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Trisha Tillotson  
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## NEVADA COUNTY BOARD OF SUPERVISORS

### Board Agenda Memo

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**MEETING DATE:** October 14, 2025  
**TO:** Board of Supervisors  
**FROM:** David Garcia, Director of Public Works  
**SUBJECT:** Resolution rescinding Resolution No. 25-186 and approving Amendment No. 1A to the Agreement between the County of Nevada and Paratransit Services for the Management and Operation of Specialized Paratransit Services in Western Nevada County – Districts I, II, III, IV

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**RECOMMENDATION:** Approve the attached resolution.

**FUNDING:** Funding is provided by Transportation Development Act (TDA) revenue and is included in the Fiscal Year 2025-26 Transit Services Division budget. There is no impact on the General Fund.

**BACKGROUND:** On May 27, 2025, the Nevada County Board of Supervisors approved Amendment No. 1 to the contract with Paratransit services for the management and operation of specialized paratransit services for Fiscal Years 2025/26 and 2026/27 per Resolution 25-186. Subsequently, Paratransit Services responded with additional changes to the contract amendment. The original contract amendment has never been signed by Paratransit Services or the County. The department requests that Resolution 25-186 be rescinded.

On September 27, 2022, the Nevada County Board of Supervisors adopted Resolution No. 22-507 approving a five-year agreement with Paratransit Services for the management and operation of paratransit services beginning October 1, 2022, through June 30, 2027. The base contract includes the option for up to two (2) additional two (2) year renewals with Board approval.

The base term of the contract identified annual pricing amounts for each Fiscal Year from 2022-23 through 2026-27, which included annual expenses for revenue vehicle insurance as specified in Exhibit C of the Professional Services Contract.

On January 16, 2025, Paratransit Services notified the Transit Services Manager via letter, that due to changes to their insurance carrier and the prior five-year loss ratio associated with the Nevada County Now (formerly Gold Country Lift), they would no longer be able to meet the insurance requirements of Exhibit C, effective June 1, 2025. Per the notification letter, Paratransit Services has requested the County insure the vehicles.

Staff accepted the Notification Letter from Paratransit Services and proceeded to explore insurance options with our current insurance pool for Nevada County Connects fixed-route services, the California Transit Indemnity Pool (Cal-TIP). Staff received an acceptable quote for services to insure the paratransit revenue fleet in the following amounts for the 2025-26 fiscal year.

- Liability Program: @ \$25,000 Self-Insured Retention - \$64,435

- Vehicle Physical Damage Program: with a \$10,000 Self Insured Retention - \$3,840

The total cost of the County assuming insurance coverage for the Paratransit Revenue Fleet is \$68,275, which has been included in the FY25-26 Transit Services Division budget. It should be noted that, while this is a breach of contract, this amendment actually saves the Transit Services Division approximately \$30,497 in FY25-26 when compared to the pricing associated with the Paratransit Services budget line item.

To avoid any confusion regarding the previously unexecuted draft amendment, the new amendment is proposed as Amendment No. 1A.

Amendment No. 1A, as written, addresses the following items.

1. Revises Exhibit C of the Paratransit Services contract as follows:
  - a. Releases Paratransit Services from requirements to provide Auto Liability coverage (Exhibit C (3)).
  - b. Stipulates that Paratransit Services will continue to maintain Commercial General Liability coverage as outlined in the original agreement.
  - c. Confirms that Paratransit Services will continue to maintain Workers' Compensation and Employment Liability coverage as outlined in the original agreement.
  - d. Names Paratransit Services as an additional insured on County provided policy.
2. Revises Exhibit B of the Paratransit Services contract to reduce the monthly fixed rate for the remaining two years of the base contract (FY2025-26 and FY2026-27) by \$8,231 per month in FY 2025-26 (effective November 1, 2025), and by \$8,478 per month in the FY2026-27 contract year. These amounts are based on the Best and Final Offer document provided by Paratransit Services.
3. Adds Exhibit D – List of Fleet Vehicles.

Staff recommends the Board rescind Resolution 25-186 and approve Amendment No. 1A to the Paratransit Services contract.

**Attachments:**

1. Resolution rescinding 25-186 and approving Amendment No. 1A to the Agreement between the County of Nevada and Paratransit Services for the Management and Operation of Specialized Paratransit Services in Western Nevada County.
2. Amendment No. 1A
3. Exhibit B – Revised Schedule of Charges and Payments
4. Exhibit C – Insurance
5. Exhibit D – List of Fleet Vehicles
6. Paratransit Services Notice of Discontinuation of Insurance Letter
7. Paratransit Services BAFO Pricing (Insurance line item)

**Item Initiated by:** Robin Van Valkenburgh, Transit Services Division Manager  
**Approved by:** David Garcia, Director of Public Works