



Information and General Services Department

Facilities Management
10014 N. Bloomfield Road
Nevada City, CA 95959
Phone: 530-470-2635
Fax: 530-265-7087

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: August 16, 2016

TO: Board of Supervisors

FROM: Steve Monaghan – IGS-Facilities Management

SUBJECT: Resolution approving construction documents and authorizing the Purchasing Agent to solicit bids for the Laura Wilcox Tenant Improvement Project

RECOMMENDATION: Adopt the Resolution

FUNDING: This project will be funded from the Capital Facilities Reserves, paid out of the FY 2016-17 Capital Facilities budget, and reimbursed by the Nevada-Sierra Regional IHSS Public Authority in equal payments during years one (1) through nine (9) of the Lease Agreement at no interest. A budget amendment will be requested during the contract award process.

BACKGROUND: The Nevada County departments located at the Laura Wilcox facility were recently relocated to the Brighton Greens Resource Center. Because of bond financing and CDBG funding used to purchase the Laura Wilcox building the facility can only be leased to government agencies of a certain type. The Nevada-Sierra Regional In-Home Supportive Services (IHSS) Public Authority fits the definition of this type of government agency and they desire to lease this available space.

Tenant Improvements are required to accommodate the needs of the IHSS Public Authority and construction documents have been prepared by Facilities Management and approved by this IHSS Public Authority. The Lease Agreement is being brought to this Board for approval that includes the payment terms for these improvements.

The total project cost is estimated at \$278,640 including architectural and project management costs. The engineers estimate for the construction of the Tenant Improvement is estimated at \$230,680. There is no further impact on the General Fund.

Item Initiated by: Tom Coburn

Approved by: Steve Monaghan