



# RESOLUTION No. 23-179

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION APPROVING EXECUTION OF AMENDMENT NO. 1 TO THE CONTRACT WITH AUBURN COUNSELING SERVICES, INC. TO PROVIDE A SPECIFIC TREATMENT PROGRAM FOR TRANSITION HOME CLIENTS AND DAILY OPERATION OF ODYSSEY HOUSE TRANSITION HOME TO INCREASE THE MAXIMUM CONTRACT PRICE FROM \$2,800,673 TO \$3,326,970 (AN INCREASE OF \$526,297) AND REVISE EXHIBIT "B", SCHEDULE OF CHARGES AND PAYMENTS TO REFLECT THE INCREASE IN THE MAXIMUM CONTRACT PRICE FOR THE CONTRACT TERM OF JULY 1, 2021 THROUGH JUNE 30, 2024 (RES 21-320)**

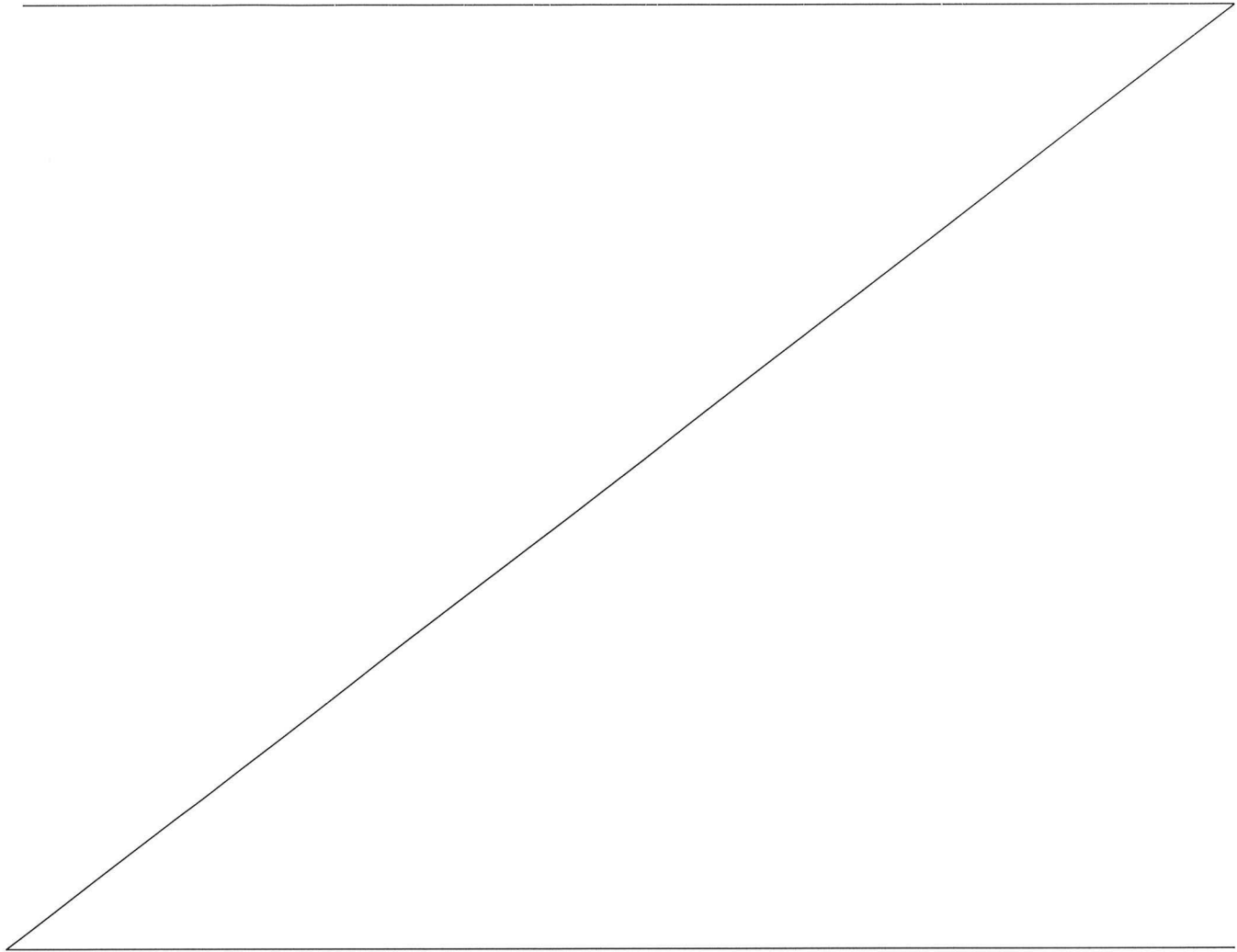
WHEREAS, on July 27, 2021, per Resolution 21-320, the Nevada County Board of Supervisors approved execution of the Professional Services Contract with Auburn Counseling Services, Inc. to provide a specific treatment program for transition home clients and daily operation of Odyssey House Transition Home; and

WHEREAS, the facility was remodeled to add additional capacity. This amendment adjusts the contract budget for FY 22/23 and FY 23/24 to align with current expenditures due to the increased bed capacity; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$2,800,673 to \$3,326,970 (an increase of \$526,297) and amend Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that Amendment No. 1 to the Professional Services Contract by and between the County of Nevada and Auburn Counseling Services, Inc. pertaining to the provision of a specific treatment program for transitional home clients and daily operation of Odyssey House Transition Home for the contract term of July 1, 2021 through June 30, 2024, in the maximum amount of \$3,326,970 be and hereby is approved in substantially the form attached hereto, and that the Chair of the Board of Supervisors be and is hereby authorized to execute the Contract on behalf of the County of Nevada.

Funds to be disbursed from account: 1589-40110-493-8401/521520



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 9<sup>th</sup> day of May, 2023, by the following vote of said Board:

- Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarthout, Susan Hoek and Hardy Bullock.
- Noes: None.
- Absent: None.
- Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By:  \_\_\_\_\_

 \_\_\_\_\_  
Edward C. Scofield, Chair

5/09/2023 cc: BH\*  
AC\*

**AMENDMENT #1 TO THE CONTRACT WITH  
AUBURN COUNSELING SERVICES, INC. (RES 21-320)**

**THIS AMENDMENT** is executed this 9<sup>th</sup> day of May 2023, by and between AUBURN COUNSELING SERVICES, INC., hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County”. Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on July 27, 2021 per Resolution RES 21-320; and

**WHEREAS**, the Contractor provide a specific treatment program for transition home clients and daily operation of the Odyssey House Transition Home; and

**WHEREAS**, the parties desire to amend their Agreement to increase the contract price from \$2,800,673 to \$3,326,970 (an increase of \$526,297) and amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract amount.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of April 1, 2023.
2. That Maximum Contract Price, shall be amended to the following:  
\$3,326,970
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: Ed Scofield  
Ed Scofield (May 9, 2023 12:39 PDT)  
Edward Scofield  
Chair of the Board of Supervisors

CONTRACTOR:

By: Ben Lopez  
Ben Lopez (May 3, 2023 15:43 PDT)  
Auburn Counseling Services Inc.  
3765 Grass Valley Hwy # 252  
Auburn, CA 95603

ATTEST:

By: Julie Patterson-Hunter  
Julie Patterson-Hunter  
Clerk of the Board

**EXHIBIT "B"**  
**SCHEDULE OF CHARGES AND PAYMENTS**  
**AUBURN COUNSELING SERVICES, INC.**

**AUBURN COUNSELING SERVICES, INC.** As compensation for services rendered to County, Contractor shall be reimbursed for actual costs incurred. It is understood and agreed by and between the parties that said payments are for services provided herein and not for direct client care which is to be billed by Nevada County Behavioral Health to the involved third party in accordance with the procedures, rules and regulations of the State of California and/or third-party payers.

Contractor shall bill County each month for actual costs incurred in carrying out the terms of the Contract. Contractor agrees that he will be responsible for the validity of all invoices. These invoices shall include costs incurred for liability and malpractice insurance, tax and accounting services and actual salary and benefits paid to employees.

Furnishings and related materials for the refurbishing of the Odyssey House in excess of \$500 require prior permission from the County Behavioral Health Director or Administrative Services Officer supporting Behavioral Health

The maximum contract price shall not exceed \$3,326,970 and is based on the following projected budget:

Category	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>Program Costs:</b>			
<b>Personnel Costs</b>	\$ 593,493	\$ 798,345	\$ 849,284
<b>Transportation Costs</b>	\$ 22,920	\$ 29,500	\$ 31,725
<b>Rents</b>	\$ 7,500	\$ -	\$ -
<b>Moving Costs</b>	\$ 6,000	\$ -	\$ -
<b>Utilities</b>	\$ 25,500	\$ 20,000	\$ 21,000
<b>Food</b>	\$ 66,000	\$ 84,000	\$ 88,200
<b>Household Supplies</b>	\$ 12,000	\$ 10,000	\$ 10,500
<b>Office Supplies</b>	\$ 9,000	\$ 8,255	\$ 8,750
<b>Renters Insurance</b>	\$ 300	\$ -	\$ -
<b>Repairs &amp; Maintenance</b>	\$ 6,000	\$ 6,150	\$ 6,500
<b>Phones</b>	\$ 10,500	\$ 1,763	\$ 1,850
<b>Other</b>	\$ 3,165	\$ 4,477	\$ 4,700
<b>Miscellaneous</b>	\$ 5,708	\$ 6,648	\$ 7,722
<b>Ancillary Costs:</b>			

<b>Mileage Reimbursements</b>	\$ 1,500	\$ 1,550	\$ 1,550
<b>Accounting Fees</b>	\$ 27,700	\$ 31,240	\$ 33,233
<b>Other Professional Fees</b>	\$ -	\$ 12,500	\$ 13,125
<b>Payroll Processing Fees</b>	\$ 2,368	\$ 3,471	\$ 3,693
<b>Liab/Mal Insurance</b>	\$ 10,655	\$ 15,620	\$ 16,616
<b>Interest Expense</b>	\$ 4,736	\$ 6,942	\$ 7,385
<b>Administrative Fees</b>	\$ 81,505	\$ 104,043	\$ 110,583
<b>Total Expenses &amp; Fees</b>	\$ 896,550	\$ 1,144,504	\$ 1,216,416
<b>Furnishings:</b>			
<b>Assembler</b>	\$ 2,926		
<b>Furnishings</b>	\$ 65,000		
<b>Other</b>	\$ 80		
<b>Ancillary Costs:</b>			
<b>Accounting Fees</b>	\$ 1,000		
<b>Payroll Processing Fees (0.5%)</b>	\$ 13		
<b>Liab/Mal Insurance (2.25%)</b>	\$ 56		
<b>Interest Expense (1%)</b>	\$ 25		
<b>Administration Fee (fixed)</b>	\$ 400		
<b>Total Furnishing Expenses</b>	\$ 69,500	\$ -	\$ -
<b>Grand Total All Programs</b>	\$ 966,050	\$ 1,144,504	\$ 1,216,416

Administrative services billed shall not exceed 10% of the accrued monthly cost. Should the Contractor expect expenditures within the major categories in the budget listed above to change, Contractor shall notify and review such changes with the Director of Behavioral Health. Behavioral Health at its sole discretion may approve any budget line item changes.

Monthly invoices shall be an itemized accounting for costs incurred each month.

In the event of termination or in the event of non-performance of this contract for any reason, payment shall be prorated to the date of termination or non-performance, notwithstanding any other provision of this contract.

Contractor shall submit monthly invoices to:  
Nevada County Behavioral Health  
Attn: Fiscal Staff  
500 Crown Point Circle, Suite 120

Grass Valley, CA 95945

Behavioral Health Department will review the invoice and notify the Contractor within fifteen (15) working days if any individual item or group of costs is being questioned. Payments of approved billing shall be made within thirty (30) days of receipt of a completed, correct, and approved billing.