



RESOLUTION No. 21-097

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING PARTICIPATION IN THE INDIGENT DEFENSE GRANT PROGRAM, THE RECEIPT OF \$323,400 IN GRANT FUNDS AND AUTHORIZING THE DIRECTOR OF HEALTH AND HUMAN SERVICES TO SIGN THE GRANT AGREEMENT AND AUTHORIZING AND DIRECTING THE AUDITOR-CONTROLLER TO AMEND THE PUBLIC DEFENDER'S BUDGET FOR FISCAL YEAR 2020/21 (4/5 AFFIRMATIVE VOTE REQUIRED)

WHEREAS, the County of Nevada desires to participate in the Indigent Defense Grant Program funded through the State Budget Act of 2020 (Senate Bill 74) and administered by the Board of State and Community Corrections (hereinafter referred to as the BSCC).

NOW, THEREFORE, BE IT HEREBY RESOLVED that the director of Health and Human Services be authorized on behalf of the Board of Supervisors of the County of Nevada to sign the Grant Agreement with the BSCC.

BE IT FURTHER RESOLVED that any amendments or changes to the grant program will be brought before the Board for approval.

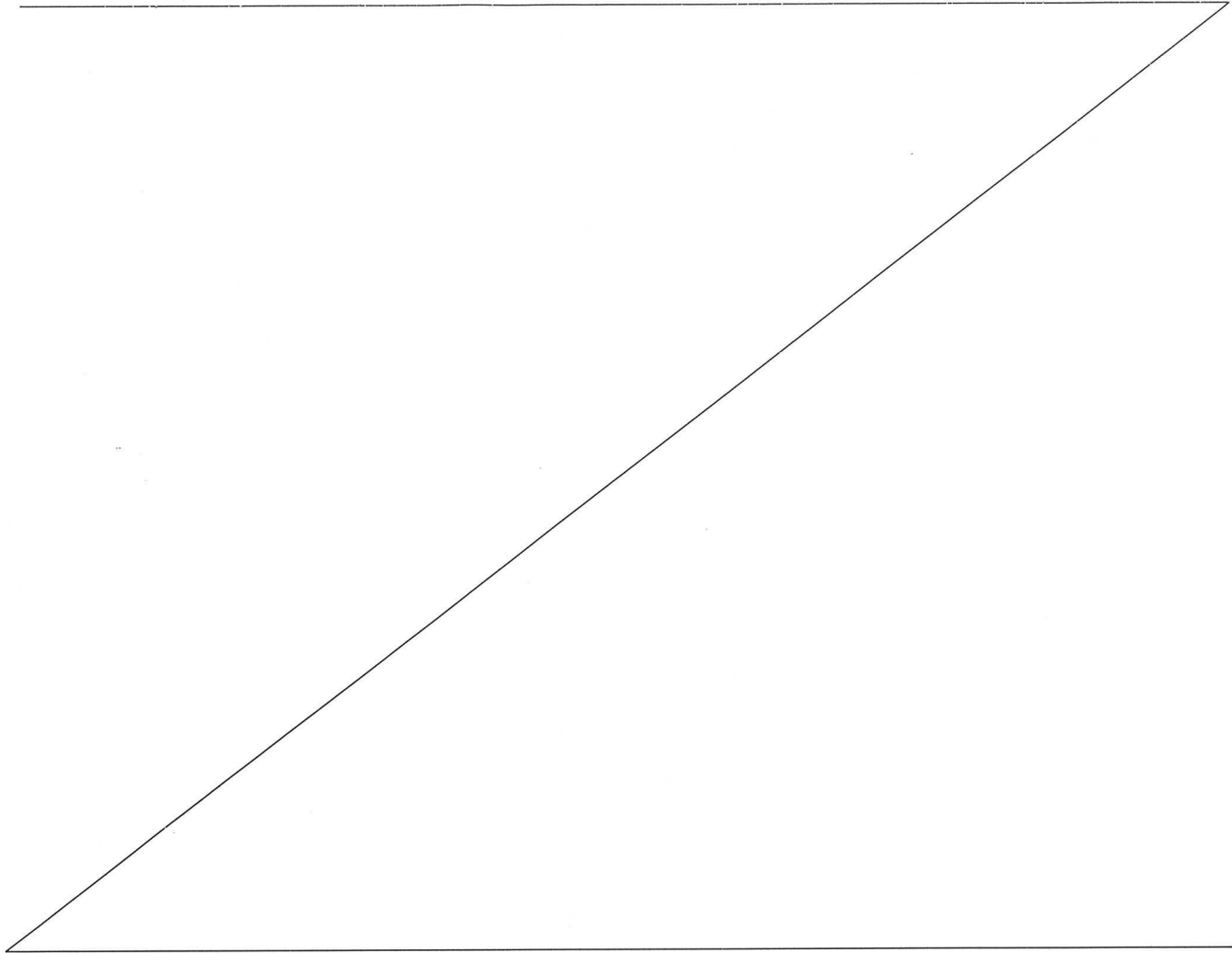
BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

BE IT FURTHER RESOLVED that the County of Nevada agrees to abide by the terms and conditions of the Grant Agreement as set forth by the BSCC.

BE IT FURTHER RESOLVED that the Auditor-Controller is authorized and directed to amend the Public Defender's Budget for Fiscal Year 2020/21 as follows:

Fiscal Year 2020/21

Revenue	0101-20107-671-1000 /445200	\$69,613
Expenditure	0101-20107-671-1000 /522090	\$69,613



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 13th day of April, 2021, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Susan K. Hoek and Hardy Bullock.
Noes: None.
Absent: None.
Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By:

Dan Miller, Chair

4/13/2021 cc: PD*
AC*
HHSA*

Indigent Defense Grant Program

**PROPOSAL PACKAGE
COVER SHEET**

Submitted by:

Nevada County Public Defender

Date Submitted:

February 5, 2021


Applicant Information Form: Instructions

- A. **Applicant:** Complete the required information for the agency submitting the form (i.e. <NAME> Public Defender's Office).
- B. **Tax Identification Number:** Provide the tax identification number of the Applicant.
- C. **Project Title:** Provide the title of the project.
- D. **Project Summary:** Provide a summary (100-150 words) of the proposal. Note: this information will be posted to the BSCC's website for informational purposes.
- E. **Grant Funds Requested:** See Budget Attachment or last page.
- F. **Project Director:** Provide the name, title and contact information for the individual responsible for oversight and management of the project. This person must be an employee of the Grantee.
- G. **Financial Officer:** Provide the name, title and contact information for the individual responsible for fiscal oversight and management of the project. Typically, this is the individual that will certify and submit invoices. This person must be an employee of the Grantee.
- H. **Day-to-Day Project Contact:** Provide the name, title and contact information for the individual who serves as the primary contact person for the grant. Typically, this individual has day-to-day oversight for the project. This person must be an employee of the Grantee.
- I. **Day-to-Day Fiscal Contact:** Provide the name, title and contact information for the individual who serves as the primary contact person for fiscal matters related to the grant. This may be the individual who prepares the invoices for approval by the Financial Officer. This person must be an employee of the Grantee.
- J. **Authorized Signature:** Complete the required information for the person authorized to sign for the Applicant. This individual must read the assurances under this section, then sign and date in the appropriate fields.

Applicant Information Form

A. APPLICANT < Name> Public Defender's Office		B. TAX IDENTIFICATION NUMBER	
NAME OF APPLICANT Nevada County		TAX IDENTIFICATION #: 94-6000526	
STREET ADDRESS 950 Maidu Ave	CITY Nevada City	STATE CA	ZIP CODE 95959
MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE
C. PROJECT TITLE:		Improving Nevada County's Indigent Defense Support	
D. PROJECT SUMMARY (100-150 words):			
Grant funds will be used in four areas: 1) representation; 2) training; 3) technology; and 4) case management. The focus is to increase our level of representation by adding paid law student clerks to our staff and then utilizing them to help reduce our COVID-19 backlog and build an early representation program, increase efficiencies through technology, increase the training of attorneys and staff in client centered approaches to indigent defense, and assure that clients have the resources that they need to accurately and adequately participate in their defense.			
E. GRANT FUNDS REQUESTED: See Budget Attachment or Last Page			
\$ 323,400			
F. PROJECT DIRECTOR:			
NAME Keri Klein	TITLE Chief Public Defender	TELEPHONE NUMBER 530-265-1400	
STREET ADDRESS 109 North Pine Street		FAX NUMBER 530-478-5626	
CITY Nevada City	STATE CA	ZIP CODE 95959	EMAIL ADDRESS keri.klein@co.nevada.ca.us
G. FINANCIAL OFFICER:			
NAME Erin Mettler	TITLE Chief Fiscal/Administrative Officer	TELEPHONE NUMBER 530-470-2551	
STREET ADDRESS 950 Maidu Ave		FAX NUMBER	
CITY Nevada City	STATE CA	ZIP CODE 95959	EMAIL ADDRESS erin.mettler@co.nevada.ca.us
PAYMENT MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE
H. DAY-TO-DAY PROGRAM CONTACT:			
NAME Keri Klein	TITLE Chief Public Defender	TELEPHONE NUMBER 530-265-1400	
STREET ADDRESS 109 North Pine Street		FAX NUMBER 530-478-5626	
CITY Nevada City	STATE CA	ZIP CODE 95959	EMAIL ADDRESS keri.klein@co.nevada.ca.us

I. DAY-TO-DAY <u>FISCAL</u> CONTACT:			
NAME	TITLE	TELEPHONE NUMBER	
Monica VonRahl	Administrative Assistant	530-265-7206	
STREET ADDRESS		FAX NUMBER	
109 North Pine Street		530-478-5626	
CITY	STATE	ZIP CODE	EMAIL ADDRESS
Nevada City	CA	95959	monica.vonrahl@co.nevada.ca.us

J. AUTHORIZED SIGNATURE			
By signing this application, I hereby certify that I am vested by the Applicant with the authority to enter into contract with the BSCC, and that the grantee and any subcontractors will abide by the laws, policies and procedures governing this funding.			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
Ryan Gruver	Agency Director	530-265-7226	ryan.gruver@co.nevada.ca.us
STREET ADDRESS	CITY	STATE	ZIP CODE
950 Maidu Ave	Nevada City	CA	95959
EMAIL ADDRESS ryan.gruver@co.nevada.ca.us			
APPLICANT'S SIGNATURE (Signed by the authorized signatory with a digital signature <u>OR</u> a wet signature in blue ink.)			DATE
X 			2/4/2021

Authorized Signature: Must be a representative with the authority to sign documents and obligate the applicant

CONFIDENTIALITY NOTICE

All documents submitted as a part of the Indigent Defense Grant Program application are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC, as a state agency, may have to disclose these documents to the public. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, §§ 6250 et seq.)

Project Description

Provide a one-page description of the proposed project in the space provided below.

The Nevada County Public Defender's Office proposes to use this funding to establish a paid Law Clerk program, expand staff training and expertise on indigent defense needs within our community, improve technology access to increase efficiencies, and providing supportive services to indigent clients who struggle to maintain basic needs.

Nevada County is about an hour drive from any law school. Offering paid clerkships to law students would open the door to public defender employment for law students who would not be able to volunteer their time due to their personal financial circumstances or who might not think of practicing law in a rural, mountain community. This early representation program would interview people who have been booked into the jail to determine case management needs and obtain background information in order to facilitate release. Law Clerks would assist in reducing the backlog of cases created by COVID-19, complete motions work and depending on level of certification, may be assigned clients.

There has been a move within Public Defender's offices recently to train staff on client-centered cultural competency. Some of Nevada County Public Defender staff have attended trainings, such as those offered through Gideon's Promise, and it is the intent, with this grant, to fully train the office and further implement this approach to client defense. As attorneys are trained, discussion of cases will incorporate key lessons learned in how to structure cases and client communication in line with this cultural competence and client-centered training. Reinforcement of the key concepts will occur through regular staff meetings, 1:1 discussions, and annual performance reviews. Training may occur through other organizations that also focus on a client centered approach.

Two key technology tools will be purchased as part of this grant proposal. First, the Nevada County Superior Court is transitioning to a new Case Management System during 2021 and, in order to facilitate efficient communication between the Courts and Public Defender, an add-on license will be purchased. Second, the District Attorney's office utilizes Evidence.com as a cloud-based data repository which requires Public Defender staff spend hours downloading, transcribing, editing and reviewing case file information, which is inefficient and not cost effective. Purchasing licensed access to Evidence.com will improve these issues.

Finally, during case management there are often supportive services needed by clients which are not always feasible. These supports can include meals, transportation, clothing, and housing during the client's case. Support will be provided on a case by case basis and follow the grant requirements for pre-approval by BSCC where appropriate.

With these four goals, the Nevada County Public Defender's Office is confident we can improve indigent defense services for our clients.

Appendix A: Project Work Plan

an identifies measurable goals and objectives, activities and services, the responsible parties and a
 ans should (1) identify the project's **top goals and objectives** (minimum of two); (2) identify how the top
 in terms of the activities, responsible staff/partners, and start and end dates; and (3) provide goals and
 relationship to the need and intent of the grant. Please provide a project workplan in the below fields.

Paid Law Clerk Program			
A. Achieve early representation for indigent clients B. Assist with reducing the case backlog created by COVID-19 C.			
Port the identified goal	Responsible staff/partners	Timeline	
		Start Date	End Date
Program	Program Director	2/15/2021	3/15/2021
	County Human Resources; Program Director	3/15/2021	6/30/2021
	Program Director; Attorneys	7/1/2021	6/30/2023

Improve efficiencies with Court system			
A. Upgrade Court Management System B. Obtain Evidence.com subscriptions C.			
Port the identified goal	Responsible staff/partners	Timeline	
		Start Date	End Date
on n interfaces	Fiscal Director	2/15/2021	7/31/2021
	Program Director	8/1/2021	10/31/2021

Improve Client Centered Model of Representation

- A. Train all staff on client-centered model of representation
- B. Reinforce client-centered model through case round-table staff meetings
- C.

Port the identified goal	Responsible staff/partners	Timeline	
		Start Date	End Date
ing, Intermediate, and	Administrative Assistant	7/1/2021	06/31/2023
meetings to reinforce	Project Director	7/1/2021	06/31/2023
client feedback, and to identify areas of	Project Director	7/1/2021	06/31/2023

Case management needs

- A. Client support for success
- B.
- C.

Port the identified goal	Responsible staff/partners	Timeline	
		Start Date	End Date
st clients and set up for	Project Director; Personal Services Coordinator	2/15/2021	6/30/2023

Appendix B: Funding Allocation

Please reference the below chart to determine the total available county an applicant may request. Please request the full amount of funding identified.

County	Available Funding	Allocation Breakdown
El Dorado County	\$347,900	N/A
Humboldt County	\$416,500	\$323,400 to PDO \$93,100 to ADO
Imperial County	\$347,900	N/A
Lassen County	\$274,400	N/A
Marin County	\$347,900	N/A
Mendocino County	\$416,500	\$323,400 to PDO \$93,100 to ADO
Merced County	\$984,900	N/A
Monterey County	\$637,000	N/A
Napa County	\$323,400	N/A
Nevada County	\$323,400	N/A
Santa Barbara County	\$637,000	N/A
Shasta County	\$347,900	N/A
Siskiyou County	\$274,400	N/A
Solano County	\$852,600	\$637,000 to PDO \$215,600 to ADO
Sonoma County	\$882,000	N/A
Stanislaus County	\$1,127,000	N/A
Tulare County	\$637,000	N/A
Tuolumne County	\$274,400	N/A
Yolo County	\$347,900	N/A
Grand Total	\$9,800,000	

PDO - Public
Defender's Office

ADO - Alternate Defender's
Office