



# Information and General Services Department

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## **NEVADA COUNTY BOARD OF SUPERVISORS**

### **Board Agenda Memo**

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**MEETING DATE:** October 8, 2019

**TO:** Board of Supervisors

**FROM:** Steve Monaghan – IGS-Facilities Management

**SUBJECT:** Resolution Approving Amendment No. 1 To The Personal Services Contract BMC18165 Between The County Of Nevada And APSI Construction Management Services (Res 18-165) For Construction Management Services For The Nevada County Operations Center, Extending The Contract To December 31, 2020, Amending The Billing Rates, Authorizing The Chair Of The Board Of Supervisors To Execute The Amendment, And Amending The Fiscal Year 2019-20 Capital Facilities Operations Center Project Budget (4/5 Affirmative Vote Required)

**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** Funding for this project was originally encumbered in the Capital Facilities Project general fund budget and reimbursed from Nevada County Operations Center (NCOC) bond proceeds. A new fund has been established specifically for the NCOC project and construction management and architectural design services expenses need to be recorded therein. As such, the previously established encumbrances in the general fund have been closed and new encumbrances will be established in the NCOC project fund. A budget amendment is required to establish budget in the NCOC project fund for the purpose of encumbering the balance of these services in the amount of \$1,012,562 which includes the balance of BMC18165 (APSI) \$866,520 and the balance of BMC16538 (LDA) \$122,342 plus \$23,700 for the LDA contract amendment No. 1 authorized by Res 18-178. There is no impact to the General Fund.

**BACKGROUND:** The County purchased property off of La Barr Meadows Road in Grass Valley for the development of the new County Operations Center which is now in the construction phase.

Resolution 17-165 authorized a Request for Qualifications for Construction Management Services and Resolution 18-165 awarded the contract to APSI Construction Management Services in the amount of \$1,066,327 which included an allowance of \$20,000 for printing and incidental services not included in the cost estimate for the period April 25, 2018 through December 31, 2019. The contract will be amended to include the 2020 Billing Rates as provided by the contractor and will extend the term of the contract through December 31, 2020 to allow for these services to be available through the construction phase of the project which is expected to continue through 2020. In all other respects, the prior

agreement of the parties shall remain in full force and effect except as amended herein.

The Auditor-Controller has established the Operations Center Capital Project fund and has closed the original contract encumbrances for APSI Construction Management Services and LDA Partners, LLP, in the Capital Facilities general fund. The balance of these contracts will be encumbered in the Operations Center Capital Project fund and a budget amendment is being requested to establish the required budget.

**Item Initiated by:** Justin Drinkwater

**Approved by:** Steve Monaghan