



# Information and General Services Department

**Facilities Management**  
10014 N. Bloomfield Road  
Nevada City, CA 95959  
Phone: 530-470-2635  
Fax: 530-265-7087

*Information Systems  
Geographic Information Systems  
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## **NEVADA COUNTY BOARD OF SUPERVISORS**

### **Board Agenda Memo**

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**MEETING DATE:** May 14, 2019

**TO:** Board of Supervisors

**FROM:** **Steve Monaghan – IGS-Facilities Management**

**SUBJECT:** Resolution approving Amendment No. 1 to the Personal Services Contract between the County of Nevada and FRST Corp, increasing the contract amount by \$2,050 for a maximum contract price of \$27,050, authorizing the Chair of the Board of Supervisors to execute the Amendment, and amending the Fiscal Year 2018-19 Operations Center Capital Facilities Project Budget (4/5 Affirmative Vote Required).

**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** This contract will be paid for out of bond financing for the Nevada County Operations Center (NCOC) project in the Capital Facilities Projects budget. A budget amendment for total contract cost of \$27,050 is included for approval. There is no additional impact on the General Fund.

**BACKGROUND:** On September 11, 2018, the County Purchasing Agent executed Personal Services Contract PESH3631 with FRST Corp for the development and delivery of a Timber Harvest Plan (THP) and a Timber Conversion Plan (TCP) for the Nevada County Operations Center on La Barr Meadows Road in the amount of \$25,000 budgeted in Capital Facilities. Operations were delayed due to wet conditions. An abundance of rain required additional time for monitoring and consultation on operational restrictions pertaining to soil conditions. Due to the construction contractor choosing to remove trees and stumps simultaneously legally-mandated oversight of the THP by a Registered Professional Forester is now required.

This Amendment will increase the Maximum Contract Price by \$2,050 to \$27,050 and shall be effective as of May 14, 2019 with a contract termination date of December 21, 2019. The contract expenditures to date will be moved from the Capital Facilities budget into the Capital Project budget and will be paid for with bond proceeds along with all remaining expenditures for the contract term. In all other respects, the prior agreement of the parties shall remain in full force and effect except as amended herein.

**Item Initiated by:** Justin Drinkwater

**Approved by:** Steve Monaghan