

COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I

Supervisor Robb Tucker, District II

Vice Chair Lisa Swarthout, District III

Supervisor Susan Hoek, District IV

Supervisor Hardy Bullock, District V

Jeffrey Thorsby, Chief of Staff/Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES - Draft

Date	Time	Location
Tuesday, January 14, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:00 AM

Rollcall

The following Supervisors present:

Heidi Hall, 1st District

Robb Tucker, 2nd District

Lisa Swarthout, 3rd District

Susan Hoek, 4th District

Hardy Bullock, 5th District

STANDING ORDERS:

Chair Bullock called the meeting to order at 9:00 a.m.

The Pledge of Allegiance was held.

Corrections and deletions to agenda.

ACTION TAKEN: Tine Mathiasen, Chief Deputy Clerk of the Board, noted that agenda items no. 20 (SR 25-0021), no. 38 (SR 25-0005), no. 41 (SR 25-0052), no. 45 (SR 24-1233), and no. 46 (SR 25-0041) were removed from the agenda.

Moment of silence observed in memory of the twenty-fourth anniversary of the January 10, 2001, tragic incident at the Behavioral Health Department, HEW Building, and Lyons restaurant. In memory of Laura Wilcox, Michael Markle, and Pearlie Mae Feldman.

ACTION TAKEN: Moment of silence was observed.

***BOARD MEMBER ITEMS:**

1. [SR 24-1600](#) Selection of Chair and Vice Chair for 2025.
Appointed.

ACTION TAKEN: Chair Bullock opened the item for public comment. No public comment received.

MOTION: Motion made by Supervisor Swarthout, seconded by Supervisor Hoek, to nominate Supervisor Heidi Hall as the Board of Supervisors Chair for 2025. On a roll call vote the motion passed unanimously.

MOTION: Motion made by Supervisor Hoek, seconded by Supervisor Tucker to nominate Supervisor Swarthout as the Board of Supervisors Vice Chair for 2025. On a roll call vote the motion passed unanimously.

2. [SR 24-1601](#) Recognition of Chair Hardy Bullock.
Recognized.

ACTION TAKEN: Following a short break, Chair Hall called the meeting back into order. Chair Hall and Board members thanked Supervisor Bullock for his leadership as Chair in 2024.

CONSENT CALENDAR:

Behavioral Health Director: Phebe Bell

3. [SR 25-0028](#) Resolution approving a renewal contract between Aurora Behavioral Healthcare - Santa Rosa, LLC and the County of Nevada for the provision of Psychiatric Inpatient Hospitalization Services under Welfare and Institutions Code section 5150 for referred County clients in the maximum amount of \$200,000 for the term of July 1, 2024, through June 30, 2026, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 25-001

4. [SR 24-1594](#) Resolution approving a Service Agreement between County of Fresno and County of Nevada for the provision of specialized mental health residential treatment services for seriously emotionally disturbed adolescents in the maximum amount of \$150,000 for the contract term of January 14, 2025, through June 30, 2027, authorizing the Chair of the Board of Supervisors to execute the agreement, and directing the Auditor-Controller to amend the fiscal year 2024/25 Behavioral Health budget. (4/5 Affirmative vote required)
Adopted.
Enactment No: RES 25-002
5. [SR 24-1623](#) Resolution recommending Recover Medical Group for selection by the Nevada County Board of Supervisors as Eastern County's Driving Under the Influence (DUI) Program provider as well as recommendation for licensure.
Adopted.
Enactment No: RES 25-003
6. [SR 24-1635](#) Resolution approving Amendment No. 3 to the Participation Agreement between the California Mental Health Services Authority Semi-Statewide Enterprise Health Record Program and Nevada County for services related to a California-centric Enterprise Health Record (Res. 22-365) to increase the number of Electronic Health Record users for the term of July 1, 2022, through March 18, 2029, shifting \$252,612 from the contingency budget to committed funding, keeping the contract maximum at \$2,281,864.27, and authorizing the Director of Behavioral Health to execute the amendment.
Adopted.
Enactment No: RES 25-004
7. [SR 25-0026](#) Resolution approving Amendment 3 to the agreement between the California Mental Health Services Authority and Nevada County for Workforce Education and Training (Res. 22-003), extending the program term end date to June 30, 2026, leaving the maximum funding amount of \$71,381.50 for the contract term unchanged, and authorizing the Director of Behavioral Health to execute the amendment.
Adopted.
Enactment No: RES 25-005

8. [SR 25-0025](#) Resolution approving Amendment No. 4 to the contract between Restpadd Inc, Redding and the County of Nevada for the provision of twenty-four hour locked Acute Psychiatric Services for residents of Nevada County (Res. 22-246), increasing the maximum contract price from \$1,090,000 to \$1,640,000 and revising Exhibit “B” Schedule of Charges and Payments to reflect the increase, authorizing the Chair of the Board of Supervisors to execute the amendment, and directing the Auditor-Controller to amend the fiscal year 2024/25 Behavioral Health Budget. (4/5 Affirmative vote required)
Adopted.
Enactment No: RES 25-006
9. [SR 25-0027](#) Resolution approving Agreement 24-79026-000 to accept funds from the California Department of State Hospitals (DSH) for implementation of a permanent DSH Diversion Program for individuals who have been found Incompetent to Stand Trial for a felony, in the maximum revenue amount of \$5,683,000 for the contract term of July 1, 2024, through June 30, 2029, authorizing the Director of the NCBH Department to execute the agreement, and directing the Auditor-Controller to amend the fiscal year 2024/25 Behavioral Health budget. (4/5 Affirmative vote required)
Adopted.
Enactment No: RES 25-007
10. [SR 24-1554](#) Resolution approving a 6-month Real Property Lease Agreement by and between the County of Nevada and Nevada County Housing Development Corporation, a California Nonprofit Organization, pertaining to County-owned property located at 16782 State Highway 49, Nevada City, CA (APN 004-140-067-000), designated as the location of the No Place Like Home Ranch House Supportive Housing Site (Res.19-622), and authorizing the Chair of the Board of Supervisors to execute the lease agreement.
Adopted.
Enactment No: RES 25-008
11. [SR 25-0039](#) Resolution approving Second Revised Subgrantee Agreement between Nevada County Housing Development Corporation, dba AMI Housing, and Nevada County, authorizing AMI Housing to solicit competitive bids and enter into a construction contract, and approving Project Plans and Specifications, for renovation of the building at 120 Badger Lane, Grass Valley, (APN 029-241-028-000), and authorizing the Director of Behavioral Health to execute the agreement.
Adopted.
Enactment No: RES 25-009

12. [SR 24-1533](#) Resolution approving Amendment 1 to the contract with Auburn Counseling Services, Inc. D/B/A Communicare for phone triage and other services (Res. 24-259), increasing the maximum contract price from \$1,629,445 to \$1,690,050, revising Exhibit “A”, Schedule of Services to reflect the addition of Glenn County and amending the scope of services to Sierra County, and revising Exhibit “B”, Schedule of Charges and Payments to reflect the increase in the maximum contract price in the maximum amount of \$1,690,050 for fiscal year 2024/25, and authorizing the Chair of the Board of Supervisors to execute the amendment.

Adopted.

Enactment No: RES 25-010

Housing and Community Services Acting Director: Tyler Barrington

13. [SR 25-0029](#) Resolution authorizing commitment for a deferred low-interest loan in the amount of \$207,722 for affordable housing development to the Regional Housing Authority of Sutter, Yuba, Colusa and Nevada Counties for development of the Pacific Crest Commons housing development, a 55-unit affordable housing project for low-income residents in the Town of Truckee from the Special Project Continuation Assignment in the General Fund. (Dist. V)

Adopted.

Enactment No: RES 25-011

- 14a. [SR 25-0019](#) Resolutions pertaining to the Exclusive Right and Option to Purchase for real property located at 12255 and 12245 Sierra Drive East, Truckee, CA, 96161 (APN 018-540-035-000 and 018-540-034-000) for the sum of \$1,000, and authorizing the Chair of the Board of Supervisors to execute and exercise the Exclusive Right and Option to Purchase Agreement in furtherance of development of permanent supportive housing options upon successful application of the Homekey+ grant award.

Adopted.

Enactment No: RES 25-012

- 14b. [SR 25-0061](#) Resolutions approving the Exclusive Right and Option to Purchase Agreement for 1.54 acres of real property located at 12875 Rattlesnake Road, Grass Valley, CA 95945 (APN 022-020-026-000) for the sum of \$1,000, and authorizing the Chair of the Board of Supervisors to execute and exercise the Exclusive Right and Option to Purchase Agreement in furtherance of development of permanent supportive housing options upon successful application of the Homekey+ grant award.

Adopted.

Enactment No: RES 25-013

- 14c. [SR 25-0062](#) Resolution approving the Exclusive Right and Option to Purchase for 1.49 acres of real property located at 11855 Slow Poke Lane, Grass Valley, CA 95945 (APN 009-320-004-000) for the sum of \$1,000, and authorizing the Chair of the Board of Supervisors to execute and exercise the Exclusive Right and Option to Purchase Agreement in furtherance of development of permanent supportive housing options upon successful application of the Homekey+ grant award.
Adopted.
Enactment No: RES 25-014
- 14d. [SR 25-0063](#) Resolutions approving the Exclusive Right and Option to Purchase agreement for 2.0 acres of real property located at 13668 Auburn Road, Grass Valley, CA, 95949 (APN 023-010-001-000) for the sum of \$1,000, and authorizing the Chair of the Board of Supervisors to execute and exercise the Exclusive Right and Option to Purchase Agreement in furtherance of development of permanent supportive housing options upon successful application of the Homekey+ grant award.
Adopted.
Enactment No: RES 25-015
- 15a. [SR 25-0030](#) Resolution authorizing an application to the Homekey+ program in a total amount not to exceed \$2,400,000, authorizing participation in the HOMEKEY+ program, and authorizing the Health and Human Services Agency Director, or designee, to execute the Homekey+ documents for the project located at 12255 Sierra Drive East, Truckee, CA 96161.
Adopted.
Enactment No: RES 25-016
- 15b. [SR 25-0064](#) Resolution authorizing an application to the Homekey+ program in a total amount not to exceed \$4,800,000, authorizing participation in the HOMEKEY+ program, and authorizing the Health and Human Services Agency Director, or designee, to execute the Homekey+ documents for the projects located in Grass Valley at 12875 Rattlesnake Road, 11855 Slow Poke Lane, and 13668 Auburn Road.
Adopted.
Enactment No: RES 25-017

Chief Probation Officer: Jeff Goldman

16. [SR 25-0036](#) Resolution authorizing the Nevada County Probation Department to accept the Terms and Conditions of the Department of Health Care Services, Providing Access and Transforming Health Supports (PATH) Round 3 Justice-Involved Planning and Capacity Building Program funds for Correctional agencies, in the amount of \$1,500,000, provisionally awarded on October 17, 2024, and authorizing the Chief of Probation to execute any necessary documents.
Adopted.
Enactment No: RES 25-018

Sheriff-Coroner/Public Administrator: Shannan Moon

17. [SR 24-1549](#) Resolution authorizing the Purchasing Agent to advertise a Request for Proposals for the Design Build Firearms Range project and authorizing the Sheriff's Office to compensate unsuccessful proposers (up to 3 firms) in the amount of \$12,500 each.

Adopted.

Enactment No: RES 25-019

Auditor-Controller: Gina Will

18. [SR 25-0034](#) Resolution to update County capitalization thresholds and useful lives by asset class effective July 1, 2025.

Adopted.

Enactment No: RES 25-020

Clerk-Recorder/Registrar of Voters: Natalie Adona

19. [SR 25-0047](#) Resolution accepting an amendment to the California Secretary of State's Grant Award known as Voting System Replacement, Grant Award Agreement No. 18G30129, providing an extension for counties with any unused funds to August 31, 2026.

Adopted.

Enactment No: RES 25-021

District Attorney: Jesse Wilson

20. [SR 25-0021](#) Resolution accepting the California Office Of Emergency Services Grant Award VV24022601 for the Nevada County District Attorney's Office for the Violence Against Women Vertical Prosecution Program in the amount of \$202,545 for the period of January 1, 2025, through December 31, 2025, authorizing the District Attorney, or their assignee, to execute the grant agreement and all additional documents to fulfill the grant requirements, and directing the Auditor-Controller to amend the fiscal year 2024/25 budget. (4/5 Affirmative vote required)

Withdrawn.

Public Works Director: David Garcia

21. [SR 25-0014](#) Resolution approving Amendment No. 1 to the contract between the County of Nevada and HDR Construction Control Group Inc., for Construction Management and Inspection Services for the Dog Bar Road over Bear River Bridge Replacement Project, - BRLO 0517 (084) - County Project No. 224024 (Res. 24-611), clarifying a term of responsibility in the contract, and authorizing the Chair of the Board of Supervisors to execute the amendment. (Dist. II)

Adopted.

Enactment No: RES 25-022

22. [SR 25-0020](#) Resolution approving Amendment No. 1 to the contract between the County of Nevada and HDR Construction Control Group Inc., for Construction Management and Inspection Services for the Hirschdale Road over Truckee River Bridge Replacement Project, County Project number 224029 and the Hirschdale Road at Hinton (UPRR) Overhead Rehabilitation Project, County Project number 224030 - BRLO 05917 (092 & 097) (Res. 24-614), to clarify a term of responsibility in the contract, and authorizing the Chair of the Board of Supervisors to execute the amendment. (Dist. V)
Adopted.

Enactment No: RES 25-023

23. [SR 25-0023](#) Resolution approving Amendment No. 2 to the Agreement between the County of Nevada and the Town of Truckee for Snow Removal Services in the Glenshire/Hirschdale Area of Eastern Nevada County (Res. 20-482) in a revised amount not to exceed \$86,567.38, and authorizing the Chair of the Board of Supervisors to execute the Amendment. (Dist. V)
Adopted.

Enactment No: RES 25-024

24. [SR 25-0004](#) Annual report on Transportation Mitigation Fees for fiscal years 2023/24. (All districts)
Approved.

25. [SR 25-0024](#) Resolution authorizing the Chair of the Board to sign the Invitation to bid and the Purchasing Agent to solicit bids for the Electric Bus Charging Project Tinloy Street Transit Center, County Project Number 889830-10. (Dist. II)
Adopted.

Enactment No: RES 25-025

Building Director: George Schureck

26. [SR 25-0038](#) (Adopt) An Ordinance adding Chapter 17 to Title 14 of the Nevada County Code adopting regulations for Limited Density Owner-Built Rural Dwellings.
Adopted.

Enactment No: ORD-2540

Information and General Services Agency Interim Director: Craig Griesbach

27. [SR 25-0022](#) Resolution approving Amendment No. 1 to the Professional Service Contract between Earth Foundries, Inc. and the County of Nevada for the Biomass Pilot Project Site Management and Operation (PESS5092), increasing the not-to-exceed limit by \$74,000 for a new total not to exceed of \$96,000, and authorizing the Information and General Services Agency Director to execute the agreement.
Adopted.

Enactment No: RES 25-026

28. [SR 25-0046](#) Resolution approving and authorizing execution of Amendment No. 1 for Professional Services Contract between the County of Nevada and Professional Credit for countywide debt collection services for various County accounts (BM122459), authorizing the option to renew the contract for up to two (2) additional one (1) year periods beginning July 1, 2025, and authorizing the Chair of the Board of Supervisors to execute the amendment.

Adopted.

Enactment No: RES 25-027

Office of Emergency Services Interim Director: Alex Keeble-Toll

29. [SR 24-1463](#) Resolution approving the contract between the County of Nevada Office of Emergency Services and Ladriss Technologies, Inc. for software and services known as Evacuation Planner (Public) and Evacuation Simulator (Professional) in the amount of \$52,500, for the period January 1, 2025, through June 30, 2026, and authorizing the Director of Emergency Services to execute the contract.

Adopted.

Enactment No: RES 25-028

30. [SR 25-0055](#) Resolution approving Amendment No. 2 to the Professional Services Contract between the County of Nevada and Dudek for the Community Wildfire Protection Plan Update (Res. 23-232), increasing the contract not to exceed amount by \$25,000.00 from a contract maximum of \$182,323.50, for the term May 23, 2023, through February 28, 2025, and authorizing the Director of Emergency Services to execute the amendment.

Adopted.

Enactment No: RES 25-029

31. [SR 25-0054](#) Resolution authorizing the Office of Emergency Services to apply for funding from the Forest Health Grant Program as provided through the State Greenhouse Gas Reduction Fund, and authorizing the Director of Emergency Services to execute the application and all additional documents required to fulfill the requirements of the grant.

Adopted.

Enactment No: RES 25-030

32. [SR 25-0056](#) Resolution approving the Good Neighbor Agreement (FS Agreement No. 25-GN-11051700-003) between the County of Nevada Office of Emergency Services and the USDA Forest Service for the Roadside Collaborative Wildfire Risk Reduction in the amount of \$1,739,941.12 with \$230,504.16 in USFS in-kind, for the period December 20, 2024, through December 31, 2029, retroactively authorizing the Director of Emergency Services to execute the agreement, and directing the Auditor-Controller to amend the fiscal year 2024/2025 Emergency Services budget. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-031

Facilities Management Director: Justin Drinkwater

33. [SR 25-0042](#) Resolution accepting the Local Government Building Decarbonization Challenge Grant from the California Energy Commission #EECBG-24-001, for the design of electric vehicle charging infrastructure at fifteen County facilities and Gold Country Senior Services, for a grant totaling \$700,000, and authorizing the Director of Facilities to sign ancillary documents related to the acceptance of the grant.

Adopted.

Enactment No: RES 25-032

County Counsel: Katharine L. Elliott

34. [SR 25-0043](#) Resolution delegating authority to the County Executive Officer of Nevada County to give notices to the City of Nevada City and the Town of Truckee as required by Government Code section 25351.

Adopted.

Enactment No: RES 25-033

County Executive Officer: Alison Lehman

35. [SR 25-0035](#) Resolution authorizing Amendment No. 1 to the contract between the County of Nevada and Polco pertaining to conducting one National Citizen Survey and one National Employee Survey (Res. 23-426), increasing the amount by \$6,200 to a total of \$46,055, extending the term to July 1, 2023, through June 30, 2026, and authorizing the Chair of the Board of Supervisors to execute the amendment.

Adopted.

Enactment No: RES 25-034

Chief of Staff: Jeffrey Thorsby

36. [SR 25-0017](#) Chair appointments to various Nevada County Board of Supervisors committees, commission, etc.
Acknowledged.
37. [SR 25-0006](#) Reappointment of Rachel Peña to the First 5 Nevada County Children & Families First Commission, for a two-year term ending October 31, 2026.
Reappointed.
38. [SR 25-0005](#) Acknowledge Supervisor Hoek's appointment of Leilani Vevang as member to the Penn Valley Area Municipal Advisory Council for an unexpired two-year term ending June 30, 2025, effective December 10, 2024.
Withdrawn.
39. [SR 24-1602](#) Adoption of the 2025 Board of Supervisors Calendar.
Adopted.
40. [SR 25-0044](#) Acceptance of the Board of Supervisors September 10 and November 12, 2024, minutes.
Accepted.

Approval of the Consent Agenda less agenda item no. 20 (SR 25-0021), and item no. 38 (SR 25-0005).

Adopted.

ACTION TAKEN: Chair Hall introduced the consent agenda (less items #20 and #38) and provided an opportunity for public comment. Public comment was received.

MOTION: Motion made by Supervisor Swarthout, seconded by Supervisor Tucker, to adopt the consent calendar (less items #20 and #38). On a roll call vote, the motion passed unanimously.

PUBLIC COMMENT:

- [SR 24-1616](#) Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.

ACTION TAKEN: Chair Hall introduced public comment and comments were received. Chair Hall closed public comment.

DEPARTMENT HEAD MATTERS:*Chief of Staff: Jeffrey Thorsby**

41. [SR 25-0052](#) Certificate of Recognition celebrating Robinson Enterprises' 75th Anniversary of serving Nevada County residents and businesses.

Withdrawn.

42. [SR 24-1459](#) Resolution designating the San Juan Ridge Tapestries, currently located at the North Columbia Schoolhouse Cultural Center at 17894 Tyler Foote Road, Nevada City, CA 95959, as Nevada County Historical Resource 25-01.

Adopted.

Enactment No: RES 25-035

ACTION TAKEN: Carissa Cyr, Senior Management Analyst, provided information regarding the San Juan Ridge Tapestries and its designation as a historical landmark cultural resource. She introduced Bruce Boyd, who gave background and information about the tapestries and how they were conceived. He introduced the tapestry artist and designer, Jennifer Crosby, who provided a presentation and further detail of the process of making the tapestries. She reported that, with the guidance and sewing skill of Mary Moore, over 100 members of the community helped with the embroidery. Board questioning ensued. Board members thanked Jennifer for her presentation and for her work on this project, and thanked Bruce for the work of the historical committee. Chair Hall opened the item for public comment. No public comment received.

MOTION: Motion made by Supervisor Hoek, seconded by Supervisor Swarthout, to adopt Resolution 25-035. On a roll call vote, the motion passed unanimously.

INDIVIDUAL BOARD MEMBER ITEM:*District 4 Supervisor: Sue Hoek**

43. [SR 25-0048](#) Approve a Letter of Concern regarding the services of Pacific Bell Telephone Company d/b/a AT&T California.

Approved.

ACTION TAKEN: Supervisor Hoek introduced the item and Jeffrey Thorsby, Chief of Staff, provided information and background regarding the item. He reported that AT&T is designated as a "Carrier of Last Resort" and he reviewed the obligations of this designation. This designation covers a dozen communities in Nevada County. and AT&T has applied to remove this designation.

ACTION TAKEN CONTINUED: In an effort to protect these communities, this letter will be submitted to the governor, the CPUC (California Public Utilities Commission) and various legislative leadership requesting their support to keep this service. Supervisor Hoek provided further comments. Board questioning and comments ensued. Staff replied to Board questions. Chair Hall opened the item for public comment. Public comment was received. Supervisor Hoek provided further comment.

MOTION: Motion made by Supervisor Hoek, seconded by Supervisor Tucker, to approve a Letter of Concern regarding the services of Pacific Bell Telephone Company d/b/a AT&T California. On a roll call vote, the motion passed unanimously.

***DEPARTMENT HEAD MATTERS:**

Chief of Staff: Jeffrey Thorsby

44. [SR 25-0045](#) Presentation from Verizon Wireless on an overview of activities in Nevada County.

Presentation provided.

ACTION TAKEN: Jeffrey Thorsby, Chief of Staff, introduced the item and provided background. He introduced Yvonne Pinto, Verizon Wireless Municipal Engagement Partner/Real Estate Specialist, and Ehab Elaidy, Verizon Principal Engineer/Radio Frequency Design Engineer who is assigned to network development improvements for Nevada County. Yvonne Pinto reviewed the need for both more general, and essential services, in Nevada County. She reported that 80% of 911 calls in Nevada County originate from wireless devices. Ehab Elaidy provided information on gaps in service and listed the 12 areas where Verizon is proposing to improve service. Yvonne Pinto reviewed the process Verizon follows to determine locations for cell towers, negotiations with the property owners, permitting approvals, and stealth tree designs for towers. In conclusion, she stated that Verizon is looking forward to enhancing service to meet the expanding needs of residents, businesses, and visitors. Board questions and comments ensued. Verizon representatives provided further information. Kit Elliot, County Counsel, also provided pertinent information regarding approval and permitting of cell towers. Board comments ensued. Chair Hall opened the item for public comment. Public comment was received. Verizon representatives responded. Chair Hall thanked Yvonne Pinto and Ehab Elaidy for the presentation.

MOTION: Motion made by Supervisor Hoek, seconded by Supervisor Swarthout, to accept the presentation. On a roll call vote the motion passed unanimously.

Information and General Services Agency Interim Director: Craig Griesbach

45. [SR 24-1233](#) Resolution approving four Grant Award Agreements for Last-Mile Broadband Grant Program - Final Round between the County of Nevada and Exwire, Inc. (dba: Oasis Broadband) and AT&T funded by the American Rescue Plan Act (ARPA) and Economic Development funds from the approved fiscal year 2024/25 budget, in the amount of \$1,167,624, authorizing the Director of Information and General Services or designee to execute the Grant Award Agreements and any related documents required to finalize the projects, and directing the Auditor-Controller to amend the fiscal year 2024/25 Information and General Services Administration budget. (4/5 affirmative vote required)

Withdrawn.

Chief Probation Officer: Jeff Goldman

46. [SR 25-0041](#) Resolution approving the Nevada County Community Corrections Partnership Plan for fiscal year 2024/25, and authorizing the Chair of the Board of Supervisors to execute the Plan.

Withdrawn.

County Executive Officer: Alison Lehman

47. [SR 25-0051](#) 2024 Board Objectives Year-End Report.

Presentation provided.

ACTION TAKEN: Alison Lehman, County Executive Officer, introduced the item. She introduced Erin Mettler, Deputy County Executive Officer and Chief Fiscal Officer, who provided an overview of the 2024 Board objectives. She explained the process of Board objective development and she reviewed the first objective, Fiscal Stability and Core Services. She reported the markers for fiscal health were stable. She introduced Craig Griesbach, Interim Director of Information and General Services, who reviewed several projects accomplished in 2024. He introduced Trisha Tillotson, Community Development Agency Director, who reported on the progress made for the two year economic development action plan. Craig Griesbach reported on the broadband strategy plan. He introduced Ryan Gruver, Health and Human Services Agency Director, who reported on the Ranch House project which will provide six units of permanent support housing, and other projects that are ongoing to provide low-income and low-income senior homes. He reviewed the services that will be provided by the Commons Resource Center for homeless navigation services and other projects focusing on ending homelessness. Trisha Tillotson reported on outdoor recreation projects and reviewed funding received and applied toward climate resilience. Board comments and questioning ensued. Staff provided further information. Chair Hall opened the item for public comment. Public comment received. Chair Hall thanked Staff for the presentation.

***CLOSED SESSIONS:**

48. [SR 25-0040](#) Pursuant to Government Code section 54957.6, a closed session of the Board of Supervisors will be held for the purpose of discussing bargaining authority, safety retirement, and the overall compensation strategy here at the County. The designated labor negotiation representatives for Nevada County are Erin Mettler, Chief Fiscal Officer/Deputy CEO, Steven Rose, Human Resources Director, and Lisa Charbonneau, Labor Attorney. The labor negotiations concern Sheriff's Management Association, Deputy Sheriff's Association, Management Employees Association, and Senior Executives.

Closed Session held.

49. [SR 25-0007](#) Pursuant to Government Code § 54956.9(d)(1), County Counsel is requesting a closed session to discuss the following existing litigation case: *County of Nevada v. Pacific Gas and Electric Company (U36E), CPUC Case Number C.23-12-020*.

Closed Session held.

ACTION TAKEN: Katherine Elliott, County Counsel, read the Board into Closed Session. Public comment received. Closed session held. Nothing occurred in closed session that was required to be reported out by law. Directions were given to Staff.

Recess for lunch at 12:06 p.m.

AFTERNOON SESSION 1:30 PM

SCHEDULED ITEM: 1:30 PM

Planning Director: Brian Foss

50. [SR 25-0031](#) Public Hearing to consider the Nevada County Planning Commission's October 24, 2024, 4 for/0 against/1 vacancy vote recommending the adoption of an ordinance to add section 12.03.310 to the Nevada County Code Title 12 Zoning Regulations to establish health and safety standards, certification requirements, site development standards and design requirements that would allow for Tiny Homes on Wheels as single-family dwellings, second dwellings and dwelling groups consistent with allowed density, and accessory dwelling units within those zoning districts that would otherwise allow traditional built housing (ORD24-2).

(Introduce/Waive further reading/Adopt) An Ordinance amending Title 12: Zoning Regulations of the Nevada County Code to allow Tiny Homes on Wheels as permanent housing (ORD24-2).

Adopted.

Enactment No: ORD-2541

ACTION TAKEN: Chair Hall introduced the public hearing. Brian Foss, Planning Director, clarified that the ordinance amendment is very specific to a certain type of tiny home on wheels. The structures have a number of requirements, including connections to utilities, and other density requirements. Tyler Barrington, Principal Planner, provided background and information regarding the Board Objective to identify alternative housing types to support housing development. Tiny homes are required to comply with certain state and federal codes unless otherwise allowed by a local ordinance. He reviewed the tiny homes on wheels standards and he read the definition of tiny homes on wheels into the record. The proposed ordinance would allow tiny homes on wheels (THOWs) as dwelling units. The tiny homes would have to follow proposed Health and Safety Standards; legal registration, fire safe driveways, insulation, wind and snow loads, and permitted and inspected utility connections. He reported on design standards and additional requirements, including a fire protection plan for any THOWs in a high or very high fire zone or beyond a dead-end road limit. He reviewed the Planning Commission recommendations and direction. Staff recommended adopting the THOWs Ordinance 2541. Board questions ensued. Staff provided further information. Amy Irani, Director of Environmental Health, responded to questions. Chair Hall opened the item for public comment. Public comment received. Chair Hall thanked the public for their input on this item. Staff responded to public comment. Board questioning and comments ensued. Staff provided further information. The Board thanked Staff for their work on this project and for the presentation. Board discussed the idea of a pilot program for tiny homes and short term and long term rentals. Chair Hall directed Staff to bring a proposal either to the Housing Ad Hoc Committee or to the Board looking at expanding the 30 day short term rental restriction. (Board Order 25-01)

MOTION: Motion made by Supervisor Swarthout, seconded by Supervisor Bullock, to adopt Ordinance 2541. Ayes: Supervisor Hall, Supervisor Swarthout, Supervisor Hoek, and Supervisor Bullock; Noes: Supervisor Tucker

Board Order 25-01

***ANNOUNCEMENTS:**

ACTION TAKEN: Announcements not held.

ADJOURNMENT:

ACTION TAKEN: Chair Hall adjourned the meeting at 3:59 p.m.

Signature and Attestation

Heidi Hall, Chair

ATTEST:

By:

Lauriana Cecchi, Board Clerk II