

Ryan Gruver
Health and Human Services Agency
Director

500 CROWN POINT CIRCLE, STE 110
GRASS VALLEY, CA 95945
TELEPHONE (530) 265-1450
(888) 303-1450



Jill Blake, MPA
Public Health Director
Ken Cutler, MD, MPH
Public Health Officer

10075 LEVON AVE STE 202
TRUCKEE, CALIFORNIA 96161
TELEPHONE (530) 582-7814

NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: April 14, 2020

TO: Board of Supervisors

FROM: **Jill Blake**

SUBJECT: Resolution approving execution of Amendment No. 2 to the Personal Services Contract with Jennifer L. Winders, MSW, d/b/a Winders Wise Services for the provision of crisis counseling, alcohol and other drug prevention, and nutrition education and obesity prevention activities for high risk clientele, to increase the maximum contract price from \$54,200 to \$60,200 (an increase of \$6,000), revise Exhibit "A" Schedule of Services to reflect the addition of new service deliverables relating to COVID-19 Emergency Preparedness and Response efforts, and revise Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price for Fiscal Year 2019/20. (RES. 19-376; RES. 19-550)

RECOMMENDATION: Approve the attached Resolution.

FUNDING: Services are funded by CalFresh Healthy Living program funding from California Department of Public Health, Substance Abuse Prevention and Treatment (SAPT) funding transferred from Behavioral Health to Public Health, Public Health Realignment, NorCal AIDS Cycle grant, and state/federal COVID-19 funding. Services are within the Department's FY 2019/20 budget, and there are no county general fund dollars required in the agreement.

BACKGROUND: Per Resolution No. 19-376, the Board of Supervisors approved the renewal contract with Jennifer L. Winders, d/b/a Winders Wise Services for the provision of professional crisis counseling and health education and alcohol and drug prevention activities, including sexually transmitted infections and reproductive health programming, for youth and adults as part of the Department's Health and Wellness Programs. Subsequently, the Board approved Amendment No. 1 per Resolution No. 19-550 which increased the Agreement maximum from \$50,200 to \$54,200.

In addition, the Contractor will assist in Emergency Preparedness and Emergency Response efforts, including but not limited to:

- As part of the Communications Team, respond to community inquiries related to emergency response by utilizing prepared scripts and approved resources.
- As part of the Communications Team, share appropriate resources with community members and organizations related to emergency response.
- Under the direction of the Lead for the Communications Team, assist in the drafting and refining of scripts, resource referrals, and provision of information to the public.
- Working with the Lead for the Communications Team, identify gaps in communication within the community and work to address appropriate avenues for communication with identified communities.
- Under the direction of the Communicable Disease Nurse or other appropriate Public Health staff, support communicable disease investigations. These duties may include but are not limited to participation in contact investigations, calls to community members, call to health care providers, and other relevant communications.
- Provide support to the Public Health's Department Operations Center as needed.

It is recommended that the Board approve this Amendment No. 2 which allows the contractor to assist in Emergency Preparedness and Emergency Response efforts for the residents of Nevada County.

Item Initiated and Approved by: Jill Blake, MPA, Director of Public Health