



**NEVADA  
COUNTY**  
CALIFORNIA

## Information and General Services Agency

Information Systems  
Geographic Information Systems  
Facilities Management

Emergency Services  
Central Services  
Cable Television

Purchasing  
Airport  
Library

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### NEVADA COUNTY BOARD OF SUPERVISORS

#### Board Agenda Memo

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**MEETING DATE:** June 24, 2025  
**TO:** Board of Supervisors  
**FROM:** Justin Drinkwater, Director of Facilities  
**SUBJECT:** Resolution approving Amendment No. 1 to the Personal Services Contract PESS5102 between the County of Nevada and James White Construction for the period of July 1, 2024 to June 30, 2025, increasing the contract amount by \$15,335 for a maximum contract price of \$55,335, and authorizing the Purchasing Agent to execute the Amendment

**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** Payment will be made from the FY2024-25 Facilities Department Budget, no amendment is needed at this time.

**BACKGROUND:** On November 11, 2024, the County Purchasing Agent executed Personal Services Contract PESS5102 with James White Construction for Annual Snow Removal services at the Truckee Library, Truckee Government Building and the Joseph Center in the amount of \$40,000. Due to increased demand for snow removal throughout the snow season of 2024-2025, James White was on-site and on call throughout the night during sequential blizzards throughout the winter and spring storm seasons. This diligence allowed governmental business to be conducted as usual at all Eastern Nevada County Governmental sites. Therefore, the contract is requiring an increase of \$15,335, for a revised maximum contract amount of \$55,335.

In all other respects, the prior agreement of the parties shall remain in full force and effect except as amended herein.

Purchasing Policy Section 7.1(B) requires, All contracts with a total annual cost of more than \$50,000 in accordance with County Administrative Code.

**Item Initiated by:** Teal Marich, Facilities Administrative Analyst

**Approved by:** Justin Drinkwater, Director of Facilities