



NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: September 12, 2023
TO: Board of Supervisors
FROM: **Justin Drinkwater, Director of Facilities**
SUBJECT: Resolution approving a Standard Public Works Contract between the County of Nevada and Tree Pro Tree Service, Inc., for the Annual Vegetation Abatement and Tree Removal Services Contract, for a total contract amount not to exceed \$200,000, authorizing the Purchasing Agent to execute the contract, authorize future renewal for up to five (5) additional one-year terms and amending the Fiscal Year 2023-24 Capital Facilities Budget (4/5 Affirmative Vote Required)

RECOMMENDATION: Adopt the Resolution

FUNDING: This project will be paid out of the Fiscal Year 2023-24 Capital Facilities budget. A budget amendment is included for approval.

BACKGROUND: The Facilities Management Department is responsible for maintaining all County buildings, parking lots and properties surrounding such premises including vegetation and landscape.

The Facilities Division collaborated with Purchasing to determine a solution to execute this effort in accordance with the purchasing guidelines. Purchasing sought out a cooperative agreement competitively awarded by the State Department of General Services Procurement Division, State of California Multiple Award Schedule (CMAS) contract No., 4-09-03-0378A with Tree Pro Tree Services, Inc.

In 2022, the Board approved Resolution 22-583 to authorize a “piggyback” onto this CMAS contract. The Department of General Services Procurement Division has subsequently renewed this Contract for an additional term. The County seeks to renew the Contract to align with the CMAS renewal which is effective until 2/10/2028.

Tree Pro Tree Services’ helps provide support to reduce overgrowth of vegetative fuel surrounding numerous County buildings and properties. This contract is primarily focused on vegetation abatement and hazardous tree removal in the amount not to exceed \$150,000 with an additional \$50,000 for winter storm specific vegetation removal (if needed), the contract is not to exceed \$200,000 annually.

Purchasing Policy, section 4.5(B) allows for the County to leverage other public agencies competitively awarded contracts. Therefore, approval is required to execute this award per Purchasing Policy section 7.1(B) which requires all contracts with a total annual cost of more than \$50,000 must be approved by the Board of Supervisors.

Initiated By: Teal Marich, Administrative Analyst

Approved by: Justin Drinkwater, Facilities Director