



Trisha Tillotson
Community Development Agency Director

David Garcia
Director of Public Works

NEVADA COUNTY SANITATION DISTRICT NO. 1

BOARD OF DIRECTORS

Board Agenda Memo

MEETING DATE: June 24, 2025

TO: Board of Directors

FROM: David Garcia, Director of Public Works

SUBJECT: Resolution approving a renewal contract between Nevada County Sanitation District No. 1 and Cranmer Engineering, Inc. for testing of provided samples from wastewater treatment facilities and collection systems for Fiscal Year 2025/26 in an amount not to exceed \$70,000 – Districts I, II, and IV

RECOMMENDATION: Approve the attached Resolution

FUNDING: Funding is for Fiscal Year 2025/26 and impacts the Nevada County Sanitation District No.1 budget. Funding is provided through each zone that requires testing within the Sanitation District. The contract is contingent upon the adoption of the fiscal year 2025/26 County budget. There is no impact to the General Fund.

BACKGROUND: Nevada County Sanitation District No.1 (District) discharge permits are issued by the Regional Water Quality Control Board and require sampling to verify that permit monitoring requirements are met. The District has contracted with Cranmer Engineering, Inc. to perform these services based on review of requests for quotes for FY 2022/23. This contract is sole source as there are only 4 labs that service our area. Testing samples have strict holding times which cannot be met by outside vendors. Of the quotes received from the available labs, Cranmer Engineering was the preferred vendor by meeting the strict holding requirements as well as competitive pricing. Cranmer Engineering, Inc. is certified by the California Department of Health Services, Environmental Laboratory Accreditation Program (ELAP). Contracts for this service has been in place, but the contract thresholds fell under the threshold for Board Approval. Due to increase in sampling requirements and additional testing needs after storms or other environmental factors, the contract amount has increased from previous years and requires Board Approval. The District recommends approval of the Contract Agreement with Cranmer Engineering, Inc for Fiscal Year 2025/26 for the period of July 1, 2025, through June 30, 2026, in the amount not to exceed \$70,000.

Attachments:

1. Resolution approving a renewal contract between Nevada County Sanitation District No. 1 and Cranmer Engineering, Inc.
2. Contract with Cranmer Engineering Inc 2025-2026

Item Initiated by: Stacy Manning, Senior Community Development Technician
Approved by: David Garcia, Director of Public Works