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**NEVADA COUNTY  
SHERIFF'S OFFICE**



**KEITH ROYAL**  
SHERIFF/CORONER  
PUBLIC ADMINISTRATOR

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**NEVADA COUNTY BOARD OF SUPERVISORS**

**Board Agenda Memo**

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**MEETING DATE:** August 15, 2017

**TO:** Board of Supervisors

**FROM:** Keith Royal, Sheriff-Coroner-Public Administrator

**SUBJECT:** Resolution authorizing a multi-year lease agreement with English Mountain Ranch for public safety radio communication vault space at the Litton Building in Grass Valley

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**RECOMMENDATION:** Adopt Resolution

**FUNDING:** Public Safety radio communication is a mandatory service. General Fund monies for the Sheriff's Dispatch budget will be used in the non-optional funding amount of \$4,200 plus the cost of actual energy usage which is expected to be less than \$100 per year for FY 17/18. This agreement was anticipated in the adopted 2017/18 budget and no budget amendment is needed.

**BACKGROUND:**

To adequately and effectively provide for dispatch communications, the Nevada County Sheriff's Office contracts with various entities to lease radio vault space throughout the county to house and maintain our communication equipment. Approval of the attached resolution will put in place a lease agreement with English Mountain Ranch, a California Corporation that will provide the Sheriff such space to house communication equipment necessary for emergency communications in Western Nevada County. The Sheriff's Office currently occupies the floor space and the communications equipment was previously installed.

The initial term of the lease is five years, beginning July 1, 2017 through June 30, 2022, with the County having two successive five-year options to extend the term of the lease agreement. Monthly payments are to be made in advance. The monthly payment will be \$350. For each subsequent year, until the completion of the final year of the lease term, the monthly rent shall be increased on a cumulative basis by a percentage equal to the percentage increase of the Consumer Price Index (the "CPI") published by the State of California, Division of Labor Statistics & Research, Index=San Francisco Bay CPI, Index Type=Urban Wage Earners and Clerical Workers. An additional fee amounting to the cost of the actual energy used to operate this site will be measured by English Mountain Ranch and invoiced to the Nevada County Sheriff's Office on a periodic basis. We expect the energy usage to amount \$100 or less per year.

**Initiated and Approved by:** Keith Royal

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