

**AMENDMENT NO. 1 TO THE CONTRACT WITH
BRIGHT FUTURES FOR YOUTH (RES. 25-284)**

THIS AMENDMENT is executed this July 14, 2026, by and between BRIGHT FUTURES FOR YOUTH, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County”. Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on June 24, 2025 per Resolution 25-284; and

WHEREAS, the Contractor received Community Initiative Funding for the purchase and installation of a commercial oven and commercial refrigerator to expand capacity for nutritional support to homeless and at-risk youth; and

WHEREAS, the Contractor received a gift of a commercial refrigerator and the parties would now like to amend their Agreement for purchase of other commercial equipment in place of the commercial refrigerator, amending Exhibit “A”, Scope of Services, and Exhibit “B”, Schedule of Charges and Payments, to reflect the change in equipment purchases and the budget changes.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment No. 1 shall be effective as of July 14, 2026.
2. That the Schedule of Services, Exhibit “A” is amended to the revised Exhibit “A” attached hereto and incorporated herein.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

CONTRACTOR:

By: _____

By: _____

Chair of the Board of Supervisors
Nevada County

Bright Futures For Youth
200 Litton Drive
Grass Valley, CA 95945

ATTEST:

By: _____
Clerk of the Board, Nevada County

EXHIBIT A
SCHEDULE OF SERVICES
BRIGHT FUTURES FOR YOUTH (BFFY)

This Agreement is entered into by and between the County of Nevada, herein referred to as “County”, and Bright Futures for Youth (BFFY), herein referred to as “Contractor” for purchase and installation of a commercial oven and purchase of other kitchen equipment, including commercial kitchen equipment, to provide nutritional support to homeless and at risk youth.

Project Overview:

The Nevada County Board of Supervisors allocates Community Initiative Funding (CIF) through the Adult and Family Services Commission (AFSC) in order to assist non-profit organizations to support single, one-time only funded projects. CIF funds are not intended to provide long-term support of a program and are not to be used to pay for administrative overhead costs which include staff and operating cost of the non-profit organization. Funding priorities are aligned and set forth by the Community Services Block Grant Community Action Plan (CSBG CAP) to reduce poverty, revitalize low-income communities, and provide the empowerment for low-income members of the community to achieve self-sufficiency.

Contractors shall adopt a services delivery approach that serves customers efficiently, identifies barriers and gaps in services, and tracks outcomes to determine how customers are benefiting as a result of the services provided. To ensure uniformity of services coordinated through the AFSC, the Contractor shall comply with Results Oriented Management and Accountability (ROMA) principles and practices.

The services provided under this contract shall be designed to enhance and improve the Contractor’s overall agency administrative functions (e.g., policies, procedures, services delivery systems) to effectively serve the Contractor’s client population.

To efficiently provide Clients with access to the services they need to gain or maintain self-sufficiency, Contractor shall:

- 1) Establish linkages with other agencies in the community to improve coordination, avoid duplication, and enhance the delivery of services to alleviate the causes and improve the effects of poverty on the target population.

- 2) Participate in the evaluation of the delivery of services through data collection and client satisfaction surveys.

Community Need:

Bright Futures for Youth is dedicated nonprofit in Nevada County providing young people ages 11-26 who are experiencing homelessness with case management services and access to a variety of basic needs: transportation, food, clothing, education, career and housing supports. Case managers help youth apply for CalFresh, Medi-Cal, and CalWORKs, and assist with applying for affordable housing, finding rentals and stabilizing their living situations. Youth create action plans to reach their career, education and life goals.

BFFY's Food and Nutrition Program addresses youth's food insecurity as a social determinant of health. Food insecurity is associated with a higher risk of chronic health conditions, such as diabetes, obesity, and heart disease. It can also contribute to mental distress, functional limitations, and lower quality diets. Food insecurity disproportionately affects racial and ethnic minorities and socioeconomically disadvantaged populations. For these reasons and more, all BFFY programs incorporate providing healthy food, meals and snacks at no cost to young people to help reduce negative health outcomes.

Program Description:

The project will enhance the commercial kitchen at BFFY that helps feed homeless and at-risk youth. Last year BFFY served 13,000 meals to youth in Nevada County and is on track this year to provide more than 15,000 meals.

Bright Futures for Youth shall capture data using the Homeless Management Information System (HMIS), a federally recognized database software that multiple partners use to track homeless-related services. Success will be measured on the total number of people served. It is anticipated that this will allow for the following goals to be met by June 30, 2026:

- BFFY will measure its success by documenting the number of youth who had urgent food needs met with a goal of 700 + youth served.
- Document the number of meals served, with a goal of 15,000 meals.
- Document youth connected to other community resources for basic needs like mental health and medical services, transportation, therapy, and other social services.
- Track the number of young people that attended cooking clinics or workshops.
- Distribute youth surveys to measure whether young people feel they have increased access to food as well as increased knowledge about making healthy lifestyle choices regarding food after participating in the program for at least six (6) months.

Contractor agrees to:

1. Hire and obtain professional design services for the modifications to the structure in accordance with competitive procurement practices and all documentation is to be retained for the useful life of the units or for five (5) years whichever is less.
2. Purchase and install commercial oven in accordance with competitive procurement practices and all documentation is to be retained for the useful life of the units or for five (5) years whichever is less.
3. Purchase other needed kitchen equipment to accommodate the increase in the amount of food served to a growing number of youth.
4. During the useful life of the appliances/equipment or for five (5) years whichever is less, maintain and repair as require ensuring good running condition.
5. Installation of the above improvements shall be completed by a licensed professional and all required building permits obtained and receive a successful final inspection.

6. Should the Contractor shut down operations, stop using the facility for its intended purpose and/or sell or abandon it during its useful life or for five (5) years whichever is less, the County is to be paid back the value of the grant.
7. Engage homeless youth in the process of obtaining self-sufficiency.
8. Track the number of individuals utilizing BFFY's services.
9. Tracking client information shall include demographic information such as age, location and number of family members served as clients, family size, and program/fundraising/administration ratios.

Contractor shall provide reports to the Housing and Community Services Department regarding the tracking of Client Characteristics, National Performance Indicators and Program Accomplishments, as specified above.

The Contractor shall provide the County with all data required to complete the reports along with completed copies of the reports for the duration of this agreement as follows: Client Characteristics and National Performance Indicators by January 10, 2026; Client Characteristics and National Performance Indicators and Program Accomplishments by July 10, 2026. The contractor shall attend and provide program updates to the Adult and Family Services Commission upon request.

Contractor shall contact the Housing and Community Services Department prior to report submission for questions or concerns with reporting requirements. Contractor shall also work and cooperate with the County for any other data and/or information needed for any other reports deemed necessary by the County.

Retention:

The Contractor shall retain all books and records pertaining to this contract which must be retained for at least five (5) years from the close out date of the County's fiscal year 2025/2026.

EXHIBIT B
SCHEDULE OF CHARGES AND PAYMENTS
BRIGHT FUTURES FOR YOUTH (BFFY)

Subject to the satisfactory performance of services required of Contractor pursuant to this Agreement, and the terms and conditions set forth in this Agreement, the County shall pay Contractor a maximum amount not to exceed \$15,000 for the entire contract term of July 1, 2025 to June 30, 2026. The contract maximum is based on the following project budget:

Project Expenses	Amount Requested from CIF Award
Consultants and Professional Fees	\$2,000
Equipment	\$13,000
Total	\$15,000

This contract is contingent upon the adoption of the FY 25/26 County Budget. The contract begins on July 1, 2025. The contract maximum is contingent and dependent on County funding. In addition, this Agreement is subject to any additional restrictions, limitations or conditions enacted by or imposed by the state or federal governments that may affect the provision, terms, or funding of this Contract in any manner. Contractor can submitted written budget line item changes up to 10% of budget total to contract manager for approval.

All payments shall be made on a reimbursement basis for expenses incurred by Contractor for project expenses. Contractor shall submit monthly invoices to County for actual expenditures incurred during the prior month. Payment shall be made within thirty (30) days of receipt and approval of invoice and any required report needed for that period. The County shall retain the final 5% of the total contract amount to be paid to the Contractor upon submission of all grant required reporting to the County as contained in the enclosed Exhibits. All invoices are due to the County within 10 days of the above allocated time periods.

The Contractor shall submit invoices/reports to:

Housing & Community Service Department
Attn: Housing Fiscal (CIF Funding)
950 Maidu Avenue
Nevada City, California 95959
HSC.Fiscal@nevadacountyca.gov