



# COUNTY OF NEVADA COUNTY EXECUTIVE OFFICE

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January 30, 2017

Honorable Board of Supervisors  
Eric Rood Administrative Center  
950 Maidu Avenue  
Nevada City, CA 95959

**DATE OF MEETING: February 14, 2017**

**SUBJECT: 2017/2018 Proposed Budget Schedule and Request for Direction**

**RECOMMENDATION: Approve the proposed budget schedule and policies.**

**FUNDING: NA**

**BACKGROUND:** The Board of Supervisors met on January 25<sup>th</sup> and 26<sup>th</sup> to discuss the 2017/2018 budget development process and budget policies which were referred to in the fiscal presentation. The 2017/2018 budget policies are a continuation of the 2016/2017 budget policies. Attached for your consideration is the following:

### 2017/2018 Nevada County Budget Policies

We recommend the following timeline to prepare the 2017/2018 budget:

Budget Kick-off-Release to Department Heads	January 31, 2017
Budgets Due to the CEO's Office – staggered	February 21, 24, March 3, 2017
CEO's Analysis	February 21-March 24, 2017
Sub-Committee Meetings	March 27- April 21,
2017Compilation of the Budget Document	April 21 – May 19, 2017
Budget Hearings	June 6 – June 7, 2017
Final Budget Adoption	June 20, 2017

At regular intervals, we will provide progress reports to you in the Friday Memo.

Item Initiated by: Martin Polt, Deputy County Executive Officer/CFO  
Approved by: Richard A. Haffey, County Executive Officer

Submittal Date: 1/30/2017  
Revision Date: 1/31/2017