



County of Nevada
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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: February 28, 2017
TO: Board of Supervisors
FROM: **Charlie Wilson, Director of Human Resources**
SUBJECT: Resolution Amending Authorized Personnel Staffing Resolution

RECOMMENDATION: Approve the attached resolution.

FUNDING: Funding is included in the various departmental budgets for FY 16-17.

BACKGROUND:

Corrections and updates to the staffing resolution are submitted to the Board of Supervisors on a quarterly basis. The staffing resolution reflects corrections and revisions to the 2016/2017 staffing document through December 31, 2016, as depicted below.

The changes to the Authorized Personnel Staffing Resolution are as follows:

Public Health

Allocations of Health Technician I/II positions are being changed to better match work assignments with funding sources.

Community Development Agency

One Office Assistant I/II is exchanged for a Senior Office Assistant. This latter job description is a better match for the duties of the position.

Public Works

One Transportation Planner position is exchanged for a Public Works Project Manager position. Over time, the need for a Transportation Planner position has diminished. A position with responsibility for capital planning and project management, oversight of Public Works contractors, and serving as liaison with related Commissions, is needed, and the Public Works Project Manager position serves to fill this need.

Information and General Services

The job title of Network Systems Analyst III has been changed to Senior Network Systems Analyst. There is no net change in FTE allocation as a result of this job title change.

The staffing changes mentioned above have no impact on the total staffing count. The total number of FTE on the Authorized Personnel Staffing Resolution remains **785.75**.

Item Initiated and Approved by: Charlie Wilson, Director of Human Resources

Submittal Date: February 13, 2017

Revision Date: