



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
950 MAIDU AVENUE, NEVADA CITY, CA 95959-8617  
(530) 265-1411 FAX (530) 265-9849 [www.mynevadacounty.com](http://www.mynevadacounty.com)

Sean Powers  
Community Development Agency Director

Trisha Tillotson  
Director of Public Works

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**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

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**MEETING DATE:** May 28, 2019

**TO:** Board of Supervisors

**FROM:** Scotty Borrer, Fleet Services Manager

**SUBJECT:** **Resolution Approving Amendment Number 1 to the Agreement PESH3609 between the County of Nevada and Winner Chevrolet, for the Auto Repair and Body Repair of Vehicles for Nevada County Fleet Services Increasing the Amount of the Contract to a New Maximum Amount not to Exceed \$35,000, Authorizing the Chair of the Board of Supervisors to Execute the Contract Amendment.**

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**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** This amendment directly impacts the Fiscal Year 2018/19 Fleet Services budget. Costs associated with this agreement are charged as a pass through to the departments whose vehicles were repaired due to vehicle accidents. Some General Fund departments budgets are affected by this amendment if vehicles assigned to those departments are involved in accidents resulting in auto body damages.

**BACKGROUND:** In July 2018, the Purchasing Agent executed a service contract PESH3609 between Fleet Services and Winner Chevrolet for a maximum contract amount of \$25,000. During the months that followed, Fleet utilized the service contract for body work and repairs on County vehicles. As of this date Fleet has exhausted \$19,603, with current pending repair costs of over \$7,184. Fleet is requesting a contract increase to not exceed \$35,000. Fleet is optimistic that this increase will be enough to take us through to the end of this fiscal year. The contract was originally executed by the Purchasing Agent, and the proposed amendment will exceed the purchasing agent's signing authority.

**Item Initiated by:** Scotty Borrer, Fleet Services Manager

**Approved by:** Trisha Tillotson, Director of Public Works

**Submittal Date:** May 6, 2019