



# COUNTY OF NEVADA HEALTH & HUMAN SERVICES AGENCY

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**MEETING DATE:** October 8, 2019

**TO:** Board of Supervisors

**FROM:** Mike Dent, Director Housing and Community Services

**SUBJECT:** Resolution approving a Contract between the County of Nevada and Robert M. Wallis dba Wallis Design Studio for architectural design services for the Odyssey House Renovation Project in the Maximum Contract Price of \$175,175, and authorizing the Chair of the Board of Supervisors to execute the Contract.

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** Funding for this project comes from the County's 2017 Community Development Block Grant (CDBG) award. Costs were anticipated in the Department's 2019-20 budget and no budget amendment is required. There is no impact on the General Fund.

**BACKGROUND:**

The facility at 995 Helling Way in Nevada City has been used by the County as a transitional housing facility for severely mentally ill adults since 1995. This renovation project will increase the facility by approximately 3341 square feet, replace the roof, siding, windows, and relocate current parking to allow for adequate staff parking and handicap parking, improve the entrance into the building and correct functional space deficiencies to include the addition of a commercial kitchen, laundry facilities, ADA compliant restrooms, therapy areas, office areas and patient living quarters.

Resolution 18-488 authorized a Standard Agreement No. 17-CDBG-12025 between the County of Nevada and the State Department of Housing and Community Development for Community Development Block Grant funds.

Resolution 19-231 authorized the Purchasing Agent to issue a Request for Qualifications for architectural services. There were four proposals received. Robert M. Wallis dba Wallis Design Studio from Nevada City was selected as the most qualified applicant based on experience and past projects similar to the Odyssey House project. The Contract will not be executed by the County until the notice of *Clearance of General Conditions Authorization to Incur Cost* from the California Department of Housing and Community Development (HCD) is received. Cost may not be incurred prior to HCD approval.

**Item Initiated by:** Mike Dent, Director Housing and Community Services