



RESOLUTION No. 23-338

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION TO ADOPT AUTHORIZED PERSONNEL STAFFING RESOLUTION FOR FISCAL YEAR 2023/24 AND RESCIND RESOLUTION NO. 22-351, AS AMENDED

WHEREAS, the Board of Supervisors of the County of Nevada, has the authority to allocate positions with the organization known as the County of Nevada.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada that the following positions are hereby authorized in the departments as indicated, subject to amendments to this Resolution that may be adopted from time to time by the Board of Supervisors.

BE IT FURTHER RESOLVED by the Board of Supervisors of the County of Nevada, the effective date of this resolution is July 1, 2023.

BE IT FURTHER RESOLVED, rescind Resolution 22-351, as amended.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 27th day of June, 2023, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarhout,
Susan Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By: 


Edward C. Scofield, Chair

6/27/2023 cc: CEO*
AC*
All Dept. Heads*

**AUTHORIZED PERSONNEL STAFFING RESOLUTION
FISCAL YEAR 2023-24**

Whereas, the Board of Supervisors has authority to allocate positions with the organization known as The County of Nevada, now, therefore, be it resolved by the Board of Supervisors of the County of Nevada that the following positions are hereby authorized
BE IT FURTHER RESOLVED, rescind 22-351 as amended.

Office Name	Service Budget Unit(s)	
Airport		
Fund 4116	Airport	Total Allocation
Class Title	91004	
Airport Lead Worker	1.00	1.00
Airport Manager	1.00	1.00
Total	2.00	2.00
Assessor		
Fund 0101	Assessment & Valuation	Total Allocation
Class Title	10201	
Appraisal Technician I/II	2.00	2.00
Appraiser I/II/III	7.00	7.00
Assessment Assistant I/II	5.00	5.00
Assessor	1.00	1.00
Assistant Assessor	1.00	1.00
Chief Appraiser	1.00	1.00
GIS Analyst I/II	1.00	1.00
Senior Accounting Assistant	1.00	1.00
Senior Administrative Analyst	1.00	1.00
Senior Appraiser	3.00	3.00
Senior Assessment Assistant	1.00	1.00
Total	24.00	24.00
Auditor-Controller		
Fund 0101	Accounting, Audit & Tax	Total Allocation
Class Title	10202	
Accountant Auditor I/II	6.00	6.00
Accounting Technician	1.00	1.00
Administrative Analyst I/II	1.00	1.00
Assistant Auditor-Controller	1.00	1.00
Auditor-Controller	1.00	1.00
Managing Account Auditor	1.00	1.00
Principal Accountant Auditor	1.00	1.00
Senior Accountant Auditor	1.00	1.00
Senior Accounting Assistant	1.00	1.00
Total	14.00	14.00
Board of Supervisors		
Fund 0101	Clerk of the Board	Total Allocation
Class Title	10101	
Administrative Analyst I/II	2.00	2.00
Board Clerk I/II	1.00	1.00
Chair, Board of Supervisors	1.00	1.00
Chief of Staff	1.00	1.00
Clerk of the Board of Supervisors	1.00	1.00
Deputy Clerk to Board of Supervisors	1.00	1.00
Member, Board of Supervisors	3.00	3.00
Senior Management Analyst	1.00	1.00
Vice Chair, Board of Supervisors	1.00	1.00
Total	12.00	12.00

Office Name	Service Budget Unit(s)		Total Allocation
Clerk-Recorder/Registrar of Voters			
Fund 0101	Elections	Recorder	Total Allocation
Class Title	10501	20701	
Administrative Assistant I/II	0.50	0.50	1.00
Assistant County Clerk-Recorder	0.50	0.50	1.00
Clerk-Recorder Assistant I/II	1.00	3.00	4.00
Clerk-Recorder/Registrar of Voters	0.40	0.60	1.00
Senior Clerk Recorder Assistant	1.00	1.00	2.00
Senior Clerk-Recorder Technician	0.60	0.40	1.00
Total	4.00	6.00	10.00
Community Development Agency			
CDA-Admin			
Fund 1123	CDA Admin		Total Allocation
Class Title	20707		
Accounting Technician	3.00		3.00
Administrative Analyst I/II	2.00		2.00
Administrative Assistant I/II	1.00		1.00
Chief Fiscal & Admin Officer	1.00		1.00
Community Development Agency Director	1.00		1.00
Office Assistant I/II	1.00		1.00
Senior Accounting Assistant	1.00		1.00
Senior Administrative Analyst	3.00		3.00
Senior Office Assistant	3.00		3.00
Total	16.00		16.00
CDA-Economic Development			
Fund 0101	Economic Dev		Total Allocation
Class Title	10902		
Program Manager	1.00		1.00
Total	1.00		1.00
CDA-Recreation			
Fund 0101	Recreation		Total Allocation
Class Title	70102		
Senior Administrative Analyst	1.00		1.00
Total	1.00		1.00
CDA-Agricultural Commissioner			
Fund 0101	Ag. Comm. Office		Total Allocation
Class Title	20601		
Agricultural Biologist I/II/III	4.00		4.00
Agricultural Commissioner	1.00		1.00
Office Assistant I/II	1.00		1.00
Total	6.00		6.00
CDA-Building Inspection			
Fund 1123	Building Inspection		Total Allocation
Class Title	20602		
Building Inspector I/II	3.00		3.00
Building Plans Examiner	1.00		1.00
Director of Building	1.00		1.00
Permit Processing Assistant I/II	1.00		1.00
Permit Processing Technician	1.00		1.00
Senior Building Inspector/Plans Examiner	1.00		1.00
Senior Community Development Tech	2.00		2.00
Supervising Building Insp/Plans Examiner	2.00		2.00
Total	12.00		12.00

Office Name	Service Budget Unit(s)								Total Allocation
CDA-Code and Cannabis Compliance	Code Compliance	Cannabis Compliance							Total Allocation
Fund 1123	20709	20711							
Class Title									
Code Compliance Officer I/II/Sr.	4.00	2.00							6.00
Director of Code and Cannabis Compliance	1.00								1.00
Program Manager		1.00							1.00
Senior Community Development Tech		1.00							1.00
Supervising Code Compliance Officer	1.00								1.00
Total	6.00	4.00							10.00
CDA-Environmental Health									
Fund 1123	Env Health								Total Allocation
Class Title	40108								
Director of Environmental Health	1.00								1.00
Environmental Specialist I/II/III/IV	7.00								7.00
Program Manager	2.00								2.00
Senior Community Development Tech	4.00								4.00
Total	14.00								14.00
CDA-Planning									
Fund 1123	Planning								Total Allocation
Class Title	20708								
Administrative Assistant I/II	1.00								1.00
Assistant/Associate Planner	4.00								4.00
Director of Planning	1.00								1.00
Principal Planner	1.00								1.00
Senior Community Development Tech	1.00								1.00
Senior Planner	2.00								2.00
Total	10.00								10.00
CDA-Public Works									
Fund 0101 ⁽¹⁾ /1114 ⁽²⁾ /1123 ⁽³⁾ /4117 ⁽⁴⁾ /4281 ⁽⁵⁾ /4291 ⁽⁶⁾	DPW-Admin ⁽³⁾	Roads-Engineering ⁽²⁾	Roads-Maint ⁽²⁾	Contract Admin ⁽¹⁾	Solid Waste Western ⁽⁴⁾	Fleet Services ⁽⁶⁾	Transit Services ⁽⁵⁾		Total Allocation
Class Title	30100	30104	30107	40402	91001	92005	91003		
Administrative Assistant I/II	1.00								1.00
Associate Civil Engineer		1.00							1.00
Bus Driver							13.00		13.00
Director of Public Works	1.00								1.00
Engineering Technician I/II/III		1.00							1.00
Fleet Mechanic I/II						2.00			2.00
Fleet Services Manager						1.00			1.00
Heavy Equipment Mechanic I/II						4.00			4.00
Landfill Maintenance Technician I/II				0.10	0.90				1.00
Office Assistant I/II							0.50		0.50
Principal Civil Engineer		1.00							1.00
Program Manager				0.60	0.40				1.00
Public Works Project Manager		2.00							2.00
Road Maintenance Worker I/II/III									20.00
Road Services Manager				1.00					1.00
Road Supervisor				2.00					2.00
Senior Civil Engineer		1.00							1.00
Senior Community Development Tech	1.00								1.00
Senior Traffic Sign Technician				1.00					1.00
Supervising Bus Driver							2.00		2.00
Supervising Mechanic						1.00			1.00
Supervising Road Maintenance Worker				5.00					5.00
Traffic Sign Technician				1.00					1.00
Transit Services Manager							1.00		1.00
Total	3.00	6.00	30.00	0.70	1.30	8.00	16.50		65.50

Office Name	Service Budget Unit(s)			Total Allocation
CDA-Sanitation District No. 1	Sewage Collection & Disposal			
Fund 4700				
Class Title	91005			
Landfill Maintenance Technician I/II				0.00
Program Manager				0.00
Senior Waste Water Service Worker	2.00			2.00
Waste Water Collection Supervisor	1.00			1.00
Waste Water Electrical/Mechanical Supervisor	1.00			1.00
Waste Water Electrical/Mechanical Worker I/II	2.00			2.00
Waste Water Operations Manager	1.00			1.00
Waste Water Plant Operations Supervisor	1.00			1.00
Waste Water Service Worker I/II	5.00			5.00
Waste Water Treatment Systems Operator I/II/III/IV	5.00			5.00
Total	18.00	0.00	0.00	18.00
County Counsel				
Fund 0101	Legal Counsel			Total Allocation
Class Title	10301			
Administrative Analyst I/II	1.00			1.00
Assistant County Counsel	1.00			1.00
Attorney I/II/III - Civil	4.00			4.00
County Counsel	1.00			1.00
Senior Legal Secretary	1.00			1.00
Senior Office Assistant	1.00			1.00
Total	9.00			9.00
County Executive Office				
Fund 0101	County Executive			Total Allocation
Class Title	10103			
Administrative Analyst I/II	2.00			2.00
Assistant County Executive Officer	1.00			1.00
County Executive Officer	1.00			1.00
Deputy County Executive Officer	1.00			1.00
Project Administrator	1.00			1.00
Public Information Officer	1.00			1.00
Senior Management Analyst	2.00			2.00
Total	9.00			9.00
District Attorney				
Fund 0101	District Attorney	Victim - Witness	Total Allocation	
Class Title	20103	50608		
Accounting Technician	1.00		1.00	
Assistant District Attorney	1.00		1.00	
Attorney I/II/III - Criminal	7.00		7.00	
Chief of DA Investigations/Victim Witness	1.00		1.00	
District Attorney	1.00		1.00	
District Attorney Investigator	4.00		4.00	
Legal Office Assistant I/II	2.00		2.00	
Legal Office Supervisor	1.00		1.00	
Legal Secretary I/II	4.00		4.00	
Senior Administrative Analyst	1.00		1.00	
Senior Legal Office Assistant	1.00		1.00	
Senior Legal Secretary	1.00		1.00	
Senior Victim/Witness Advocate		1.00	1.00	
Supervising Criminal Attorney	2.00		2.00	
Victim/Witness Advocate		2.00	2.00	
Total	27.00	3.00	30.00	

Office Name	Service Budget Unit(s)	
Human Resources		
Fund 0101	Personnel Services	Total Allocation
Class Title	10401	
Director of Human Resources	1.00	1.00
Management Analyst I/II	1.00	1.00
Principal Management Analyst	1.00	1.00
Senior Management Analyst	1.00	1.00
Senior Management Technician	4.00	4.00
Total	8.00	8.00
Health and Human Services Agency		
HHSA-Admin		
Fund 1589	Health and Human Svcs Admin	Total Allocation
Class Title	50101	
Accountant	5.00	5.00
Accounting Technician	2.00	2.00
Administrative Analyst I/II	4.00	4.00
Administrative Assistant I/II	2.00	2.00
Administrative Services Assistant	2.00	2.00
Administrative Services Associate	3.00	3.00
Administrative Services Officer	3.00	3.00
Chief Fiscal & Admin Officer	1.00	1.00
Health and Human Services Agency Director	1.00	1.00
Health Technician I/II	1.00	1.00
Program Manager	1.00	1.00
Senior Accounting Assistant	2.00	2.00
Senior Administrative Analyst	1.00	1.00
Senior Health Technician	1.00	1.00
Social Services Screener	1.00	1.00
Total	30.00	30.00
HHSA-Child Support Services		
Fund 1125	Child Support Services	Total Allocation
Class Title	20109	
Administrative Analyst I/II	1.00	1.00
Attorney I/II/III - Criminal	1.00	1.00
Child Support Officer I/II	1.00	1.00
Director of Child Support Services	1.00	1.00
Human Services Specialist I/II/III/IV	11.00	11.00
Program Manager	1.00	1.00
Social Services Supervisor	2.00	2.00
Total	18.00	18.00

Office Name	Service Budget Unit(s)						Total Allocation
HHS-Dept of Social Services		Adult Services Admin	Children's Services Admin	Eligibility Services Admin	Veterans		
Fund 1589	DSS Admin	50103	50104	50105	50501		
Class Title	50102	50103	50104	50105	50501		
Administrative Analyst I/II			1.00	2.00			3.00
Administrative Services Assistant	1.00						1.00
Chief Deputy Public Conservator		1.00					1.00
Deputy Public Conservator		2.00					2.00
Director of Social Services	1.00						1.00
Eligibility Supervisor				1.00			1.00
Eligibility Worker I/II/III/IV				2.00			2.00
Employment and Training Worker I/II/III				1.00			1.00
Human Services Specialist I/II/III/IV		2.00		43.00	2.00		47.00
Legal Office Assistant I/II			1.00				1.00
Office Assistant I/II				1.00			1.00
Program Manager		1.00	1.00	2.00	1.00		5.00
Senior Office Assistant				5.00			5.00
Social Service Aide			2.00				2.00
Social Services Supervisor				5.00			5.00
Social Work Supervisor I/II			2.00				2.00
Social Worker I/II/III		7.00	4.00	3.00			14.00
Social Worker IV			9.00				9.00
Social Services Screener				1.00			1.00
Total	2.00	13.00	20.00	66.00	3.00		104.00
HHS-Behavioral Health		Admin Behavioral Health	Children Behavioral Health	Alcohol & Drug	Adult Behavioral Health		Total Allocation
Fund 1589		40103	40104	40105	40110		
Class Title		40103	40104	40105	40110		
Administrative Analyst I/II		1.00	1.00				2.00
Administrative Assistant I/II		1.00					1.00
Behavioral Health Clinic Supervisor I/II			2.00	0.50	2.50		5.00
Behavioral Health Medical Director			0.13		0.88		1.00
Behavioral Health Nurse I/II		1.00	0.10		1.90		3.00
Behavioral Health Quality Assurance Manager		1.00					1.00
Behavioral Health Therapist I/II/Licensed			9.75	0.25	9.75		19.75
Behavioral Health Worker I/II/III		3.00	1.00	3.00	5.00		12.00
Director of Behavioral Health		1.00					1.00
Behavioral Health Clinical Administrator		1.00					1.00
Health Technician I/II		6.00	2.00				8.00
Program Manager		2.00	1.15	1.00	0.85		5.00
Quality Assurance BH Ther—Lic		1.00					1.00
Senior Administrative Analyst		1.00					1.00
Staff Psychiatrist			0.77		0.23		1.00
Supervising Health Technician		1.00					1.00
Total		20.00	17.90	4.75	21.11		63.75

Office Name	Service Budget Unit(s)					Total Allocation
HHSA-Public Health	Public Health					
Fund 1589	Public Health Admin	Health Education	Emerg & Prepared	Client Services		
Class Title	40101	40102	40107	40114		
Administrative Analyst I/II	2.80		0.20			3.00
Administrative Assistant I/II	1.05			0.95		2.00
Administrative Services Assistant	1.00					1.00
Clinic Practitioner				0.80		0.80
Director of Public Health	0.60		0.40			1.00
Director of Public Health Nursing			0.25	0.75		1.00
Epidemiologist	0.15		1.35			1.50
Health Education Coordinator	0.20	4.10	0.10	0.40		4.80
Health Equity Coordinator	1.00					1.00
Health Technician I/II	0.30	2.00	1.00	2.20		5.50
Nutritionist		1.00				1.00
Physical Therapist/Occupational Therapist				0.50		0.50
Physical Therapist/Occupational Therapist Asst				0.75		0.75
Program Manager		1.00				1.00
Public Health Emergency Prep/Resp Coordinator			1.00			1.00
Public Health Officer			0.80			0.80
Public Health Nurse I/II/Sr	0.90	0.01	0.10	8.49		9.50
Public Health Nurse Supervisor				1.00		1.00
Registered Nurse I/II				1.70		1.70
Senior Administrative Analyst	0.45		0.55			1.00
Senior Health Technician		1.00	0.30	0.70		2.00
Senior Nutritionist		1.00				1.00
Senior Physical/Occupational Therapist				0.75		0.75
Total	8.45	10.11	6.05	18.99		43.60
HHSA-Housing	Housing Services					Total Allocation
Fund 1589	50601					
Class Title	50601					
Administrative Services Associate	1.00					1.00
Senior Administrative Analyst	1.00					1.00
Total	2.00					2.00

Office Name	Service Budget Unit(s)							Total Allocation
Information & General Services	IGS Admin ⁽¹⁾	Information Systems ⁽¹⁾	Purchasing ⁽¹⁾	Facilities Mgmt ⁽¹⁾	Central Services ⁽²⁾	Emergency Services ⁽¹⁾	Total Allocation	
Fund 0101 ⁽¹⁾ /4332 ⁽²⁾	11003	11007	10204	10702	92004	20702		
Class Title								
Accounting Technician	1.00						1.00	
Administrative Analyst I/II	1.00					2.00	3.00	
Administrative Assistant I/II	1.00						1.00	
Administrative Services Associate	1.00						1.00	
Building Maintenance Specialist				4.00			4.00	
Buyer I/II			2.00				2.00	
Chief Fiscal & Admin Officer	1.00						1.00	
Chief Information Officer (Director of Information Tech)		1.00					1.00	
Computer Service Technician I/II/III		5.00					5.00	
Custodian				2.00			2.00	
Defensible Space Inspector						3.00	3.00	
Director of Emergency Services						1.00	1.00	
Director of Facilities				1.00			1.00	
Director of Information and General Services Agency	1.00						1.00	
Facilities Maintenance and Grounds Supervisor				1.00			1.00	
Facilities Project Manager				3.00			3.00	
GIS Analyst I/II		2.00					2.00	
Information Systems Analyst Trainee I/II		4.00					4.00	
Information Systems Manager I		3.00					3.00	
Network Systems Analyst I/II		5.00					5.00	
Program Manager		1.00	1.00			1.00	3.00	
Senior Accounting Assistant	1.00						1.00	
Senior Administrative Analyst	1.00					1.00	2.00	
Senior Building and Grounds Specialist				2.00			2.00	
Senior Information Systems Analyst		6.00					6.00	
Senior Legal Office Assistant					1.00		1.00	
Senior Network System Analyst		3.00					3.00	
Senior Office Assistant	1.00						1.00	
Supervising Building Maintenance Specialist				1.00			1.00	
Supervising Defensible Space Inspector						1.00	1.00	
Total	9.00	30.00	3.00	14.00	1.00	9.00	66.00	
Library								
Fund 1165	Library Services						Total Allocation	
Class Title	60201							
Accounting Technician	1.00						1.00	
Administrative Services Assistant	1.00						1.00	
County Librarian	1.00						1.00	
Librarian I/II/III	9.00						9.00	
Library Assistant I/II/III	16.75						16.75	
Library Assistant I/II/III - Bilingual	1.00						1.00	
Library Technician	8.00						8.00	
Total	37.75						37.75	
Risk Management Administration								
Fund 0101	Risk Management						Total Allocation	
Class Title	11005							
Administrative Analyst I/II	1.00						1.00	
Risk Manager	1.00						1.00	
Total	2.00						2.00	

Office Name	Service Budget Unit(s)							Total Allocation
Probation								
Fund 0101	Probation							
Class Title	20320							
Accounting Technician	1.00							1.00
Administrative Analyst I/II	1.00							1.00
Administrative Services Associate	1.00							1.00
Administrative Services Officer	1.00							1.00
Chief Probation Officer	1.00							1.00
Deputy Probation Officer I/II/III	17.00							17.00
Legal Office Assistant I/II	4.00							4.00
Probation Assistant I/II	0.50							0.50
Probation Program Manager	2.00							2.00
Senior Legal Office Assistant	2.00							2.00
Senior Probation Assistant	1.00							1.00
Supervising Deputy Probation Officer	3.00							3.00
Total	34.50							34.50
Public Defender								
Fund 0101	Public Defender							
Class Title	20107							
Assistant Public Defender	1.00							1.00
Attorney I/II/III - Criminal	6.00							6.00
Legal Office Assistant I/II	1.00							1.00
Legal Office Supervisor	1.00							1.00
Public Defender	1.00							1.00
Senior Legal Secretary	2.00							2.00
Supervising Criminal Attorney	2.00							2.00
Total	14.00							14.00
Sheriff	Court Security	Sheriff Services	Sheriff Dispatch	Corrections	Truckee Operations	Animal Control	Total Allocation	
Fund 0101	20101	20201	20204	20301	20304	20704		
Class Title	20101	20201	20204	20301	20304	20704		
Accounting Technician		1.00					1.00	
Administrative Analyst I/II		1.00					1.00	
Administrative Assistant I/II		2.00					2.00	
Administrative Services Officer			1.00				1.00	
Animal Control Officer I/II						3.00	3.00	
Chief Fiscal & Admin Officer		1.00					1.00	
Cook				3.00			3.00	
Correctional Lieutenant				1.00			1.00	
Correctional Officer I/II	2.00			46.00	9.00		57.00	
Correctional Sergeant				5.00	1.00		6.00	
Deputy Sheriff Trainee I/II	6.00	42.00			2.00		50.00	
Evidence/Property Technician		2.00					2.00	
Legal Office Assistant I/II		5.00				1.00	6.00	
Records Supervisor		1.00					1.00	
Re-Entry Facilitator / Discharge Planner				1.00			1.00	
Senior Accounting Assistant		2.00					2.00	
Senior Administrative Analyst		1.00					1.00	
Senior Legal Office Assistant		2.00					2.00	
Senior Sheriff's Dispatcher			2.00				2.00	
Sheriff/Coroner/Public Administrator		1.00					1.00	
Sheriff's Captain		2.00		1.00			3.00	
Sheriff's Dispatcher I/II			8.00				8.00	
Sheriff's Lieutenant		4.00		1.00			5.00	
Sheriff's Sergeant	1.00	10.00					11.00	
Supervising Animal Control Officer						1.00	1.00	
Supervising Cook				1.00			1.00	
Supervising Dispatcher			2.00				2.00	
Undersheriff		1.00					1.00	
Total	9.00	78.00	13.00	59.00	12.00	5.00	176.00	

Office Name	Service Budget Unit(s)	
Treasurer/Tax Collector		
Fund 0101	Tax Collection & Treasury	Total Allocation
Class Title	10203	
Accountant	1.00	1.00
Accounting Assistant I/II	1.00	1.00
Accounting Technician	1.00	1.00
Administrative Services Associate	1.00	1.00
Assistant Treasurer/Tax Collector	1.00	1.00
Revenue and Collection Recovery Specialist	1.00	1.00
Senior Accounting Assistant	2.00	2.00
Treasurer/Tax Collector	1.00	1.00
Total	9.00	9.00
Total County Employees (FTE)		
		872.100

Any full-time position authorized herein may be filled by two one-half (1/2) time employees, subject to approval of the appointing authority and confirmation by the County Executive Officer. Any one-half (1/2) time employee who is employed under this provision shall be required to pay one-half the fixed cost of any fixed-rate, employee-provided health benefits. No employee initially appointed full-time shall be reduced to one-half (1/2) time status under this provision, except upon the consent of such affected employee.

This resolution shall be effective immediately.