



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
950 MAIDU AVENUE, SUITE 170, NEVADA CITY, CA 95959-8617
(530) 265-1222 FAX (530) 478-5799 <http://mynevadacounty.com>

Sean Powers, Agency Director

Sean Powers
Community Development Agency Director

Trisha Tillotson
Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: August 8, 2017

TO: Board of Supervisors

FROM: Trisha Tillotson, Director of Public Works

SUBJECT: Resolution approving a software maintenance, installation, training, and custom programming contract with Cascade Software Systems, Inc. for Fiscal Year 2017/18 for a maximum contract of \$39,000, authorizing the Chair of the Board of Supervisors to execute the contract and directing the Auditor-Controller to Amend the Fiscal Year Road Administration budget (4/5 Affirmative Vote Required).

RECOMMENDATION: Adopt the Resolution.

FUNDING: This contract impacts the Fiscal Year 2017/18 Public Works Department budget and reflects an increase of \$14,110 from the Fiscal Year 2016/17 contract due to additional services. There is no impact to the General Fund. A budget amendment is included for consideration.

BACKGROUND: The Nevada County Public Works Department acquired the cost accounting system, CAMS, from Cascade Software Systems, Inc. in 2001. This software system is used by the Road Maintenance Division and the Road Engineering Division. This contract cost has reached the threshold requiring Board of Supervisors approval for the first time due to the addition of costs related to the custom programming of an interface with the County's payroll system. This contract will include the annual software maintenance and installation fees, custom programming for a payroll interface with the County payroll system, and staff training by Cascade Software Systems, Inc.

Item Initiated by: Trisha Tillotson
Item Approved by: Trisha Tillotson, Director of Public Works

Submittal Date: July 25, 2017
Revision Date: