



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY

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Steven DeCamp, Community Development Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

March 17, 2015

The Honorable Board of Supervisors
Eric Rood Administrative Center
950 Maidu Avenue
Nevada City, CA 95959

DATE OF MEETING: April 14, 2015

SUBJECT: Resolution Authorizing a Software Purchase and Maintenance Agreement with Accela Inc. for the Accela Automation solution, a Resolution Authorizing execution of a personal services contract with TruePoint Solutions for implementation of the Accela Automation system in an amount not to exceed \$255,000 and a Resolution amending the Fiscal Year 2014-15 Community Development Agency Admin budget.

RECOMMENDATION: Adopt the Resolutions.

FUNDING: The Source of funding for this contract is Community Development Agency (CDA) fund balances and a Northern Sierra Air Quality Management District grant. A budget amendment is included for consideration. There is no impact on the General Fund.

BACKGROUND: The Community Development Agency has been using its current land use permitting software system since 2002. The information systems platform to operate this system is also more than 10 years old. Combined, these issues are driving a high level of risk for reliability. In addition, newer permitting systems offer opportunities to increase operating efficiencies for County departments and enhance community engagement.

With assistance from Information Systems and with Board of Supervisors approval, CDA released a Request for Proposals in July 2014. CDA received four responses. Following a thorough review of the proposals two systems were selected to proceed to an onsite demo. Affected County departments, including the Auditor-Controller's Office and members of the Nevada County Contractor's Association were invited to attend and comment on the system demos. Follow up selection committee discussions yielded a unanimous decision to proceed with the Accela Automation land management solution.

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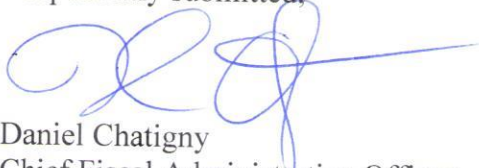
The CDA has carefully managed fund balances over the last few years to make this initial purchase without any increased user fees or use of the County General Fund. The amount of fund balance being used for the first year costs will not jeopardize department operations as the affected budgets will still be maintaining a prudent operating reserve. CDA was also awarded, and the Board of Supervisors approved, a grant in the amount of \$17,741 from the Northern Sierra Air Quality Management District for this project. The ongoing maintenance costs are approximately 6% higher for the Accela Automation solution compared with the current system.

This project and the associated funding plan were vetted with the Information Systems Steering Board (ISSB) and CDA received approval from the ISSB on January 15, 2015 to move forward with this contract and implement the Accela Automation land management system.

CDA is confident this new system will enhance customer service, improve project review time, inspection response time, and generate more opportunities for electronic services with land use permitting. The Accela Automation land management solution and upgrades in the Information Systems platform will provide a reliable solution for years to come at an initial cost that has no impact on the County General Fund or an increase in fees for our customers.

The CDA requests approval from the Board of Supervisors to move forward with this much needed land use system upgrade and authorize the Chair of the Board to sign the related contract documents.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Daniel Chatigny', with a long horizontal line extending to the right.

Daniel Chatigny
Chief Fiscal Administrative Officer
Community Development Agency

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