



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
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Sean Powers  
Community Development Agency Director

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Director of Public Works

File: 210.204 002

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

**MEETING DATE:** June 28, 2016  
**TO:** Board of Supervisors  
**FROM:** Joshua H. Pack, Principal Civil Engineer  
**SUBJECT:** **Approval of Renewal Contract with Nelson Engineering for Professional Surveying Services for County Surveyor Support Functions**

**RECOMMENDATION:** Approve the attached resolution.

**FUNDING:** Funding is for FY 2016/17 and impacts the Surveyor budget. These funds are budgeted and there is no additional impact to the General Fund.

**BACKGROUND:**

On February 28, 2012 the Nevada County Board of Supervisors adopted Resolution 12-091 awarding a contract to Nelson Engineering to provide professional surveying services for County Surveyor functions. The contract was amended on January 8, 2013 by Resolution 13-008 to increase the maximum budget amount of \$115,000. On June 18, 2013 the Board adopted Resolution 13-249 renewing the contract for the 2013/2014 Fiscal Year with a not-to-exceed contract amount of \$95,000. On June 24, 2014 the Board adopted Resolution 14-283 renewing the contract for the 2014/15 Fiscal Year with a not-to-exceed contract amount of \$95,000. On June 23, 2015 the Board adopted Resolution 15-283 renewing the contract for the 2015/16 Fiscal Year with a not-to-exceed contract amount of \$115,000. On March 22, 2016 the Board adopted Resolution 16-120 approving a contract amendment increasing the maximum not to exceed contract amount to \$145,000.

As Nelson Engineering has met expectations in delivery of County Surveyor support functions under the current contract, the Department of Public Works wishes to renew the contract with Nelson Engineering for Fiscal Year 2016/17 with a not-to-exceed contract amount of \$90,000. This contract renewal will go into effect on July 1, 2016. All other contract terms for Nelson Engineering remain unchanged.

**Item Initiated by:** Joshua H. Pack, Principal Civil Engineer  
**Approved by:** Steve Castleberry, Director of Public Works

SC:JP:cn

**Submittal Date:** June 9, 2016  
**Revision Date:**