



NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: August 20, 2024

TO: Board of Supervisors

FROM: Craig Griesbach – Office of Emergency Services

SUBJECT: Resolution approving Amendment No. 2 to the Professional Services Contract between Tetra Tech and Nevada County Office of Emergency Services for the FEMA Hazard Mitigation Grant Program for the HMGP DR-4558-288-088P County of Nevada Local Hazard Mitigation Plan Update extending the contract timeline through October 31, 2024, adding Exhibit D: Federal Contracting Requirements to the contract, and authorizing the Director of Emergency Services to execute the contract amendment.

RECOMMENDATION: Adopt the attached Resolution.

FUNDING: FEMA Hazard Mitigation Grant Program funds for the HMGP DR-4558-288-088P in the amount of \$112,500 was received in the Office of Emergency Services budget on January 24, 2023. The contract between Nevada County Office of Emergency Services was increased by \$7,500 from PG&E Settlement Funds received by the County of Nevada in 2020 under contract Amendment No. 1. There are no additional fiscal impacts with approval of amendment 2.

BACKGROUND: The Disaster Mitigation Act of 2000 (DMA 2000) PL-106-390 requires that each Jurisdiction develop a hazard mitigation plan to receive future disaster mitigation funding following a disaster.

The Office of Emergency Services, to support compliance with DMA 2000, submitted a grant proposal to the FEMA Hazard Mitigation Grant Program on March 1, 2021. FEMA awarded funds for this project on November 4, 2022 through the grant HMGP DR-4558-288-088P.

The purpose of the DMA 2000 requirements is to encourage State and local government to engage in systematic and nationally uniform planning efforts that will result in locally tailored programs and projects that help minimize loss of life, destruction of property, damage to the environment and the total cost of disasters before they occur.

On August 8, 2023 the Board approved the contract between the County of Nevada and Tetra Tech for the HMGP DR-4558-288-088P grant, “County of Nevada Local Hazard Mitigation Plan (LHMP) Update” for the term of May 23, 2023 through May 31, 2024 for the maximum amount of \$112,500 through Resolution 23-418. The contract commenced on August 8, 2023.

Contract Amendment No. 1 (Resolution 23-597) increased the Not to Exceed (NTE) rate of \$112,500 to NTE \$120,000 and extended the contract end date to August 31, 2024.

Both parties now wish to amend the contract Section 3 for the County of Nevada Local Hazard Mitigation Plan (LHMP) Update to allow for the “Term” to be changed from an end date of August 31, 2024 to an end date of October 31, 2024 and to add Exhibit D: Federal Contracting Requirements, per the funder.

The County of Nevada Local Hazard Mitigation Plan (LHMP) Update will include a mitigation strategy that provides the jurisdiction’s blueprint for reducing the potential losses identified in the risk assessment, based on existing authorities, policies, programs and resources, and its ability to expand on and improve these existing tools.

Item Initiated by: Alex Keeble-Toll, Senior Administrative Analyst, OES

Approved by: Craig Griesbach, Director, OES