



## Health and Human Services Agency

**Ryan Gruver**, MPA, Agency Director  
**Ariel Lovett**, MNA, Chief Fiscal Administrative Officer  
**Cari Yardley**, Psy.D., Acting Behavioral Health Director  
**Paul Johnson**, JD, Child Support  
**Tyler Barrington**, Housing & Community Services  
**Jeff Goldman**, MPA, Probation  
**Jennifer Mouzis**, Public Defender  
**Toby Guevin**, MSW, Public Health  
**Rachel Peña**, LCSW, Social Services

950 Maidu Ave.  
Nevada City, CA 95959

Phone: (530) 265-1627  
Fax: (530) 265-2295

### DEPARTMENT OF HOUSING & COMMUNITY SERVICES

---

#### NEVADA COUNTY BOARD OF SUPERVISORS

#### Board Agenda Memo

---

**MEETING DATE:** July 14, 2026

**TO:** Board of Supervisors

**FROM:** Tyler Barrington, Housing and Community Services Director

**SUBJECT:** Resolution approving Amendment No. 1 to the Contract with Bright Futures for Youth (BFFY) for the purchase and installation of a commercial oven and refrigerator to amend Exhibit "A", Scope of Services substituting other kitchen equipment for the commercial refrigerator, and revise Exhibit "B", Schedule of Charges and Payments, to reflect the change in equipment purchases and the budget changes. (RES. 25-284)

---

**RECOMMENDATION:** Approve the attached Resolution.

**FUNDING:** This contract is supported by Community Initiative Fund ("CIF") dollars which are set aside from the County general funds and annually awarded to local non-profits to support single, one-time only funded projects. No budget amendment is required and there is no additional impact on the General Fund.

**BACKGROUND:** On June 24, 2025 per Resolution 25-284, the Nevada County Board of Supervisors approved execution of the professional services contract BFFY for the purchase and installation of a commercial oven and commercial refrigerator to expand capacity of the commercial kitchen and provide additional nutritional support to homeless or at-risk youth.

The proposed project is to enhance the commercial kitchen at BFFY that helps feed homeless and at-risk youth. The goal of the program is to increase food security for 700+ youth in Western Nevada County. Last year BFFY served 13,000 meals to youth in Nevada County and this additional equipment will allow BFFY to increase meal production to 15,000 meals over the year.

The commercial kitchen will provide healthy, nutritious meals and a place for cooking clinics and training for jobs in the hospitality industry.

Through a generous donation, BFFY received a gift of a commercial refrigerator. BFFY would like to amend the current contract to use funds designated for the commercial refrigerator for other kitchen equipment, such as a commercial food processor, professional blenders for food prep, and hot boxes to transport food, all of which will accommodate the increase in the amount of food served to a growing number of youth. Under this amendment no funds are added to the contract and the contract amount remains the same.

It is recommended that the Board approve this Amendment as it will continue to increase capacity for nutritional support to homeless and at-risk youth.

**Initiated by:** Angela Masker, Senior Administrative Analyst, Housing and Community Services

**Approved by:** Tyler Barrington, Housing and Community Services Director