



RESOLUTION No. 25-552

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING EXECUTION OF AMENDMENT NO. 1 TO THE RENEWAL CONTRACTS WITH: NEVADA COUNTY HOUSING DEVELOPMENT CORPORATION (RES. 25-345), CALIFORNIA HERITAGE: INDIGENOUS RESEARCH PROJECT (RES. 25-240), FREED CENTER FOR INDEPENDENT LIVING (RES. 25-247), GOLD COUNTRY COMMUNITY SERVICES DBA GOLD COUNTRY SENIOR SERVICES (RES. 25-201), FOOTHILL HOUSE OF HOSPITALITY, DBA HOSPITALITY HOUSE (RES. 25-321), IMAGINE ARTS AND FAMILY THERAPY INC. DBA WHAT'S UP WELLNESS (RES. 25-249), NEVADA COUNTY SUPERINTENDENT OF SCHOOLS (PURCHASE ORDER PEST5302), CRISIS INTERVENTION SERVICES DBA SIERRA COMMUNITY HOUSE (RES. 25-203), SPIRIT - PEERS FOR INDEPENDENCE AND RECOVERY (RES. 25-251), AND TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT (RES. 25-202) TO REVISE EXHIBIT "B", SCHEDULE OF CHARGES AND PAYMENTS TO ADD \$30,000 REFLECTING THE AVAILABILITY OF INCENTIVE MILESTONES AND PAYMENTS PROVIDED BY THE MENTAL HEALTH SERVICES ACT INNOVATION PLAN AND TO INCREASE IN THE MAXIMUM CONTRACT PRICE OF EACH, FOR THE CONTRACT TERM OF JULY 1, 2025 THROUGH JUNE 30, 2026

WHEREAS, the Nevada County Board of Supervisors approved execution of the Professional Services Contracts with Nevada County Housing Development Corporation (Res. 25-345), California Heritage: Indigenous Research Project (Res. 25-240), FREED Center for Independent Living (Res. 25-247), Gold Country Community Services dba Gold Country Senior Services (Res. 25-201), Foothill House of Hospitality, DBA Hospitality House (Res. 25-321), Imagine Arts and Family Therapy Inc. dba What's Up Wellness (Res. 25-249), Nevada County Superintendent of Schools (Purchase Order PEST5302), Crisis Intervention Services dba Sierra Community House (Res. 25-203), SPIRIT - Peers for Independence and Recovery (Res. 25-251), and Tahoe Truckee Unified School District (Res. 25-202); and

WHEREAS, the incentives through these amendments are funded by Mental Health Services Act (MHSA) Innovation dollars in accordance with the MHSA Innovation Plan budget approved by the Behavioral Health Services Oversight and Accountability Commission (MHSOAC); and

WHEREAS, the MHSA Innovation Plan with provision for incentive dollars within the budget was approved by the Nevada County Board of Supervisors (Res. 24-565); and

WHEREAS, the parties desire to amend their Agreements to increase the contract price by \$30,000 for each contract, amend Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price and add language surrounding the incentives and updated budgets.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that Amendments No. 1 to the Professional Services Contracts by and between the County of Nevada and each of the following vendors increase each by \$30,000 as follows: Nevada County Housing Development Corporation (Res. 25-345) increase the maximum contract price from \$1,959,132 to \$1,989,132 (an increase of \$30,000); California Heritage: Indigenous Research Project (Res. 25-240) increase the maximum contract price from \$92,700 to \$122,700 (an increase of \$30,000); FREED Center for Independent Living (Res. 25-247) increase the maximum contract price from \$71,404 to \$101,404 (an increase of \$30,000); Gold Country Community Services dba Gold Country Senior Services (Res. 25-201) increase the maximum contract price from \$100,940 to \$130,940 (an increase of \$30,000); Foothill House of Hospitality, DBA Hospitality House (Res. 25-321) increase the maximum contract price from \$1,762,322 to \$1,792,322 (an increase of \$30,000); Imagine Arts and Family Therapy Inc. dba What's Up Wellness (Res. 25-249), increase the maximum contract price from \$230,450 to \$260,450 (an increase of \$30,000); Nevada County Superintendent of Schools (Purchase Order PEST5302), increase the maximum contract price from \$42,561 to \$72,561 (an increase of \$30,000), Crisis Intervention Services dba Sierra Community House (Res. 25-203), increase the maximum contract price from \$143,287 to \$173,287 (an increase of \$30,000); SPIRIT - Peers for Independence and Recovery (Res. 25-251), increase the maximum contract price from \$567,824 to \$597,824 (an increase of \$30,000); and Tahoe Truckee Unified School District (Res. 25-202), increase the maximum contract price from \$110,660 to \$140,660 (an increase of \$30,000) for the contract term of July 1, 2025 through June 30, 2026, be and hereby are approved in substantially the form attached hereto, and that the Chair of the Board of Supervisors is authorized to execute the Amendments on behalf of the County of Nevada.

Funds to be disbursed from accounts: 1589-40115-493-2200/521520; 1589-40115-493-2200/521525.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 16th day of December 2025, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Robb Tucker, Lisa Swarthout, Susan Hoek, and Hardy Bullock.
Noes: None.
Absent: None.
Abstain: None.
Recuse: None.

ATTEST:

TINE MATHIASSEN
Chief Deputy Clerk of the Board of Supervisors

By: 


Heidi Hall, Chair

**AMENDMENT NO. 1 TO THE CONTRACT WITH NEVADA
COUNTY HOUSING DEVELOPMENT CORPORATION (RES. 25-345)**

THIS AMENDMENT is executed this December 16, 2025 by and between NEVADA COUNTY HOUSING DEVELOPMENT CORPORATION, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County”. Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on July 8, 2025 per Resolution 25-345; and

WHEREAS, the Contractor provides services related to community-based housing projects and specialized housing programs for residents with a mental health disability; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$1,959,132 to \$1,989,132 (an increase of \$30,000), to amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price and add language surrounding the incentives and updated budget.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment No. 1 shall be effective as of 11/1/2025.
2. That Maximum Contract Price, shall be amended to the following:
\$1,989,132.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: 
Heidi Hall (12/31/2025 09:41:22 PST)
Chair of the Board of Supervisors

ATTEST:

By: Julie Patterson Hunter
Julie Patterson Hunter (01/07/2026 07:55:58 PST)
Clerk of the Board

CONTRACTOR:

By: Jennifer Price
Nevada County Housing Development
Corporation
PO Box 5216
Auburn CA 95604

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS

The maximum obligation under this Agreement for satisfactory performance of services as outlined in Exhibit A shall not exceed \$1,989,132 for the contract term.

The contract maximum is based on the following project budget:

Fiscal Year: 2025/26	NC Personnel - all programs	Winters Haven/Home Anew	Houses Various	Empire Mine Courtyard	Homekey Plus	Total
Personnel						
Staff	522,912	-	-	86,320	-	609,232
Benefits	131,174	-	-	21,654	-	152,828
Operating Expenses (cellphone, office supplies, travel, training, meetings)	4,292	-	-	708	-	5,000
Auto (mileage included)	16,308	-	-	2,692	-	19,000
Subtotal Personnel	674,686	-	-	111,374	-	786,060
Operations						
Leases, Rents, Utilities	-	193,308	442,000	114,000	75,000	824,308
Other Direct Costs: Supplies, M&R, Ins, Legal, etc	-	-	185,122	147,500	5,000	337,622
Rapid Rehousing/Rental Assistance	-	-	-	-	-	-
Landlord Incentives/Repair Fund	-	-	41,280	-	-	41,280
Ranch House Start Up	-	-	75,000	-	-	75,000
COSR - owned properties	-	-	12,600	20,000	-	32,600
Allocated Direct Costs	-	-	134,250	15,000	-	149,250
Subtotal Operations	-	193,308	890,252	296,500	80,000	1,460,060
Indirect 10%	67,469	19,331	89,025	40,787	8,000	224,612
Less Program Income(client rent)	-	-	(313,600)	(198,000)	-	(511,600)
Incentives	-	-	-	-	-	30,000
Total Expenses	742,154	212,639	665,677	250,662	88,000	1,989,132

Should modification to or changes to the budget line items be needed, a written request for modification shall be submitted for approval to the Director or their designee. County at its sole discretion shall determine if the change will continue to meet the contract objectives and approve or deny the request.

Incentive Payments

As part of participation in the MHSA Innovation Learning Collaborative, the contractor has the opportunity to earn incentive payments. Incentive payments will be earned, up to the total amount of \$30,000 based on the below table. Invoices for incentive payments will be submitted on a separate invoice upon completion for meeting one or more of the below milestones.

FY 25/26 Incentive Options:	Amount
Attend 5 learning collaboratives	\$5,000
Complete full readiness assessment by 3/31	\$5,000
Create a business plan/funding sustainability plan for billing outside of current funding streams	\$10,000
One of the following incentives available per provider:	
Enter into contract with MCP or expand scope of existing contract with MCP	\$10,000
Enter into contract with BHP/county for SMHS or DMC-ODS services	\$10,000
Enter into contract for another identified billing source (i.e. MAA)	\$10,000

Billing and Payment

As compensation for services rendered to County, Contractor shall bill County monthly and shall be

reimbursed for actual costs incurred in carrying out the terms of the contract.

To expedite payment, a complete invoice submission includes:

- Invoice cover page on contractor template. Invoice cover page to include:
 - Invoice date
 - Unique invoice number
 - Resolution/purchasing order number assigned to Contract
 - Time period billed
 - Total invoice amount
 - Personnel hours being billed
 - Reimbursement expenses being claimed by funding source
- Budget Status Table with starting budget amounts, expenditures per billing period and remaining budget balance by budget line item.
- All applicable backup to support expenditures. Examples can include:
 - Detailed receipts
 - Financial reports
 - Payroll hours reports
 - Mileage reimbursement documents (mileage reimbursement rate may not exceed the current IRS allowable rate)

Contractor agrees to be responsible for the validity of all invoices.

Contractor may submit a monthly invoice for up to \$55,473.00 or one-twelfth of the contract maximum for the Houses column in the above budget table. The Behavioral Health Director may at their discretion approve an increase over the monthly 1/12th amount if necessary, for program expenditures.

County shall review the invoices and notify the Contractor within fifteen (15) working days if an individual item or group of costs is being questioned. Contractor has the option of delaying the entire invoice pending resolution of the cost(s). Payment of approved invoices shall be made within thirty (30) days of receipt of a complete, correct, and approved invoice.

Contractor shall submit invoices to:

Via mail:

HHSA Administration

Attn: BH Fiscal

950 Maidu Avenue

Nevada City, CA 95959

Or

Via Email:

BH.Fiscal@nevadacountyca.gov

CC: Contract Manager (refer to Notification section)

**AMENDMENT NO. 1 TO THE CONTRACT WITH
CALIFORNIA HERITAGE: INDIGENOUS RESEARCH
PROJECT (CHIRP) (RES. 25-240)**

THIS AMENDMENT is executed this December 16, 2025 by and between CALIFORNIA HERITAGE: INDIGENOUS RESEARCH PROJECT (CHIRP), hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County.” Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on June 3, 2025 per Resolution 25-240; and

WHEREAS, the Contractor operates outreach and case management services for the indigenous population of Nevada County; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$92,700 to \$122,700 (an increase of \$30,000), amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price and add language surrounding the incentives and updated budget.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment No. 1 shall be effective as of 11/1/2025.
2. That Maximum Contract Price, shall be amended to the following: \$122,700.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: 
Heidi Hall (12/31/2025 09:42:56 PST)
Chair of the Board of Supervisors

ATTEST:

By: 
Julie Patterson Hunter (01/02/2026 07:57:50 PST)
Clerk of the Board

CONTRACTOR:

By: 
California Heritage: Indigenous
Research Project (CHIRP)
PO Box 2426
Nevada City, CA 95959

EXHIBIT “B”
SCHEDULE OF CHARGES AND PAYMENTS
CALIFORNIA HERITAGE: INDIGENOUS RESEARCH PROJECT (CHIRP)

The contract begins on July 1, 2025. The maximum obligation under this Agreement for satisfactory performance of services as outlined in Exhibit A shall not exceed \$122,700 for the contract term.

The contract maximum is based on the following project budget:

California Heritage: Indigenous Research Project	
FY 25/26 CHIRP PEI Program Budget	
PERSONNEL COSTS	
Tribal Prevention and Intervention Specialist - 1.0FTE	\$64,000
Taxes and Benefits	\$7,680
TOTAL PERSONNEL:	\$71,680
PROGRAM COSTS	
Training in evidence-based practices	\$6,500
Program Supplies	\$300
Client/Volunteer Incentives	\$793
TOTAL PROGRAM COSTS	\$7,593
EVALUATION COSTS	
Evaluation consultant	\$5,000
TOTAL EVALUATION COSTS	\$5,000
SUBTOTAL COSTS	\$84,273
INDIRECT	\$8,427
Incentive Payments	\$30,000
TOTAL EXPENSES:	\$122,700

Should modification to or changes to the budget line items be needed, a written request for modification shall be submitted for approval to the Director or their designee. County at its sole discretion shall determine if the change will continue to meet the contract objectives and approve or deny the request.

Incentive Payments

As part of participation in the MHSA Innovation Learning Collaborative, the contractor has the opportunity to earn incentive payments. Incentive payments will be earned, up to the total amount of \$30,000 based on the below table. Invoices for incentive payments will be submitted on a separate invoice upon completion for meeting one or more of the below milestones.

FY 25/26 Incentive Options:	Amount
Attend 5 learning collaboratives	\$5,000
Complete full readiness assessment by 3/31	\$5,000
Create a business plan/funding sustainability plan for billing outside of current funding streams	\$10,000
One of the following incentives available per provider:	
Enter into contract with MCP or expand scope of existing contract with MCP	\$10,000
Enter into contract with BHP/county for SMHS or DMC-ODS services	\$10,000
Enter into contract for another identified billing source (i.e. MAA)	\$10,000

Billing and Payment

As compensation for services rendered to County, Contractor shall bill County monthly and shall be reimbursed for actual costs incurred in carrying out the terms of the contract.

To expedite payment, a complete invoice submission includes:

- Invoice cover page on contractor template. Invoice cover page to include:
 - Invoice date
 - Unique invoice number
 - Resolution/purchasing order number assigned to Contract
 - Time period billed
 - Total invoice amount
 - Personnel hours being billed
 - Reimbursement expenses being claimed by funding source
- Budget Status Table with starting budget amounts, expenditures per billing period and remaining budget balance by budget line item.
- All applicable backup to support expenditures. Examples can include:
 - Detailed receipts
 - Financial reports
 - Payroll hours reports
 - Mileage reimbursement documents (mileage reimbursement rate may not exceed the current IRS allowable rate)

Contractor agrees to be responsible for the validity of all invoices.

County shall review the invoice and notify the Contractor within fifteen (15) working days if an individual item or group of costs is being questioned. Contractor has the option of delaying the entire invoice pending resolution of the cost(s). Payment of approved invoices shall be made within thirty (30) days of receipt of a complete, correct, and approved invoice.

Contractor shall submit invoices to:

Via mail:
HHSA Administration
Attn: BH Fiscal
950 Maidu Avenue
Nevada City, CA 95959
Or
Via Email:

BH.Fiscal@nevadacountyca.gov
CC: Contract Manager (refer to Notification section)

**AMENDMENT NO. 1 TO THE CONTRACT WITH FREED
CENTER FOR INDEPENDENT LIVING (RES. 25-247)**

THIS AMENDMENT is executed this December 16, 2025 by and between FREED CENTER FOR INDEPENDENT LIVING, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County.” Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on June 24, 2025 per Resolution RES 25-247; and

WHEREAS, the Contractor operates Services related to the “Friendly Visitor” Program and PEARLS Program as a component of the County’s Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Plan; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$71,404 to \$101,404 (an increase of \$30,000) and amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price and add language surrounding the incentives and updated budget.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment No. 1 shall be effective as of 11/1/2025.
2. That Maximum Contract Price, shall be amended to the following: \$101,404.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: *Lisa Swarthout*
Lisa Swarthout (01/20/2026 15:15:35 PST)
Chair of the Board of Supervisors

ATTEST:

By: *Lauriana Cecchi*
Clerk of the Board

CONTRACTOR:

By: *[Signature]*
FREED Center for Independent Living
435 Sutton Way
Grass Valley CA 95945

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
FREED CENTER FOR INDEPENDENT LIVING

The maximum obligation under this Agreement for satisfactory performance of services as outlined in Exhibit A shall not exceed \$101,404 for the contract term.

The contract maximum FY25/26 is based on the following project budget:

			ANNUAL COST
PERSONNEL (Salaries & Benefits):			
<i>Position Classification</i>	<i>FTE</i>	<i>Hourly Rate</i>	
Friendly Visitor Coordinator	60%	\$24.31	\$ 30,338
Volunteer Coordinator	35%	\$20.00	\$ 14,560
Taxes & Benefits			\$ 9,851
SUBTOTAL Personnel	0.95		\$ 54,749
PROGRAM COSTS: Include costs for printed materials for clients, training expenses, program supplies, client/volunteer incentives, etc.			
<i>Pearls Supervision</i>			\$ 2,400
Outreach			\$ 870
Volunteer Expenses			\$ 3,600
Training Expenses			\$ 96
SUBTOTAL Program Costs	9.76%		\$ 6,966
EVALUATION COSTS: (Max 5% of total budget) Provide separate costs for staff salary, computer hardware/software, tools, etc. specifically for the purpose of program evaluation.			
<i>Friendly Visitor Coordinator (5% of salary costs)</i>			\$ 3,198
SUBTOTAL Evaluation Costs	4.48%		\$ 3,198
ADMINISTRATIVE/INDIRECT COSTS: (Max. 10% of total budget) e.g., rent, utilities, mileage, communication, bookkeeping, office equipment, etc.			
<i>SPECIFY ADMIN OR INDIRECT</i>	%		
<i>Indirect Expenses</i>	10		\$ 6,491
SUBTOTAL Administrative/Indirect Costs			\$ 6,491
Incentive Payments			\$ 30,000
TOTAL COST			\$ 101,404

Should modification to or changes to the budget line items be needed, a written request for modification shall be submitted for approval to the Director or their designee. County at its sole discretion shall determine if the change will continue to meet the contract objectives and approve or deny the request.

Incentive Payments

As part of participation in the MHSA Innovation Learning Collaborative, the contractor has the opportunity to earn incentive payments. Incentive payments will be earned, up to the total

amount of \$30,000 based on the below table. Invoices for incentive payments will be submitted on a separate invoice upon completion for meeting one or more of the below milestones.

FY 25/26 Incentive Options:	Amount
Attend 5 learning collaboratives	\$5,000
Complete full readiness assessment by 3/31	\$5,000
Create a business plan/funding sustainability plan for billing outside of current funding streams	\$10,000
One of the following incentives available per provider:	
Enter into contract with MCP or expand scope of existing contract with MCP	\$10,000
Enter into contract with BHP/county for SMHS or DMC-ODS services	\$10,000
Enter into contract for another identified billing source (i.e. MAA)	\$10,000

Billing and Payment

As compensation for services rendered to County, Contractor shall bill County monthly and shall be reimbursed for actual costs incurred in carrying out the terms of the contract.

To expedite payment, a complete invoice submission includes:

- Invoice cover page on contractor template. Invoice cover page to include:
 - Invoice date
 - Unique invoice number
 - Resolution/purchasing order number assigned to Contract
 - Time period billed
 - Total invoice amount
 - Personnel hours being billed
 - Reimbursement expenses being claimed by funding source
- Budget Status Table with starting budget amounts, expenditures per billing period and remaining budget balance by budget line item.
- All applicable backup to support expenditures. Examples can include:
 - Detailed receipts
 - Financial reports
 - Payroll hours reports
 - Mileage reimbursement documents (mileage reimbursement rate may not exceed the current IRS allowable rate)

Contractor agrees to be responsible for the validity of all invoices.

County shall review the invoice and notify the Contractor within fifteen (15) working days if an individual item or group of costs is being questioned. Contractor has the option of delaying the entire invoice pending resolution of the cost(s). Payment of approved invoices shall be made within thirty (30) days of receipt of a complete, correct, and approved invoice.

Contractor shall submit invoices to:

Via mail:
HHSA Administration

Attn: BH Fiscal
950 Maidu Avenue
Nevada City, CA 95959

Or

Via Email:

BH.Fiscal@nevadacountyca.gov

CC: Contract Manager (refer to Notification section)

**AMENDMENT NO. 1 TO THE CONTRACT WITH
GOLD COUNTRY COMMUNITY SERVICES DBA GOLD
COUNTRY SENIOR SERVICES (RES. 25-201)**

THIS AMENDMENT is executed this December 16, 2025 by and between GOLD COUNTRY COMMUNITY SERVICES DBA GOLD COUNTRY SENIOR SERVICES, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County.” Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on June 3, 2025 per Resolution 25-201; and

WHEREAS, the Contractor operates Outreach and depression screenings for homebound seniors; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$100,940 to \$130,940 (an increase of \$30,000) amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price and add language surrounding the incentives and updated budget.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment No. 1 shall be effective as of 11/1/2025.
2. That Maximum Contract Price, shall be amended to the following: \$130,940.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

CONTRACTOR:

By: 
Heidi Hall (12/31/2025 09:42:17 PST)
Chair of the Board of Supervisors

By: *Leslie Lovejoy*
Leslie Lovejoy (12/05/2025 08:50:17 PST)
Gold Country Community Services
DBA Gold Country Senior Services
PO Box 968
Grass Valley CA 95945

ATTEST:

By: *Julia Patterson Hunter*
Julia Patterson Hunter (01/02/2026 07:57:20 PST)
Clerk of the Board

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
GOLD COUNTRY COMMUNITY SERVICES, DBA GOLD COUNTRY SENIOR SERVICES

The contract begins on July 1, 2025. The maximum obligation under this Agreement for satisfactory performance of services as outlined in Exhibit A shall not exceed \$130,940 for the contract term.

The contract maximum is based on the following project budget:

GOLD COUNTY SENIOR SERVICES	
FY 25/26 Senior Outreach and Screening Budget	
PERSONNEL COSTS	
Case Manager/Pearls Coach - 0.375 FTE	\$21,840
Data Manager- 0.10 FTE	\$5,408
Case Manager - 0.75 FTE	\$39,000
Taxes and Benefits	\$12,460
TOTAL PERSONNEL:	\$78,708
PROGRAM COSTS	
Transportation	\$1,200
Printed Materials	\$1,500
Office Supplies	\$2,500
TOTAL PROGRAM COSTS	\$5,200
EVALUATION COSTS	
Executive Director- 0.1FTE	\$7,032
TOTAL EVALUATION COSTS	\$7,032
SUBTOTAL COSTS	\$90,940
INDIRECT	\$10,000
Incentive Payments	\$30,000
TOTAL EXPENSES:	\$130,940

Should modification to or changes to the budget line items be needed, a written request for modification shall be submitted for approval to the Director or their designee. County at its sole discretion shall determine if the change will continue to meet the contract objectives and approve or deny the request.

Incentive Payments

As part of participation in the MHSA Innovation Learning Collaborative, the contractor has the opportunity to earn incentive payments. Incentive payments will be earned, up to

the total amount of \$30,000 based on the below table. Invoices for incentive payments will be submitted on a separate invoice upon completion for meeting one or more of the below milestones.

FY 25/26 Incentive Options:	Amount
Attend 5 learning collaboratives	\$5,000
Complete full readiness assessment by 3/31	\$5,000
Create a business plan/funding sustainability plan for billing outside of current funding streams	\$10,000
One of the following incentives available per provider:	
Enter into contract with MCP or expand scope of existing contract with MCP	\$10,000
Enter into contract with BHP/county for SMHS or DMC-ODS services	\$10,000
Enter into contract for another identified billing source (i.e. MAA)	\$10,000

Billing and Payment

As compensation for services rendered to County, Contractor shall bill County monthly and shall be reimbursed for actual costs incurred in carrying out the terms of the contract.

To expedite payment, a complete invoice submission includes:

- Invoice cover page on contractor template. Invoice cover page to include:
 - Invoice date
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- All applicable backup to support expenditures. Examples can include:
 - Detailed receipts
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Contractor agrees to be responsible for the validity of all invoices.

County shall review the invoice and notify the Contractor within fifteen (15) working days if an individual item or group of costs is being questioned. Contractor has the option of delaying the entire invoice pending resolution of the cost(s). Payment of approved invoices shall be made within thirty (30) days of receipt of a complete, correct, and approved invoice.

Contractor shall submit invoices to:

Via mail:
HHSA Administration
Attn: BH Fiscal
950 Maidu Avenue
Nevada City, CA 95959
Or
Via Email:
BH.Fiscal@nevadacountyca.gov
CC: Contract Manager (refer to Notification section)

**AMENDMENT NO. 1 TO THE CONTRACT WITH
FOOTHILL HOUSE OF HOSPITALITY, DBA HOSPITALITY
HOUSE (RES. 25-321)**

THIS AMENDMENT is executed this December 16, 2025 by and between FOOTHILL HOUSE OF HOSPITALITY, DBA HOSPITALITY HOUSE, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County”. Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on June 24, 2025 per Resolution RES 25-321; and

WHEREAS, the Contractor operates Homeless Outreach, Access, and Linkage to Treatment Services as a component of the County’s Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Plan and Projects for Assistance in Transition from Homelessness (PATH); and

WHEREAS, the Contractor provides transitional housing and case management support as a component of the Behavioral Health Bridge Housing (BHBH) grant funded program; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$1,762,322 to \$1,792,322 (an increase of \$30,000) and amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price and add language surrounding the incentives and updated budget.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment No. 1 shall be effective as of 11/1/2025.
2. That Maximum Contract Price, shall be amended to the following:
\$1,792,322.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: 
Heidi Hall (12/31/2025 09:41:47 PST)
Chair of the Board of Supervisors

ATTEST:

By: Julie Patterson Hunter
Julie Patterson Hunter (01/02/2026 07:58:39 PST)
Clerk of the Board

CONTRACTOR:

By: 
Nancy Baglietta (02/04/2025 16:02:24 PST)
Foothill House of Hospitality DBA
Hospitality House
1262 Sutton Way
Grass Valley CA 95945

**EXHIBIT “B”
SCHEDULE OF CHARGES AND PAYMENTS**

The maximum obligation under this Agreement for satisfactory performance of services as outlined in Exhibit A shall not exceed \$1,792,322 for the contract term.

The contract maximum is based on the following project budget:

	PATH	PEI	CSS	BHBH	ERF	Total
Salary and Benefits						
Outreach Case Manager	86,555	91,437		181,698		359,690
Maintenance Tech				18,575		18,575
Data Manager				20,534		20,534
Director of Business Operations				27,625		27,625
Outreach Program Officer	53,738			28,031		81,769
HAT Van Driver						-
CDAC Counselor expended by 11/29/23						-
HOME Team Supervisor						-
Swing Shift Staff at master lease houses 3.0 FTE				222,905		222,905
Outreach Worker						-
Outreach Director						-
Shelter Case Manager			91,437			91,437
Total Salary & Benefits	140,293	91,437	91,437	499,368	-	822,535
Operating Expenses						-
Supplies		2,000	3,996	10,500		16,496
Travel, Mileage, Fuel, Maintenance & Training		2,414	2,600	16,100		21,114
Master Leasing, Motel Vouchers, Client Damages				760,575		760,575
Emergency Housing/Motel Vouchers	-	-	-		32,727	32,727
Flex Funds- Client support costs	-	2,000	1,800	3,000		6,800
Other Operating Expense	-	-	1,600			1,600
Total Operating Expenses	-	6,414	9,996	790,175	32,727	839,312
						-
Other: Admin/Indirect (10% max)	14,029	9,473	9,223	64,477	3,273	100,475
Total Admin	14,029	9,473	9,223	64,477	3,273	100,475
Incentives						30,000
Total	154,322	107,324	110,656	1,354,020	36,000	1,792,322

Should modification to or changes to the budget line items be needed, a written request for modification shall be submitted for approval to the Director or their designee. County at its sole discretion shall determine if the change will continue to meet the contract objectives and approve or deny the request. Budgeted amounts cannot be moved between funding sources i.e., cannot move money between MHSA and PATH without approval from the Director or their designee.

Incentive Payments

As part of participation in the MHSA Innovation Learning Collaborative, the contractor has the opportunity to earn incentive payments. Incentive payments will be earned, up to the total amount of \$30,000 based on the below table. Invoices for incentive payments will be submitted on a separate invoice upon completion for meeting one or more of the below milestones.

FY 25/26 Incentive Options:	Amount
Attend 5 learning collaboratives	\$5,000
Complete full readiness assessment by 3/31	\$5,000
Create a business plan/funding sustainability plan for billing outside of current funding streams	\$10,000
One of the following incentives available per provider:	
Enter into contract with MCP or expand scope of existing contract with MCP	\$10,000
Enter into contract with BHP/county for SMHS or DMC-ODS services	\$10,000
Enter into contract for another identified billing source (i.e. MAA)	\$10,000

Billing and Payment

As compensation for services rendered to County, Contractor shall bill County monthly and shall be reimbursed for actual costs incurred in carrying out the terms of the contract.

To expedite payment, a complete invoice submission includes:

- Invoice cover page on contractor template. Invoice cover page to include:
 - Invoice date
 - Unique invoice number
 - Resolution/purchasing order number assigned to Contract
 - Time period billed
 - Total invoice amount
 - Personnel hours being billed
 - Reimbursement expenses being claimed by funding source
- Budget Status Table with starting budget amounts, expenditures per billing period and remaining budget balance by budget line item.
- All applicable backup to support expenditures. Examples can include:
 - Detailed receipts
 - Financial reports
 - Payroll hours reports
 - Mileage reimbursement documents (mileage reimbursement rate may not exceed the current IRS allowable rate)

Contractor agrees to be responsible for the validity of all invoices.

County shall review the invoice and notify the Contractor within fifteen (15) working days if an individual item or group of costs is being questioned. Contractor has the option of delaying the entire invoice pending resolution of the cost(s). Payment of approved invoices shall be made within thirty (30) days of receipt of a complete, correct, and approved invoice.

Contractor shall submit invoices to:

Via mail:

HHS Administration
Attn: BH Fiscal
950 Maidu Avenue
Nevada City, CA 95959

Or

Via Email:

BH.Fiscal@nevadacountyca.gov
CC: Contract Manager (refer to Notification section)

Non-Profit Supplemental Audit Provisions

(i) Contractor shall have on file with the County at all times their most recent reviewed or audited financial statements including the review or opinion letter issued by an independent Certified Public Accountant. The financial statement package is due to the County within one hundred eighty (180) days of the end of the Contractor's fiscal year. Contractor may request in writing an extension of due date for good cause – at its discretion, County shall provide written approval or denial of request.

(ii) Non-profit Contractors whose contract with the County includes services that will be reimbursed, partially or in full, with Federal funds are also governed by the OMB Super Circular and are required to have a single or program-specific audit conducted if the Contractor has expended \$750,000 or more in Federal awards during Contractor's fiscal year. Any Contractor who is required to complete an annual Single Audit must submit a copy of their annual audit report and audit findings to County at the address listed in the "Notification" section of the executed contract within the earlier of thirty (30) days after the Contractor's receipt of the auditor's report or nine (9) months following the end of the Contractor's fiscal year

**AMENDMENT NO. 1 TO THE CONTRACT WITH
IMAGINE ARTS AND FAMILY THERAPY DBA WHAT'S UP WELLNESS
(RES. 25-249)**

THIS AMENDMENT is executed this December 16, 2025 by and between Imagine Arts and Family Therapy DBA What's Up Wellness, hereinafter referred to as "Contractor" and COUNTY OF NEVADA, hereinafter referred to as "County." Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on June 24, 2025 per Resolution RES 25-249; and

WHEREAS, the Contractor provides Mental Health Screening Services for High School Students; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$230,450 to \$260,450 (an increase of \$30,000) and amend Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price and add language surrounding the incentives and update budgets.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment No.1 shall be effective as of 11/1/2025.
2. That Maximum Contract Price, shall be amended to the following: \$260,450.
3. That the Schedule of Charges and Payments, Exhibit "B" is amended to the revised Exhibit "B" attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: 
Heidi Hall (12/31/2025 09:40:31 PST)

Chair of the Board of Supervisors
Nevada County

CONTRACTOR:

By: 
Shellee Sepko (12/04/2025 15:49:08 PST)

Imagine Arts and Family Therapy
DBA What's Up Wellness

ATTEST:

By: 
Julie Patterson Hunter (01/02/2026 07:53:36 PST)
Clerk of the Board, Nevada County

EXHIBIT B
SCHEDULE OF CHARGES AND PAYMENTS
IMAGINE ARTS AND FAMILY THERAPY DBA WHAT'S UP WELLNESS

The maximum obligation under this Agreement for satisfactory performance of services as outlined in Exhibit A shall not exceed \$260,450 for the contract term.

The contract maximum for FY25/26 is based on the following project budget:

PERSONNEL (Salaries & Benefits):			
Position Classification	Western	Eastern	Total
Executive Director	\$ 45,080	\$ 5,572	\$ 50,652
Assistant Director	\$ 36,221	\$ 4,477	\$ 40,698
Clinical Coordinator	\$ 16,643	\$ 2,057	\$ 18,700
Screening Coordinator		\$	\$
Screening Clinicians	\$ 21,533	\$ 2,662	\$ 24,195
Screening Counselors	\$ 15,701	\$ 1,941	\$ 17,642
Screening Development Assistant	\$ 8,900	\$ 1,100	\$ 10,000
Case Manager	\$ 15,299	\$ 1,891	\$ 17,190
Translator/Interpretation Services	\$ 1,400	\$ 488	\$ 1,888
Group Facilitators (65 group meetings/year)	\$ 4,225		\$ 4,225
Program Assistant (62 hrs/year)	\$ 2,151		\$ 2,151
Payroll Taxes and Benefits	\$13,429	1,659	\$ 15,088
SUBTOTAL Personnel	\$ 180,582.00	\$ 21,847	\$ 202,429.00
PROGRAM COSTS: Include costs for printed materials for clients, training expenses, program supplies, client/volunteer incentives, etc.			
Local Mileage to Screening Sites and Trainings not to exceed IRS annual rate	\$ 3,600	\$ 400	\$ 4,000
Screening Supplies	\$ 3,115	\$ 385	\$ 3,500
Staff Trainings	\$ 500		\$ 500
Telehealth and Workspace Platforms	\$ 2,700		\$ 2,700
Printing	\$ 1,200		\$ 1,200
SUBTOTAL Program Costs	\$ 11,115	\$ 785	\$ 11,900
EVALUATION COSTS: (Max 5% of total budget) Provide separate costs for staff salary, computer hardware/software, tools, etc. specifically for the purpose of program evaluation.			
Executive Director - Admin (104 hrs/year)	\$ 6,027	\$ 941	\$ 6,968
Assistant Director - Admin (34 hrs/year)	\$ 1,183	\$ 242	\$ 1,425
Taxes and Benefits	\$ 756	\$ 157	\$ 913
SUBTOTAL Evaluation Costs	\$ 7,966	\$ 1,340	\$ 9,306
ADMINISTRATIVE/INDIRECT COSTS: (Max. 10% of total budget) e.g., rent, utilities, mileage, communication, bookkeeping, office equipment, etc.			
Bookkeeper - Admin (85 hrs/year)	\$ 2,553	\$ 762	\$ 3,315

Office Supplies, Rent, and Services (\$292/month)	\$ 3,000	\$ 500	\$ 3,500
SUBTOTAL Administrative/Indirect Costs	\$ 5,553	\$ 1,262	\$ 6,815
Incentive Payments			\$ 30,000
TOTAL COST	\$ 205,216	\$ 25,234	\$ 260,450

Should modification to or changes to the budget line items be needed, a written request for modification shall be submitted for approval to the Director or their designee. County at its sole discretion shall determine if the change will continue to meet the contract objectives and approve or deny the request.

Incentive Payments

As part of participation in the MHSA Innovation Learning Collaborative, the contractor has the opportunity to earn incentive payments. Incentive payments will be earned, up to the total amount of \$30,000 based on the below table. Invoices for incentive payments will be submitted on a separate invoice upon completion for meeting one or more of the below milestones.

FY 25/26 Incentive Options:	Amount
Attend 5 learning collaboratives	\$5,000
Complete full readiness assessment by 3/31	\$5,000
Create a business plan/funding sustainability plan for billing outside of current funding streams	\$10,000
One of the following incentives available per provider:	
Enter into contract with MCP or expand scope of existing contract with MCP	\$10,000
Enter into contract with BHP/county for SMHS or DMC-ODS services	\$10,000
Enter into contract for another identified billing source (i.e. MAA)	\$10,000

Billing and Payment

As compensation for services rendered to County, Contractor shall bill County monthly and shall be reimbursed for actual costs incurred in carrying out the terms of the contract.

To expedite payment, a complete invoice submission includes:

- Invoice cover page on contractor template. Invoice cover page to include:
 - Invoice date
 - Unique invoice number
 - Resolution/purchasing order number assigned to Contract
 - Time period billed
 - Total invoice amount
 - Personnel hours being billed
 - Reimbursement expenses being claimed by funding source
- Budget Status Table with starting budget amounts, expenditures per billing period and remaining budget balance by budget line item.
- All applicable backup to support expenditures. Examples can include:
 - Detailed receipts
 - Financial reports
 - Payroll hours reports
 - Mileage reimbursement documents (mileage reimbursement rate may not exceed the current IRS allowable rate)

Contractor agrees to be responsible for the validity of all invoices.

County shall review the invoice and notify the Contractor within fifteen (15) working days if an individual item or group of costs is being questioned. Contractor has the option of delaying the entire

invoice pending resolution of the cost(s). Payment of approved invoices shall be made within thirty (30) days of receipt of a complete, correct, and approved invoice.

Contractor shall submit invoices to:

Via mail:

HHSA Administration

Attn: BH Fiscal

950 Maidu Avenue

Nevada City, CA 95959

Or

Via Email:

BH.Fiscal@nevadacountyca.gov

CC: Contract Manager (refer to Notifications)

**AMENDMENT NO. 1 TO THE CONTRACT WITH
NEVADA COUNTY SUPERINTENDENT OF SCHOOLS
(PURCHASE ORDER PEST5302)**

THIS AMENDMENT is executed this December 16, 2025 by and between Nevada County Superintendent of Schools, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County.” Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on October 4, 2025 per Purchase Order PEST5302; and

WHEREAS, the Contractor provides homeless outreach and case management services for youth experiencing homelessness or housing transition; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$42,561 to \$72,561 (an increase of \$30,000) and amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price and add language surrounding the incentives and update budgets.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of 11/1/2025.
2. That Maximum Contract Price, shall be amended to the following: \$72,561.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: *Lisa Swarthout*
Lisa Swarthout (02/02/2026 16:36:45 PST)

Chair of the Board of Supervisors
Nevada County

CONTRACTOR:

By: *Scott Lay*
Scott Lay (02/02/2026 13:27:44 PST)

Nevada County
Superintendent of Schools

ATTEST:

By: *Lauriana Cecchi*
Clerk of the Board, Nevada County

**EXHIBIT B
SCHEDULE OF CHARGES AND PAYMENTS**

The contract begins on July 1, 2025 and ends on June 30, 2026. The maximum obligation under this Agreement for satisfactory performance of services as outlined in Exhibit A shall not exceed \$72,561 for the contract term.

The contract maximum is based on the following project budget:

NEVADA COUNTY SUPERINTENDENT OF SCHOOLS

FY 25/26 Homeless Outreach Budget	
PERSONNEL COSTS	
Program Coordinator- 0.04 FTE	\$4,279
Case Manager- 0.31 FTE	\$17,979
Benefits/Statutory Payroll Costs	\$12,531
TOTAL PERSONNEL COSTS	34,789
PROGRAM COSTS	
Homeless Student Supplies	\$1,638
Training	\$1,550
TOTAL PROGRAM COSTS	\$3,188
EVALUATION COSTS	
Evaluator/Program Coordinator- 0.01FTE	\$1,070
TOTAL EVALUATION COSTS	\$1,070
SUBTOTAL COSTS	\$39,047
INDIRECT	\$3,514
Incentive Payments	\$30,000
TOTAL EXPENSES:	\$72,561

Should modification to or changes to the budget line items be needed, a written request for modification shall be submitted for approval to the Director or their designee. County at its sole discretion shall determine if the change will continue to meet the contract objectives and approve or deny the request.

Incentive Payments

As part of participation in the MHSA Innovation Learning Collaborative, the contractor has the opportunity to earn incentive payments. Incentive payments will be earned, up to the total amount of \$30,000 based on the below table. Invoices for incentive payments will be submitted on a separate invoice upon completion for meeting one or more of the below milestones.

FY 25/26 Incentive Options:	Amount
Attend 5 learning collaboratives	\$5,000
Complete full readiness assessment by 3/31	\$5,000
Create a business plan/funding sustainability plan for billing outside of current funding streams	\$10,000
One of the following incentives available per provider:	
Enter into contract with MCP or expand scope of existing contract with MCP	\$10,000
Enter into contract with BHP/county for SMHS or DMC-ODS services	\$10,000
Enter into contract for another identified billing source (i.e. MAA)	\$10,000

Billing and Payment

As compensation for services rendered to County, Contractor shall bill County monthly and shall be reimbursed for actual costs incurred in carrying out the terms of the contract.

To expedite payment, a complete invoice submission includes:

- Invoice cover page on contractor template. Invoice cover page to include:
 - Invoice date
 - Unique invoice number
 - Resolution/purchasing order number assigned to Contract
 - Time period billed
 - Total invoice amount
 - Personnel hours being billed
 - Reimbursement expenses being claimed by funding source
- Budget Status Table with starting budget amounts, expenditures per billing period and remaining budget balance by budget line item.
- All applicable backup to support expenditures. Examples can include:
 - Detailed receipts
 - Financial reports
 - Payroll hours reports
 - Mileage reimbursement documents (mileage reimbursement rate may not exceed the current IRS allowable rate)

Contractor agrees to be responsible for the validity of all invoices.

County shall review the invoice and notify the Contractor within fifteen (15) working days if an individual item or group of costs is being questioned. Contractor has the option of delaying the entire invoice pending resolution of the cost(s). Payment of approved invoices shall be made within thirty (30) days of receipt of a complete, correct, and approved invoice.

Contractor shall submit invoices to:

Via mail:
HHSA Administration
Attn: BH Fiscal
950 Maidu Avenue
Nevada City, CA 95959
Or
Via Email:
BH.Fiscal@nevadacountyca.gov
CC: Contract Manager (refer to Notification section)

**AMENDMENT NO. 1 TO THE CONTRACT WITH
CRISIS INTERVENTION SERVICES DBA SIERRA
COMMUNITY HOUSE (RES. 25-203)**

THIS AMENDMENT is executed this December 16, 2025 by and between Crisis Intervention Services DBA Sierra Community House, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County.” Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on June 3, 2025 per Resolution 25-203; and

WHEREAS, the Contractor provides Latino Outreach Services, Family Support and Parenting Classes, and Mental Health Stigma Reduction as a component of the County’s Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI); and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$143,287 to \$173,287 (an increase of \$30,000) and amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price and add language surrounding the incentives and update budgets.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment No.1 shall be effective as of 11/1/2025.
2. That Maximum Contract Price, shall be amended to the following: \$173,287.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: 
Heidi Hall (12/31/2025 09:43:22 PST)

Chair of the Board of Supervisors
Nevada County

CONTRACTOR:

By: *Paul Bancroft*

Crisis Intervention Services
DBA Sierra Community House

ATTEST:

By: *Julie Patterson Hunter*
Julie Patterson Hunter (01/02/2026 07:58:21 PST)
Clerk of the Board, Nevada County

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
CRISIS INTERVENTION SERVICES

The maximum obligation under this Agreement for satisfactory performance of services as outlined in Exhibit A shall not exceed \$173,287 for the contract term.

The contract maximum for FY2025/26 is based on the following project budget:

FY 25-26 Budget :

Nev County PEI Budget
 Planning for FY 25-26

	Family Support & Parenting	Latinx Outreach	MHSR	ROW TOTALS:
Salary & Benefits	36,553.00	60,419.00	11,508.00	108,480.00
Program Costs	3,644.00	7,908.00	1,062.00	12,614.00
Ind Contractors Included in Program %	3,598.00	5,569.00	-	9,167.00
Admin	4,379.00	7,390.00	1,257.00	13,026.00
Incentive Payments				30,000
TOTALS:	48,174.00	81,286.00	13,827.00	173,287.00

Incentive Payments

As part of participation in the MHSA Innovation Learning Collaborative, the contractor has the opportunity to earn incentive payments. Incentive payments will be earned, up to the total amount of \$30,000 based on the below table. Invoices for incentive payments will be submitted on a separate invoice upon completion for meeting one or more of the below milestones.

FY 25/26 Incentive Options:	Amount
Attend 5 learning collaboratives	\$5,000
Complete full readiness assessment by 3/31	\$5,000
Create a business plan/funding sustainability plan for billing outside of current funding streams	\$10,000
One of the following incentives available per provider:	
Enter into contract with MCP or expand scope of existing contract with MCP	\$10,000
Enter into contract with BHP/county for SMHS or DMC-ODS services	\$10,000
Enter into contract for another identified billing source (i.e. MAA)	\$10,000

Billing and Payment

As compensation for services rendered to County, Contractor shall bill County monthly and shall be reimbursed for actual costs incurred in carrying out the terms of the contract.

To expedite payment, a complete invoice submission includes:

- Invoice cover page on contractor template. Invoice cover page to include:
 - Invoice date
 - Unique invoice number
 - Resolution/purchasing order number assigned to Contract
 - Time period billed
 - Total invoice amount
 - Personnel hours being billed
 - Reimbursement expenses being claimed by funding source
- Budget Status Table with starting budget amounts, expenditures per billing period and remaining budget balance by budget line item.
- All applicable backup to support expenditures. Examples can include:
 - Detailed receipts
 - Financial reports
 - Payroll hours reports
 - Mileage reimbursement documents (mileage reimbursement rate may not exceed the current IRS allowable rate)

Contractor agrees to be responsible for the validity of all invoices.

County shall review the invoice and notify the Contractor within fifteen (15) working days if an individual item or group of costs is being questioned. Contractor has the option of delaying the entire invoice pending resolution of the cost(s). Payment of approved invoices shall be made within thirty (30) days of receipt of a complete, correct, and approved invoice.

Contractor shall submit invoices to:

Via mail:
HNSA Administration
Attn: BH Fiscal
950 Maidu Avenue
Nevada City, CA 95959
Or
Via Email:
BH.Fiscal@nevadacountyca.gov
CC: Contract Manager (refer to Notification section)

Non-Profit Supplemental Audit Provisions

(i) Contractor shall have on file with the County at all times their most recent reviewed or audited financial statements including the review or opinion letter issued by an independent Certified Public Accountant. The financial statement package is due to the County within one hundred eighty (180) days of the end of the Contractor's fiscal year. Contractor may request in writing an extension of due date for good cause – at its discretion, County shall provide written approval or denial of request.

(ii) Non-profit Contractors whose contract with the County includes services that will be reimbursed, partially or in full, with Federal funds are also governed by the OMB Super Circular and are required to have a single or program-specific audit conducted if the Contractor has expended \$750,000 or more in

Federal awards during Contractor's fiscal year. Any Contractor who is required to complete an annual Single Audit must submit a copy of their annual audit report and audit findings to County at the address listed in the "Notification" section of the executed contract within the earlier of thirty (30) days after the Contractor's receipt of the auditor's report or nine (9) months following the end of the Contractor's fiscal year.

**AMENDMENT NO. 1 TO THE CONTRACT WITH
SPIRIT - PEERS FOR INDEPENDENCE AND RECOVERY, INC.
(RES. 25-251)**

THIS AMENDMENT is executed this December 16, 2025 by and between SPIRIT - PEERS FOR INDEPENDENCE AND RECOVERY, INC., hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County”. Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on June 24, 2025 per Resolution 25-251; and

WHEREAS, the Contractor operates of SPIRIT’s Mental Health Peer Empowerment Center and provision of services to meet unmet community needs as a component of the County’s Mental Health Services Act (MHSA) Plan; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$567,824 to \$597,824 (an increase of \$30,000) and amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price and add language surrounding the incentives and updated budget.

NOW, THEREFORE, the parties hereto agree as follows:

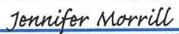
1. That Amendment No. 1 shall be effective as of 11/1/2025.
2. That Maximum Contract Price, shall be amended to the following: \$597,824.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: 
Heidi Hall (12/31/2025 09:40:54 PST)

Chair of the Board of Supervisors
Nevada County

CONTRACTOR:

By: 
Jennifer Morrill (12/24/2025 15:45:16 PST)

SPIRIT - PEERS FOR
INDEPENDENCE AND
RECOVERY, INC.

ATTEST:

By: 
Julie Patterson Hunter (01/02/2026 07:55:11 PST)

Clerk of the Board, Nevada County

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
SPIRIT PEERS FOR INDEPENDENCE AND RECOVERY, INC.

The contract begins on July 1, 2025. The maximum obligation under this agreement for satisfactory performance of services as outlined in Exhibit A shall not exceed \$597,824 for the contract term.

The contract maximum is based on the following project budget:

Personnel	
Admin	110,523
Peer Supporters	200,352
Operations Manager	52,000
Training	3,780
Taxes	46,006
Total Personnel	412,661
Operating	
Professional Services (Tech Support, CPA, Pd Trainers)	15,100
Rent (July and August)	6,798
Insurance	13,120
Utilities (Phones, Cameras)	4,192
Maintenance (Security Patrol)	10,800
Moving Related Expenses	17,000
Furnishings & Startup Supplies	31,000
Office (Supplies, Equipment Service, Misc.)	8,193
Mileage & Cellphone Reimbursement	5,712
Memberships/Licenses	3,959
Direct Services (Food, Laundry, Personal Care, etc.)	27,289
Leadership Cohort	12,000
Total Operating Expenses	155,163
Incentive Payments	30,000
Total Expenses	597,824

Should modification to or changes to the budget line items be needed, a written request for modification shall be submitted for approval to the Director or their designee. County at its sole discretion shall determine if the change will continue to meet the contract objectives and approve or deny the request.

Incentive Payments

As part of participation in the MHSA Innovation Learning Collaborative, the contractor has the opportunity to earn incentive payments. Incentive payments will be earned, up to the total amount of \$30,000 based on the below table. Invoices for incentive payments will be submitted on a separate invoice upon completion for meeting one or more of the below milestones.

FY 25/26 Incentive Options:	Amount
Attend 5 learning collaboratives	\$5,000
Complete full readiness assessment by 3/31	\$5,000
Create a business plan/funding sustainability plan for billing outside of current funding streams	\$10,000
One of the following incentives available per provider:	
Enter into contract with MCP or expand scope of existing contract with MCP	\$10,000
Enter into contract with BHP/county for SMHS or DMC-ODS services	\$10,000
Enter into contract for another identified billing source (i.e. MAA)	\$10,000

Billing and Payment

As compensation for services rendered to County, Contractor shall bill County monthly and shall be reimbursed for actual costs incurred in carrying out the terms of the contract.

Furnishings and related materials for the refurbishing of the Commons Resource Center in excess of \$500 require prior permission from the County Behavioral Health Director or Administrative Services Officer supporting Behavioral Health.

To expedite payment, a complete invoice submission includes:

- Invoice cover page on contractor template. Invoice cover page to include:
 - Invoice date
 - Unique invoice number
 - Resolution/purchasing order number assigned to Contract
 - Time period billed
 - Total invoice amount
 - Personnel hours being billed
 - Reimbursement expenses being claimed by funding source
- Budget Status Table with starting budget amounts, expenditures per billing period and remaining budget balance by budget line item.
- All applicable backup to support expenditures. Examples can include:
 - Detailed receipts
 - Financial reports
 - Payroll hours reports
 - Mileage reimbursement documents (mileage reimbursement rate may not exceed the current IRS allowable rate)

Contractor agrees to be responsible for the validity of all invoices.

County shall review the invoice and notify the Contractor within fifteen (15) working days if an individual item or group of costs is being questioned. Contractor has the option of delaying the entire invoice pending resolution of the cost(s). Payment of approved invoices shall be made within thirty (30) days of receipt of a complete, correct, and approved invoice.

Contractor shall submit invoices to:

Via mail:

HHSA Administration

Attn: BH Fiscal
950 Maidu Avenue
Nevada City, CA 95959

Or

Via Email:
BH.Fiscal@nevadacountyca.gov
CC: Contract Manager (refer to Notification section)

**AMENDMENT NO. 1 TO THE CONTRACT WITH
TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT (TTUSD)
(RES. 25-202)**

THIS AMENDMENT is executed this December 16, 2025 by and between Tahoe Truckee Unified School District (TTUSD), hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County.” Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on June 3, 2025 per Resolution RES 25-202; and

WHEREAS, the Contractor operates Wellness Program Services as a component of the County’s Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Plan; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$110,660 to \$140,660 (an increase of \$30,000) and amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price and add language surrounding the incentives and update budgets.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment No. 1 shall be effective as of 11/1/2025.
2. That Maximum Contract Price, shall be amended to the following: \$140,660.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: 
Heidi Hall (12/23/2025 12:05:25 PST)

Chair of the Board of Supervisors
Nevada County

CONTRACTOR:

By: 
Kerstin Kramer (12/18/2025 16:04:44 PST)

Tahoe Truckee Unified
School District

ATTEST:

By: 
Julie Patterson Hunter (12/30/2025 16:19:48 PST)
Clerk of the Board, Nevada County

**EXHIBIT B
SCHEDULE OF CHARGES AND PAYMENTS
TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT**

The maximum obligation under this Agreement for satisfactory performance of services as outlined in Exhibit A shall not exceed \$140,660 for the contract term.

The contract maximum for FY 2025/26 is based on the following project budget:

TTUSD Wellness Program FY 25/26 Budget	
Salary & Benefits	\$ 86,970
Link Crew Stipends/Extra Duty	\$ 2,560
Subtotal Personnel	\$ 89,530
Professional Services to run groups & workshops	\$ 1,883
Resources	\$ 2,500
Office Supplies	\$ 1,280
Office Equipment	\$ 640
Hosting (Includes SoS funding for Hope Squad activities)	\$ 4,257
Travel/Training	\$ 3,520
Operating Total	\$ 14,080
Evaluation/Data Entry Support	\$ 1,600
TTUSD Admin (5.18%)	\$ 5,450
Incentive Payments	\$ 30,000
Total Budget	\$ 140,660

Should modification to or changes to the budget line items be needed, a written request for modification shall be submitted for approval to the Director or their designee. County at its sole discretion shall determine if the change will continue to meet the contract objectives and approve or deny the request.

Incentive Payments

As part of participation in the MHSA Innovation Learning Collaborative, the contractor has the opportunity to earn incentive payments. Incentive payments will be earned, up to the total amount of \$30,000 based on the below table. Invoices for incentive payments will be submitted on a separate invoice upon completion for meeting one or more of the below milestones.

FY 25/26 Incentive Options:	Amount
Attend 5 learning collaboratives	\$5,000
Complete full readiness assessment by 3/31	\$5,000
Create a business plan/funding sustainability plan for billing outside of current funding streams	\$10,000
One of the following incentives available per provider:	
Enter into contract with MCP or expand scope of existing contract with MCP	\$10,000
Enter into contract with BHP/county for SMHS or DMC-ODS services	\$10,000
Enter into contract for another identified billing source (i.e. MAA)	\$10,000

Billing and Payment

As compensation for services rendered to County, Contractor shall bill County monthly and shall be reimbursed for actual costs incurred in carrying out the terms of the contract.

To expedite payment, a complete invoice submission includes:

- Invoice cover page on contractor template. Invoice cover page to include:
 - Invoice date
 - Unique invoice number
 - Resolution/purchasing order number assigned to Contract
 - Time period billed
 - Total invoice amount
 - Personnel hours being billed
 - Reimbursement expenses being claimed by funding source
- Budget Status Table with starting budget amounts, expenditures per billing period and remaining budget balance by budget line item.
- All applicable backup to support expenditures. Examples can include:
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Or
Via Email:
BH.Fiscal@nevadacountyca.gov
CC: Contract Manager (refer to Notification section)

Non-Profit Supplemental Audit Provisions

(i) Contractor shall have on file with the County at all times their most recent reviewed or audited financial statements including the review or opinion letter issued by an independent Certified Public Accountant. The financial statement package is due to the County within one hundred eighty (180) days of the end of the Contractor's fiscal year. Contractor may request in writing an extension of due date for good cause – at its discretion, County shall provide written approval or denial of request.

(ii) Non-profit Contractors whose contract with the County includes services that will be reimbursed, partially or in full, with Federal funds are also governed by the OMB Super Circular and are required to have a single or program-specific audit conducted if the Contractor has expended \$750,000 or more in Federal awards during Contractor's fiscal year. Any Contractor who is required to complete an annual Single Audit must submit a copy of their annual audit report and audit findings to County at the address listed in the "Notification" section of the executed contract within the earlier of thirty (30) days after the Contractor's receipt of the auditor's report or nine (9) months following the end of the Contractor's fiscal year.