



**COUNTY OF NEVADA  
COMMUNITY DEVELOPMENT AGENCY  
DEPARTMENT OF PUBLIC WORKS  
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Trisha Tillotson  
Community Development Agency Director

Trisha Tillotson  
Acting Director of Public Works

**NEVADA COUNTY BOARD OF SUPERVISORS  
Board Agenda Memo**

**MEETING DATE:** May 10, 2022  
**TO:** Board of Supervisors  
**FROM:** **Trisha Tillotson, Acting Director of Public Works**  
**SUBJECT:** Resolution Approving Task Order #1 for Construction Management and Inspection Services for the 2022 High Friction Surface Treatment Project to the On-Call Contract for Construction Management and Inspection Services with Ghirardelli Associates, Inc. in the Amount of \$183,346.60 – All Districts

**RECOMMENDATION:** Approve the attached resolution.

**FUNDING:** The project is funded by a Caltrans Highway Safety Improvement Program (HSIP) grant, as budgeted in the Capital Improvement Plan. There is no impact to the General Fund.

**BACKGROUND:** On March 23, 2021, the County approved Resolution 21-073 awarding an On-Call contract with Ghirardelli Associates, Inc. for a not to exceed amount of \$3,000,000.00 to provide construction management and inspection services over a five-year period, ending March 23, 2026.

On March 24, 2022, the Public Works Department received two (2) mini-proposals from the consultants on our on-call list to provide construction management and inspection services for the 2022 High Friction Surface Treatment project.

The Public Works Department review panel selected Ghirardelli Associates, Inc. as the most qualified firm based on the RFP criteria.

Per the Caltrans Local Assistance Procedures Manual, a Task Order must be issued to provide the desired construction management and inspection services. This is the first task order to be issued under the aforementioned not to exceed contract, and it has been negotiated at a price of \$183,346.60. Therefore, the remaining balance on the not to exceed contract will be \$3,000,000.00 - \$183,346.60 = \$2,816,653.40.

**Item Initiated by:** **Richard Poole, Assistant Engineer**  
**Approved by:** **Trisha Tillotson, Acting Director of Public Works**

Submittal Date: 4-11-2022  
Revision Date: 4-22-2022