



Information and General Services Department

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: October 25, 2016

TO: Board of Supervisors

FROM: Steve Monaghan – IGS-Facilities Management

SUBJECT: Resolution approving a contract between the County of Nevada and Jacobs Custom Homes, Inc., for the Madelyn Helling Library Amphitheater Project in the amount of \$36,940 plus a contingency of \$3,694 for a total contract amount of \$40,634, authorizing the Chair of the Board of Supervisors to execute the contract, and amending the Fiscal Year 2016-17 Capital Facilities and Library budgets (4/5 affirmative vote required).

RECOMMENDATION: Adopt the Resolution

FUNDING: This project will be paid from the Capital Facilities budget and reimbursed by the Library, with funds from a private donation, a Recreation Mitigation Grant and Library Funds. A budget amendment is being requested. There is no impact on the General Fund.

BACKGROUND: By previous action of the Board, Resolution 16-459 authorized the Purchasing Agent to solicit bids for the project known as the Madelyn Helling Library Amphitheater. An Invitation to Bid was sent to builders' exchanges, local contractors were notified, and a Public Notice advertisement was posted in the local newspaper. Three (3) bids were received. The lowest responsive and responsible bid was from Jacobs Custom Homes, Inc. of Cedar Ridge in the amount of \$36,940,

The contract will be in the bid amount of \$36,940 and a 10% contingency of \$3,694 will be added to the encumbrance for a total encumbered amount of \$40,634. An abstract of the bid results is attached.

Item Initiated by: Mel Higginbotham
Approved by: Steve Monaghan