-100.00%
3	Materials	\$18,999	\$14,707	\$8,012	-45.52%
4	Travel & Per Diem	\$2,018	\$2,838	\$5,486	93.31%
5	Building/Space	\$0	\$0	\$400	
6	Maintenance	\$0	\$0	\$0	
7	Equipment and Other Capital Expenditures	\$0	\$0	\$0	
8	Contracts/Sub-Grants/Agreements**	\$190,960	\$188,200	\$139,776	-25.73%
	Total Direct Costs:	\$332,932	\$309,628	\$254,779	-17.71%
9	Indirect Costs*** Indirect Cost Rate= %	\$29,754	\$20,581	\$20,221	-1.75%
	Total Federal Funds	\$362,686	\$330,209	\$275,000	-16.72%

	Budget Categories	Justification For Difference Greater Than 5% From FFY 2016 Budget
1	Salaries/Benefits	
2	Non-Capital Equipment/Supplies	We do not anticipated making any equipment purchases in FFY 17.
3	Materials	Decrease in operating/other materials is due to decreased FFY 17 budget.
4	Travel & Per Diem	Increase reflects budgeting for the 2017 Biannual Childhood Obesity Conf.
5	Building/Space	
6	Maintenance	
7	Equipment and Other Capital Expenditures	
8	Contracts/Sub-Grants/Agreements	Decreases were necessary due to FFY 17 budget cut.
9	Indirect Costs	

*Provide narrative describing all expenses.

**Retain copies on site.

***Provide assurances that the indirect cost rate is an approved rate (Financial and Cost Policy Supplement).

****Please note that funds cannot be carried over into the next Federal Fiscal Year if the funds are in the last year of their 2-year period of performance.

Exhibit B
Budget Detail and Payment Provisions

1. Invoicing and Payment

- A. Upon completion of project activities as provided in Exhibit A Grant Application, and upon receipt and approval of the invoices, the State agrees to reimburse the Grantee for activities performed and expenditures incurred in accordance with the costs specified herein.
- B. Invoices shall include the Grant Number and shall be submitted in triplicate not more frequently than quarterly in arrears to:

Shelly Cater, Grant Manager
California Department of Public Health
Nutrition Education and Obesity Prevention Branch
1616 Capitol Avenue, MS 7204
Sacramento, CA 95814

C. Invoices shall:

- 1) Be prepared on Grantee letterhead. If invoices are not on produced letterhead invoices must be signed by an authorized official, employee or agent certifying that the expenditures claimed represent activities performed and are in accordance with Exhibit A Grant Application under this Grant.
- 2) Bear the Grantee's name as shown on the Grant.
- 3) Identify the billing and/or performance period covered by the invoice.
- 4) Itemize costs for the billing period in the same or greater level of detail as indicated in this Grant. Subject to the terms of this Grant, reimbursement may only be sought for those costs and/or cost categories expressly identified as allowable and approved by CDPH.

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to fulfill any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Grantee to reflect the reduced amount.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

Exhibit B
Budget Detail and Payment Provisions

4. Amounts Payable

A. The amounts payable under this Grant shall not exceed:

- 1) \$275,000 for the budget period of 10/1/16 through 9/30/17.
- 2) \$275,000 for the budget period of 10/1/17 through 9/30/18.
- 3) \$275,000 for the budget period of 10/1/18 through 9/30/19.

B. Payment allocations shall be made for allowable expenses up to the amount annually encumbered commensurate with the state fiscal year in which services are fulfilled and/or goods are received.

5. Timely Submission of Final Invoice

A. A final undisputed invoice shall be submitted for payment no more than sixty (60) calendar days following the expiration or termination date of this Grant, unless a later or alternate deadline is agreed to in writing by the program grant manager. Said invoice should be clearly marked "Final Invoice", indicating that all payment obligations of the State under this Grant have ceased and that no further payments are due or outstanding.

B. The State may, at its discretion, choose not to honor any delinquent final invoice if the Grantee fails to obtain prior written State approval of an alternate final invoice submission deadline.

6. Travel and Per Diem Reimbursement

Any reimbursement for necessary travel and per diem shall be at the rates currently in effect as established by the California Department of Human Resources (CalHR).

EXHIBIT C

STANDARD GRANT CONDITIONS

1. **APPROVAL:** This Grant is of no force or effect until signed by both parties and approved by the Department of General Services, if required. The Grantee may not commence performance until such approval has been obtained
2. **AMENDMENT:** No amendment or variation of the terms of this Grant shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or Agreement not incorporated in the Grant is binding on any of the parties. In no case shall the Department materially alter the scope of the Project set forth in Exhibit A.
3. **ASSIGNMENT:** This Grant is not assignable by the Grantee, either in whole or in part, without the written consent of the Grant Manager in the form of a written amendment to the Grant.
4. **AUDIT:** Grantee agrees that the Department, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to this Grant. Grantee agrees to maintain such records for a possible audit for a minimum of three (3) years after final payment or completion of the project funded with this Grant, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include a similar right of the State to audit records and interview staff in any subcontract related to the project.
5. **CONFLICT OF INTEREST:** Grantee certifies that it is in compliance with all applicable state and/or federal conflict of interest laws.
6. **INDEMNIFICATION:** Grantee agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the project, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Grantee in the performance of any activities related to the Project.

7. FISCAL MANAGEMENT SYSTEMS AND ACCOUNTING STANDARDS:

Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit tracing of all grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of any applicable state or federal law, or the provisions of this Grant. Grantee further agrees that it will maintain separate Project accounts in accordance with generally accepted accounting principles.

8. GOVERNING LAW: This Grant is governed by and shall be interpreted in accordance with the laws of the State of California.

9. INCOME RESTRICTIONS: Grantee agrees that any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the Grantee under this Grant shall be paid by the Grantee to the Department, to the extent that they are properly allocable to costs for which the Grantee has been reimbursed by the Department under this Grant.

10. INDEPENDENT GRANTEE: Grantee, and its agents and employees of Grantee, in the performance of the Project, shall act in an independent capacity and not as officers, employees or agents of the Department.

11. MEDIA EVENTS: Grantee shall notify the Department's Grant Manager in writing at least twenty (20) working days before any public or media event publicizing the accomplishments and/or results of the Project and provide the opportunity for attendance and participation by Department's representatives.

12. NO THIRD-PARTY RIGHTS: The Department and Grantee do not intend to create any rights or remedies for any third-party as a beneficiary of this Grant or the project.

13. NOTICE: Grantee shall promptly notify the Department's Grant Manager in writing of any events, developments or changes that could affect the completion of the project or the budget approved for this Grant.

14. PROFESSIONALS: Grantee agrees that only licensed professionals will be used to perform services under this Grant where such services are called for.

15. RECORDS: Grantee certifies that it will maintain Project accounts in accordance with generally accepted accounting principles. Grantee further certifies that it will comply with the following conditions for a grant award as set forth in the Request for Applications (Exhibit D) and the Grant Application (Exhibit A).

- Establish an official file for the Project which shall adequately document all significant actions relative to the Project;
- Establish separate accounts which will adequately and accurately depict all amounts received and expended on this Project, including all grant funds received under this Grant;
- Establish separate accounts which will adequately depict all income received which is attributable to the Project, especially including any income attributable to grant funds disbursed under this Grant;
- Establish an accounting system which will adequately depict final total costs of the Project, including both direct and indirect costs; and,
- Establish such accounts and maintain such records as may be necessary for the state to fulfill federal reporting requirements, including any and all reporting requirements under federal tax statutes or regulations.

16. RELATED LITIGATION: Under no circumstances may Grantee use funds from any disbursement under this Grant to pay for costs associated with any litigation between the Grantee and the Department.

17. RIGHTS IN DATA: Grantee and the Department agree that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, and other written or graphic work submitted under Exhibit A in the performance of the Project funded by this Grant shall be in the public domain. Grantee may disclose, disseminate and use in whole or in part, any final form data and information received, collected, and developed under this Project, subject to appropriate acknowledgment of credit to the Department for financial support. Grantee shall not utilize the materials submitted to the Department (except data) for any profit making venture or sell or grant rights to a third-party who intends to do so. The Department has the right to use submitted data for all governmental purposes.

18. VENUE: The Department and Grantee agree that any action arising out of this Grant shall be filed and maintained in the Superior Court, County of Sacramento, California. Grantee waives any existing sovereign immunity for the purposes of this Grant, if applicable.

Exhibit E

Additional Provisions

1. Additional Incorporated Documents [Optional]

A. The following documents and any subsequent updates are not attached, but are incorporated herein and made a part hereof by this reference. These documents may be updated periodically by CDPH, as required by program directives. CDPH shall provide the Grantee with copies of said documents and any periodic updates thereto, under separate cover. CDPH will maintain on file, all documents referenced herein and any subsequent updates.

1. *Fiscal and Administrative Guidelines Manual*
<http://www.cdph.ca.gov/programs/NEOPB/Pages/FiscalandAdministrativeGuidelinesManual.aspx>
2. *Nutrition Education and Obesity Prevention Branch Program Letters*
<http://www.cdph.ca.gov/programs/NEOPB/Pages/ProgramLetters.aspx>

2. Cancellation / Termination [Required]

- A. This Grant may be cancelled by CDPH without cause upon thirty (30) calendar days advance written notice to the Grantee.
- B. CDPH reserves the right to cancel or terminate this Grant immediately for cause. The Grantee may submit a written request to terminate this Grant only if CDPH substantially fails to perform its responsibilities as provided herein.
- C. The term "for cause" shall mean that the Grantee fails to meet the terms, conditions, and/or responsibilities of this agreement. Causes for termination include, but are not limited to the following occurrences:
- 1) If the Grantee knowingly furnishes any statement, representation, warranty, or certification in connection with the agreement, which representation is materially false, deceptive, incorrect, or incomplete.
 - 2) If the Grantee fails to perform any material requirement of this Grant or defaults in performance of this agreement.
 - 3) If the Grantee files for bankruptcy, or if CDPH determines that the Grantee becomes financially incapable of completing this agreement.
- D. Grant termination or cancellation shall be effective as of the date indicated in CDPH's notification to the Grantee. The notice shall stipulate any final performance, invoicing or payment requirements.
- E. In the event of early termination or cancellation, the Grantee shall be entitled to compensation for services performed satisfactorily under this agreement and expenses incurred up to the date of cancellation and any non-cancelable obligations incurred in support of this Grant.

Exhibit E

Additional Provisions

- F. In the event of termination, and at the request of CDPH, the Grantee shall furnish copies of all proposals, specifications, designs, procedures, layouts, copy, and other materials related to the services or deliverables provided under this Grant, whether finished or in progress on the termination date.
- G. The Grantee will not be entitled to reimbursement for any expenses incurred for services and deliverables pursuant to this agreement after the effective date of termination.
- H. Upon receipt of notification of termination of this Grant, and except as otherwise specified by CDPH, the Grantee shall:
 - 1) Place no further order or subgrants for materials, services, or facilities.
 - 2) Settle all outstanding liabilities and all claims arising out of such termination of orders and subgrants.
 - 3) Upon the effective date of termination of the Grant and the payment by CDPH of all items properly changeable to CDPH hereunder, Grantee shall transfer, assign and make available to CDPH all property and materials belonging to CDPH, all rights and claims to any and all reservations, grants, and arrangements with owners of media/PR materials, or others, and shall make available to CDPH all written information regarding CDPH's media/PR materials, and no extra compensation is to be paid to Grantee for its services.
 - 4) Take such action as may be necessary, or as CDPH may specify, to protect and preserve any property related to this agreement which is in the possession of the Grantee and in which CDPH has or may acquire an interest.
- I. CDPH may, at its discretion, require the Grantee to cease performance of certain components of the Scope of Work as designated by CDPH and complete performance of other components prior to the termination date of the Grant.

3. Avoidance of Conflicts of Interest by Grantee [Required]

- A. CDPH intends to avoid any real or apparent conflict of interest on the part of the Grantee, subgrants, or employees, officers and directors of the Grantee or subgrants. Thus, CDPH reserves the right to determine, at its sole discretion, whether any information, assertion or claim received from any source indicates the existence of a real or apparent conflict of interest; and, if a conflict is found to exist, to require the Grantee to submit additional information or a plan for resolving the conflict, subject to CDPH review and prior approval.
- B. Conflicts of interest include, but are not limited to:
 - 1) An instance where the Grantee or any of its subgrants, or any employee, officer, or director of the Grantee or any subgrant or has an interest, financial or otherwise, whereby the use or disclosure of information obtained while performing services under

Exhibit E

Additional Provisions

the grant would allow for private or personal benefit or for any purpose that is contrary to the goals and objectives of the grant.

- 2) An instance where the Grantee's or any subgrant's employees, officers, or directors use their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business or other ties.
- C. If CDPH is or becomes aware of a known or suspected conflict of interest, the Grantee will be given an opportunity to submit additional information or to resolve the conflict. A Grantee with a suspected conflict of interest will have five (5) working days from the date of notification of the conflict by CDPH to provide complete information regarding the suspected conflict. If a conflict of interest is determined to exist by CDPH and cannot be resolved to the satisfaction of CDPH, the conflict will be grounds for terminating the grant. CDPH may, at its discretion upon receipt of a written request from the Grantee, authorize an extension of the timeline indicated herein.

**Exhibit F
Federal Terms and Conditions**

(For Federally Funded Grant Agreements)

The use of headings or titles throughout this exhibit is for convenience only and shall not be used to interpret or to govern the meaning of any specific term or condition.

The terms "Grantee" and "SubGrantee" shall also mean, "agreement", "grant", "grant agreement", "Grantee" and "Subgrantee" respectively.

The terms "California Department of Public Health" and "CDPH" shall have the same meaning and refer to the California State agency that is a party to this Agreement.

This exhibit contains provisions that require strict adherence to various contracting laws and policies.

Index of Special Terms and Conditions

1. Federal Funds
2. Federal Equal Employment Opportunity Requirements
3. Debarment and Suspension Certification
4. Covenant Against Contingent Fees
5. Air or Water Pollution Requirements
6. Lobbying Restrictions and Disclosure Certification
7. Additional Restrictions
8. Human Subjects Use Requirments
9. Financial and Compliance Audit Requirements
10. Audit and Record Retention
11. Federal Requirements

1. Federal Funds

(Applicable only to that portion of an agreement funded in part or whole with federal funds.)

- a. It is mutually understood between the parties that this Grant may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays which would occur if the Grant were executed after that determination was made.
- b. This Grant is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the fiscal years covered by the term of this Grant. In addition, this Grant is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress which may affect the provisions, terms or funding of this Grant in any manner.
- c. It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this Grant shall be amended to reflect any reduction in funds.
- d. CDPH has the option to invalidate or cancel the Grant with 30-days advance written notice or to amend the Grant to reflect any reduction in funds.

2. Federal Equal Opportunity Requirements

(Applicable to all federally funded grants entered into by the California Department of Public Health (CDPH) formerly known as California Department of Health Services (CDHS).)

- a. The Grantee will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era. The Grantee will take affirmative action to ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and career development opportunities and selection for training, including apprenticeship. The Grantee agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Federal Government or CDPH, setting forth the provisions of the Equal Opportunity clause, Section 503 of the Rehabilitation Act of 1973 and the affirmative action clause required by the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. 4212). Such notices shall state the Grantee's obligation under the law to take affirmative action to employ and advance in employment qualified applicants without discrimination based on their race, color, religion, sex, national origin physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era and the rights of applicants and employees.
- b. The Grantee will, in all solicitations or advancements for employees placed by or on behalf of the Grantee, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era.
- c. The Grantee will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding a notice, to be provided by the Federal Government or the State, advising the labor union or workers' representative of the Grantee's commitments under the provisions herein and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. The Grantee will comply with all provisions of and furnish all information and reports required by Section 503 of the Rehabilitation Act of 1973, as amended, the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. 4212) and of the Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," and of the rules, regulations, and relevant orders of the Secretary of Labor.

- e. The Grantee will furnish all information and reports required by Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," and the Rehabilitation Act of 1973, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the State and its designated representatives and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- f. In the event of the Grantee's noncompliance with the requirements of the provisions herein or with any federal rules, regulations, or orders which are referenced herein, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Grantee may be declared ineligible for further federal and state contracts in accordance with procedures authorized in Federal Executive Order No. 11246 as amended and such other sanctions may be imposed and remedies invoked as provided in Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- g. The Grantee will include the provisions of Paragraphs a through g in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," or Section 503 of the Rehabilitation Act of 1973 or (38 U.S.C. 4212) of the Vietnam Era Veteran's Readjustment Assistance Act, so that such provisions will be binding upon each subGrantee or vendor. The Grantee will take such action with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs or CDPH may direct as a means of enforcing such provisions including sanctions for noncompliance provided, however, that in the event the Grantee becomes involved in, or is threatened with litigation by a subGrantee or vendor as a result of such direction by CDPH, the Grantee may request in writing to CDPH, who, in turn, may request the United States to enter into such litigation to protect the interests of the State and of the United States.

3. Debarment and Suspension Certification

- a. By signing this Grant, the Grantee/Grantee agrees to comply with applicable federal suspension and debarment regulations including, but not limited to 7 CFR Part 3017, 45 CFR 76, 40 CFR 32 or 34 CFR 85.
- b. By signing this Grant, the Grantee certifies to the best of its knowledge and belief, that it and its principals:
 - (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
 - (2) Have not within a three-year period preceding this application/proposal/agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph b(2) herein; and
 - (4) Have not within a three-year period preceding this application/proposal/agreement had one or more public transactions (Federal, State or local) terminated for cause or default.

- (5) Shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under federal regulations (i.e., 48 CFR part 9, subpart 9.4), debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction, unless authorized by the State.
 - (6) Will include a clause entitled, "Debarment and Suspension Certification" that essentially sets forth the provisions herein, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- c. If the Grantee is unable to certify to any of the statements in this certification, the Grantee shall submit an explanation to the CDPH Program Contract Manager.
 - d. The terms and definitions herein have the meanings set out in the Definitions and Coverage sections of the rules implementing Federal Executive Order 12549.
 - e. If the Grantee knowingly violates this certification, in addition to other remedies available to the Federal Government, the CDPH may terminate this Agreement for cause or default.

4. Covenant Against Contingent Fees

The Grantee warrants that no person or selling agency has been employed or retained to solicit/secure this Grant upon an agreement of understanding for a commission, percentage, brokerage, or contingent fee, except *bona fide* employees or *bona fide* established commercial or selling agencies retained by the Grantee for the purpose of securing business. For breach or violation of this warranty, CDPH shall have the right to annul this Grant without liability or in its discretion to deduct from the Grant price or consideration, or otherwise recover, the full amount of such commission, percentage, and brokerage or contingent fee.

5. Air or Water Pollution Requirements

Any federally funded grant and/or subgrants in excess of \$100,000 must comply with the following provisions unless said grant is exempt under 40 CFR 15.5.

- a. Government Grantees agree to comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act [42 U.S.C. 1857(h)], section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).
- b. Institutions of higher education, hospitals, nonprofit organizations and commercial businesses agree to comply with all applicable standards, orders, or requirements issued under the Clean Air Act (42 U.S.C. 7401 et seq.), as amended, and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended.

6. Lobbying Restrictions and Disclosure Certification

(Applicable to federally funded grants in excess of \$100,000 per Section 1352 of the 31, U.S.C.)

a. Certification and Disclosure Requirements

- (1) Each person (or recipient) who requests or receives a grant, subgrant, which is subject to Section 1352 of the 31, U.S.C., and which exceeds \$100,000 at any tier, shall file a certification (in the form set forth in Attachment 1, consisting of one page, entitled "Certification Regarding Lobbying") that the recipient has not made, and will not make, any payment prohibited by Paragraph b of this provision.
- (2) Each recipient shall file a disclosure (in the form set forth in Attachment 2, entitled "Standard Form-LLL 'disclosure of Lobbying Activities'") if such recipient has made or has agreed to make any payment using nonappropriated funds (to include profits from any covered federal action) in connection with a grant or any extension or amendment of that grant, which would be prohibited under Paragraph b of this provision if paid for with appropriated funds.
- (3) Each recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event that requires disclosure or that materially affect the accuracy of the information contained in any disclosure form previously filed by such person under Paragraph a(2) herein. An event that materially affects the accuracy of the information reported includes:

- (a) A cumulative increase of \$25,000 or more in the amount paid or expected to be paid for influencing or attempting to influence a covered federal action;
 - (b) A change in the person(s) or individuals(s) influencing or attempting to influence a covered federal action; or
 - (c) A change in the officer(s), employee(s), or member(s) contacted for the purpose of influencing or attempting to influence a covered federal action.
- (4) Each person (or recipient) who requests or receives from a person referred to in Paragraph a(1) of this provision a grant or subgrant exceeding \$100,000 at any tier under a grant shall file a certification, and a disclosure form, if required, to the next tier above.
- (5) All disclosure forms (but not certifications) shall be forwarded from tier to tier until received by the person referred to in Paragraph a(1) of this provision. That person shall forward all disclosure forms to CDPH Program Contract Manager.

b. Prohibition

Section 1352 of Title 31, U.S.C., provides in part that no appropriated funds may be expended by the recipient of a federal contract or agreement, grant, loan, or cooperative agreement to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered federal actions: the awarding of any federal contract or agreement, the making of any federal grant, the making of any federal loan, entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract or agreement, grant, loan, or cooperative agreement.

7. Additional Restrictions

Grantee shall comply with the restrictions under Division F, Title V, Section 503 of the Consolidated Appropriations Act, 2012 (H.R. 2055), which provides that:

"SEC. 503.(a) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111–148 shall be used, other than for normal and recognized executive-legislative relationships, for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body, except in presentation to the Congress or any State or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government, except in presentation to the executive branch of any State or local government itself.

(b) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111–148 shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government.

(c) The prohibitions in subsections (a) and (b) shall include any activity to advocate or promote any proposed, pending or future Federal, State or local tax increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control."

8. Human Subjects Use Requirements

(Applicable only to federally funded agreements in which performance, directly or through a subcontract/subaward, includes any tests or examination of materials derived from the human body.)

By signing this Agreement, Contractor agrees that if any performance under this Agreement or any subcontract or subagreement includes any tests or examination of materials derived from the human body for the purpose of providing information, diagnosis, prevention, treatment or assessment of disease, impairment, or health of a human being, all locations at which such examinations are performed shall meet the requirements of 42 U.S.C. Section 263a (CLIA) and the regulations thereunder.

9. Financial and Compliance Audit Requirements

By signing this Agreement, the Contractor/Subcontractor agrees to abide by all requirements specified in 2 CFR 200 *et seq.*, 2 CFR *et seq.*, as applicable, including but not limited to obtaining an annual audit, and any subsequent federal regulatory additions or revisions.

- a. The definitions used in this provision are contained in Section 38040 of the Health and Safety Code, which by this reference is made a part hereof.
- b. Direct service contract means a contract or agreement for services contained in local assistance or subvention programs or both (see Health and Safety [H&S] Code section 38020). Direct service contracts shall not include contracts, agreements, grants, or subventions to other governmental agencies or units of government nor contracts or agreements with regional centers or area agencies on aging (H&S Code section 38030).
- c. The Contractor, as indicated below, agrees to obtain one of the following audits:
 - (1) If the Contractor is a nonprofit organization (as defined in H&S Code section 38040) and receives \$25,000 or more from any State agency under a direct service contract or agreement; the Contractor agrees to obtain an annual single, organization wide, financial and compliance audit. Said audit shall be conducted according to Generally Accepted Auditing Standards. This audit does not fulfill the audit requirements of Paragraph c(3) below. The audit shall be completed by the 15th day of the fifth month following the end of the Contractor's fiscal year, **and/or**
 - (2) If the Contractor is a nonprofit organization (as defined in H&S Code section 38040) and receives less than \$25,000 per year from any State agency under a direct service contract or agreement, the Contractor agrees to obtain a biennial single, organization wide financial and compliance audit, unless there is evidence of fraud or other violation of state law in connection with this Agreement. This audit does not fulfill the audit requirements of Paragraph c(3) below. The audit shall be completed by the 15th day of the fifth month following the end of the Contractor's fiscal year, **and/or**
 - (3) If the Contractor is a State or Local Government entity or Nonprofit organization (as defined in 2CFR Part 200) and expends \$750,000 or more in Federal awards, the Contractor agrees to obtain an annual single, organization wide, financial and compliance audit according to the requirements specified in 2CFR Part 200. An audit conducted pursuant to this provision will fulfill the audit requirements outlined in Paragraphs c(1) and c(2) above. The audit shall be completed by the end of the ninth month following the end of the audit period. The requirements of this provision apply if:
 - (a) The Contractor is a recipient expending Federal awards received directly from Federal awarding agencies, or
 - (b) The Contractor is a subrecipient expending Federal awards received from a pass-through entity such as the State, County or community based organization.
 - (4) If the Contractor submits to CDPH a report of an audit other than a single audit, the Contractor must also submit a certification indicating the Contractor has not expended \$750,000 or more in federal funds for the year covered by the audit report.

- d. Two copies of the audit report shall be delivered to the CDPH program funding this Agreement. The audit report must identify the Contractor's legal name and the number assigned to this Agreement. The audit report shall be due within 30 days after the completion of the audit. Upon receipt of said audit report, the CDPH Program Contract Manager shall forward the audit report to CDPH's Audits and Investigations Unit if the audit report was submitted under Section 16.c(3), unless the audit report is from a City, County, or Special District within the State of California whereby the report will be retained by the funding program.
- e. The cost of the audits described herein may be included in the funding for this Agreement up to the proportionate amount this Agreement represents of the Contractor's total revenue. The CDPH program funding this Agreement must provide advance written approval of the specific amount allowed for said audit expenses.
- f. The State or its authorized designee, including the Bureau of State Audits, is responsible for conducting agreement performance audits which are not financial and compliance audits. Performance audits are defined by Generally Accepted Government Auditing Standards.
- g. Nothing in this Agreement limits the State's responsibility or authority to enforce State law or regulations, procedures, or reporting requirements arising thereto.
- h. Nothing in this provision limits the authority of the State to make audits of this Agreement, provided however, that if independent audits arranged for by the Contractor meet Generally Accepted Governmental Auditing Standards, the State shall rely on those audits and any additional audit work and shall build upon the work already done.
- i. The State may, at its option, direct its own auditors to perform either of the audits described above. The Contractor will be given advance written notification, if the State chooses to exercise its option to perform said audits.
- j. The Contractor shall include a clause in any agreement the Contractor enters into with the audit firm doing the single organization wide audit to provide access by the State or Federal Government to the working papers of the independent auditor who prepares the single organization wide audit for the Contractor.
- k. Federal or state auditors shall have "expanded scope auditing" authority to conduct specific program audits during the same period in which a single organization wide audit is being performed, but the audit report has not been issued. The federal or state auditors shall review and have access to the current audit work being conducted and will not apply any testing or review procedures which have not been satisfied by previous audit work that has been completed.

The term "expanded scope auditing" is applied and defined in the U.S. General Accounting Office (GAO) issued Standards for *Audit of Government Organizations, Programs, Activities and Functions*, better known as the "yellow book".

10. Audit and Record Retention

(Applicable to agreements in excess of \$10,000.)

- a. The Contractor shall maintain books, records, documents, and other evidence, accounting procedures and practices, sufficient to properly reflect all direct and indirect costs of whatever nature claimed to have been incurred in the performance of this Agreement, including any matching costs and expenses. The foregoing constitutes "records" for the purpose of this provision.
- b. The Contractor's facility or office or such part thereof as may be engaged in the performance of this Agreement and his/her records shall be subject at all reasonable times to inspection, audit, and reproduction.
- c. Contractor agrees that CDPH, the Department of General Services, the Bureau of State Audits, or their designated representatives including the Comptroller General of the United States shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, the Contractor agrees to include a similar right of the State to audit records and

interview staff in any subcontract related to performance of this Agreement. (GC 8546.7, CCR Title 2, Section 1896).

- d. The Contractor shall preserve and make available his/her records (1) for a period of three years from the date of final payment under this Agreement, and (2) for such longer period, if any, as is required by applicable statute, by any other provision of this Agreement, or by subparagraphs (1) or (2) below.
 - (1) If this Agreement is completely or partially terminated, the records relating to the work terminated shall be preserved and made available for a period of three years from the date of any resulting final settlement.
 - (2) If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular three-year period, whichever is later.
- e. The Contractor shall comply with the above requirements and be aware of the penalties for violations of fraud and for obstruction of investigation as set forth in Public Contract Code § 10115.10, if applicable.
- f. The Contractor may, at its discretion, following receipt of final payment under this Agreement, reduce its accounts, books and records related to this Agreement to microfilm, computer disk, CD ROM, or other data storage medium. Upon request by an authorized representative to inspect, audit or obtain copies of said records, the Contractor and/or Subcontractor must supply or make available applicable devices, hardware, and/or software necessary to view, copy and/or print said records. Applicable devices may include, but are not limited to, microfilm readers and microfilm printers, etc.
- g. The Contractor shall, if applicable, comply with the Single Audit Act and the audit reporting requirements set forth in Title 2 of the Code of Federal Regulations, Part 200 (2CFR Part 200).

11. Federal Requirements

Grantor agrees to comply with and shall require all subgrantees, if any, to comply with all applicable Federal requirements including but not limited to the United States Code, the Code of Federal Regulations, the Funding Opportunity Announcement, the Notice of Award, the funding agreement, and any memoranda or letter regarding the applicable Federal requirements.

STATE OF CALIFORNIA
CALIFORNIA DEPARTMENT OF PUBLIC HEALTH
CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making, awarding or entering into of this Federal contract, Federal grant, or cooperative agreement, and the extension, continuation, renewal, amendment, or modification of this Federal contract, grant, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency of the United States Government, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities" in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subGrantees, subgrants, and contracts under grants and cooperative agreements) of \$100,000 or more, and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C., any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Nevada County Public Health Department
Name of Grantee

Jill Blake
Printed Name of Person Signing for Grantee

16-10170
Contract / Grant Number

Signature of Person Signing for Grantee

Date

Director
Title

After execution by or on behalf of Grantee, please return to:

California Department of Public Health
Nutrition Education and Obesity Prevention Branch
P.O. Box 997377, MS 7204
Sacramento, CA 95899-7377
Attention: Shelly Cater

CDPH reserves the right to notify the Grantee in writing of an alternate submission address.

CERTIFICATION REGARDING LOBBYING

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure)

Approved by OMB
0348-0046

<p>1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance</p>	<p>2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award</p>	<p>3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: Year ____ quarter ____ date of last report ____.</p>	
<p>4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier ____, if known: Congressional District, If known:</p>	<p>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, If known:</p>		
<p>6. Federal Department/Agency</p>	<p>7. Federal Program Name/Description: CDFA Number, if applicable: _____</p>		
<p>8. Federal Action Number, if known:</p>	<p>9. Award Amount, if known: \$</p>		
<p>10.a. Name and Address of Lobbying Registrant (If individual, last name, first name, MI):</p>	<p>b. Individuals Performing Services (including address if different from 10a. (Last name, First name, MI):</p>		
<p>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. required disclosure shall be subject to a not more than \$100,000 for each such failure.</p>	<p>Signature: _____</p>		
	<p>Print Name: _____</p>		
	<p>Title: _____</p>		
	<p>Telephone No.: _____ Date: _____</p>		
<p>Federal Use Only</p>		<p>Authorized for Local Reproduction Standard Form-LLL (Rev. 7-97)</p>	

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.