



Health and Human Services Agency

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HOUSING & COMMUNITY SERVICES DIVISION

NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: April 22, 2025

TO: Board of Supervisors

FROM: Tyler Barrington, Housing and Community Services Interim Director

SUBJECT: Resolution approving Amendment No. 1 to the Contract between the County of Nevada and Robert M. Wallis dba Wallis Design Studio for architectural design services for the development of a Resource Center Project to increase the maximum contract price from \$232,500 to \$252,500 (an increase of \$20,000), extending the Contract term through August 30, 2025 and authorizing and directing the Auditor-Controller to amend the Housing & Community Services Division's Budget for Fiscal Year 2024/25 (4/5 Affirmative Vote Required). (RES. 23-038)

RECOMMENDATION: Approve the attached Resolution.

FUNDING: Funding for this project will be paid from the Housing and Community Services Fiscal Year 2024-25 budget in the maximum amount of \$232,500. The \$20,000 increase will be paid with the Department's PLHA (Permanent Local Housing Allocation) funds and a budget amendment is included. There is no impact on the General Fund.

BACKGROUND: On January 24, 2023, the Board approved Resolution No. 23-038 for Architectural Design Services with Robert M. Wallis dba Wallis Design Studio to support the remodel design for the Brunswick Commons Resource Center in the maximum contract price of \$232,500.

The Project began construction in November 2024. Although design services were complete for the project, unforeseen design deficiencies which were discovered during the demolition phase of the project. The deficiencies discovered include the need for a roof replacement, additional concrete encroachments, additional installation of fire sprinklers and the replacement of store front doors to accommodate standard door access control apparatus and ADA access paddle.

These discoveries provoked the need for additional design services and Request For Information (RFI) responses from the Design Team.

These additional services require an increase to the Contract by an additional \$20,000 through completion of this project. The Housing and Community Division requests Board approval for Amendment No.1 for the revised maximum total contract amount of \$252,500 and approval of Contract term extension from July 1, 2024 through August 30, 2025.

Approved by: Tyler Barrington, Housing and Community Services Interim Director