

**AMENDMENT #1 TO CONTRACT WITH
SIERRA NEVADA CHILDREN'S SERVICES (SNCS) (RESO 18-151)**

THIS AMENDMENT is dated this 12TH day of February, 2019 by and between SIERRA NEVADA CHILDREN'S SERVICES (SNCS) hereinafter referred to as "CONTRACTOR" and COUNTY OF NEVADA, hereinafter referred to as "COUNTY". Said Amendment will amend the prior agreement between the parties entitled Personal Services Contract as approved per Resolution No. 18-151.

WHEREAS, the CONTRACTOR provides services related to administration of the Emergency Child Care Bridge Program for Foster Children (Bridge Program) for the contract term of April 1, 2018 through June 30, 2019; and

WHEREAS, the parties desire to amend their Agreement to 1) increase the total maximum amount from \$73,618 to \$137,549 (an increase of \$63,931); and 2) amend Exhibit "B" to reflect the change in the total maximum amount.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of February 1, 2019.
2. That Exhibit "B", Schedule of Charges and Payments, shall be revised to the amended Exhibit "B" as attached hereto and incorporated herein.
3. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA

CONTRACTOR:

By: _____
Richard Anderson
Chair, Board of Supervisors

By: _____
Craig Philips
Executive Director

ATTEST:

By: _____
Julie Patterson-Hunter
Clerk of the Board of Supervisors

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
SIERRA NEVADA CHILDREN'S SERVICE (SNCS)

County agrees to reimburse Contractor for satisfactory delivery of services pursuant to this Agreement, a maximum amount not to exceed One Hundred Thirty Seven Thousand Five Hundred Forty Nine Dollars (\$137,549) for the entire contract term of April 1, 2018 through June 30, 2019. The contract amount shall not exceed Thirty Six Thousand Eight Hundred Nine Dollars (\$36,809) from April 1, 2018 through June 30, 2018 and One Hundred Thousand Seven Hundred Seven Hundred Forty Dollars (\$100,740) for fiscal year 2018/19. County agrees to reimburse Contractor monthly for actual direct childcare voucher payments not to exceed Ten Thousand Dollars (\$10,000) for fiscal year 2017/18 and Thirty Three Thousand Four Hundred Five Dollars (\$33,405) for fiscal year 2018/19. Additionally, County agrees to reimburse Contractor a monthly administrative cost equal to ten percent (10%) of the actual direct provider cost not to exceed Three Thousand Three Hundred Forty Six Dollars (\$3,346) for fiscal year 2017/18 and Nine Thousand One Hundred Fifty Eight Dollars (\$9,158) for fiscal year 2018/19.

CONTINGENCY

Contract maximum is contingent and dependent upon the County's annual receipt of anticipated State/Federal Funds for contract services. Services performed shall be in accordance with the Emergency Child Care Bridge Program for Foster Children funding sources guidelines.

BILLING AND PAYMENT

Contractor shall submit to County by the 20th of each month following the month services were rendered. Each invoice shall include:

- Name of participant(s) receiving services: family and child/ren
- Dates/Month services were rendered to individual child/ren
- Cost of services rendered – identifying total direct child care costs
- Administrative fee of 10%
- Billing period covered
- Resolution Number assigned to the approved contract
- Supporting documentation if required

Invoices are to be submitted to:

Department of Social Services
Attention: Nicholas Ready
988 McCourtney Rd
Grass Valley, California 95949

County shall review each billing for supporting documentation; verification of eligibility of individuals being served; dates of services and costs of services as detailed previously. Should there a discrepancy on the invoice, said invoice shall be returned to Contractor for correction and/or additional supporting documentation. Payments shall be made in accordance with County processes once an invoice has been approved by the department.

BILLING PROCESS EXCEPTION

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later than the tenth of July.