

# COUNTY OF NEVADA

## STATE OF CALIFORNIA

Supervisor Heidi Hall, District I  
Vice Chair Supervisor Ed Scofield, District II  
Supervisor Dan Miller, District III  
Chair Susan Hoek, District IV  
Supervisor Hardy Bullock, District V

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Julie Patterson Hunter, Clerk of the Board  
Alison Lehman, County Executive Officer  
Katharine L. Elliott, County Counsel



## BOARD OF SUPERVISORS

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## SUMMARY MINUTES - Final

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, March 22, 2022	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

### REGULAR MEETING: 9:00 AM

Roll Call. The following Supervisors present:

Heidi Hall, 1st District  
Ed Scofield, 2nd District  
Dan Miller, 3rd District  
Sue Hoek, 4th District  
Hardy Bullock, 5th District

### STANDING ORDERS:

Chair Hoek called the meeting to order at 9:00 a.m.

Pledge of Allegiance was held.

Corrections and/or deletions to agenda.

ACTION TAKEN: It was announced that the closed caption system was experiencing technical difficulties.

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### PUBLIC COMMENT:

[SR 22-0258](#) Public comment was provided.

ACTION TAKEN: Chair Hoek opened the opportunity for general public comment, and comments were received.

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**CONSENT CALENDAR:****Clerk-Recorder/Registrar of Voters: Gregory Diaz**

1. [SR 22-0278](#) Resolution consolidating the City of Nevada City General Municipal Election and the Town of Truckee Special Municipal Election with the Statewide Direct Primary Election to be held in the County of Nevada in the State of California on Tuesday, June 7, 2022.

**Adopted.**

Enactment No: RES 22-131

**Agricultural Commissioner: Chris de Nijs**

2. [SR 22-0280](#) Resolution approving Amendment 1 to Revenue Agreement No. 20-0172 between the County of Nevada and the California Department of Food and Agriculture for County Pest Detection/Emergency Projects Trapping services for insects only (Res. 20-511), for a total contract amount not to exceed \$66,888, for the period July 1, 2020 through June 30, 2022, authorizing the Chair of the Board of Supervisors to execute the Amendment, and authorizing the Agricultural Commissioner to execute additional documents necessary for implementation of the program.

**Adopted.**

Enactment No: RES 22-132

**Planning Director: Brian Foss**

3. [SR 22-0270](#) Acceptance of the 2021 County of Nevada General Plan Annual Progress Report, substantially in the form attached, pursuant to California Government Code section 65400. (Pulled from consent by Supervisor Hall.)

**Accepted.**

**Director of Public Works: Panos Kokkas**

4. [SR 22-0275](#) Resolution adopting bidding documents for the Storm Debris Removal Project 440836, authorizing the Chair of the Board of Supervisors to sign the Invitation to Bid, authorizing the Purchasing Agent to solicit bids for the Project, authorizing the Director of Public Works to award and execute the contract to the lowest responsive bidder (not to exceed \$104,500) or to reject all bids, and directing the Auditor-Controller to release fund balance in Fund 1114 and to amend the Fiscal Year 2021/22 budget. (All Dists.) (4/5 affirmative vote required)

**Adopted.**

Enactment No: RES 22-133

5. [SR 22-0274](#) Resolution adopting bidding documents for the River Fire Tree Removal Safety Project 440830, authorizing the Chair of the Board of Supervisors to sign the Invitation to Bid, authorizing the Purchasing Agent to solicit bids for the Project, authorizing the Director of Public Works to award and execute the contract to the lowest responsive bidder (not to exceed \$187,000) or to reject all bids, and directing the Auditor-Controller to release fund balance from Fund 1114 and to amend the Fiscal Year 2021/22 budget. (Dist. II) (4/5 affirmative vote required)

**Adopted.**

Enactment No: RES 22-134

6. [SR 22-0271](#) Resolution adopting bidding documents for the 2022 Nevada County Annual Striping Project 426640, authorizing the Chair of the Board of Supervisors to sign the Invitation to Bid, authorizing the Purchasing Agent to solicit bids for the Project, authorizing the Director of Public Works to award and execute the contract to the lowest responsive bidder (not to exceed \$284,900) or to reject all bids, and directing the Auditor-Controller to encumber the contract. (All Dists.)

**Adopted.**

Enactment No: RES 22-135

7. [SR 22-0273](#) Resolution adopting bidding documents for the 2022 High Friction Surface Treatment Project, Caltrans Project No. HSIPL-5917(110), County Project No. 225038, authorizing the Chair of the Board of Supervisors to sign the Invitation to Bid, authorizing the Purchasing Agent to solicit bids for the Project, authorizing the Director of Public Works to award and execute the contract to the lowest responsive bidder (not to exceed \$1,584,297) or to reject all bids, and authorizing the Auditor-Controller to encumber the contract. (All Dists.)

**Adopted.**

Enactment No: RES 22-136

Chief Probation Officer: Jeff Goldman

8. [SR 22-0272](#) Resolution approving an agreement between the County of Nevada and Sonoma County Juvenile Hall to house youth from Nevada County who have been realigned from the State Division of Juvenile Justice under SB92 and SB823 to serve their sentences in local secure youth treatment facilities instead of state institutions, effective upon execution of the agreement through August 31, 2024, in an estimated amount not to exceed \$150,000, authorizing the Chair of the Board to execute the Agreement, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 budget. (4/5 affirmative vote required) (Pulled from consent by Supervisor Hoek)

**Adopted.**

Enactment No: RES 22-141

Chief Information Officer: Stephen Monaghan

9. [SR 22-0253](#) Resolution approving Amendment 1 to the contract between the County of Nevada and R&B Com. Inc. for computer installation and labor services for County computers (PESP4363), increasing the contract amount by \$40,000 for a maximum contract price not to exceed \$90,000, for the period of July 1, 2021 through June 30, 2022, authorizing the Chair of the Board to execute the amendment, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Information Systems budget. (4/5 affirmative vote required)

**Adopted.**

Enactment No: RES 22-137

Individual Board Member Item: District II Supervisor, Ed Scofield

10. [SR 22-0183](#) Resolution honoring the great work of the Tommyknockers Shrine Club and Shriners Children's Northern California, and proclaiming 2022 as the "100th Anniversary of the Shriners Children's Hospital."

**Adopted.**

Enactment No: RES 22-138

Clerk of the Board: Julie Patterson Hunter

11. [SR 22-0178](#) Resolution designating a plaque honoring Chinese railroad workers in the construction of the Nevada County Narrow Gauge Railroad located at the site of the former Nevada City terminus of the Railroad, also known as Clampers Square, located on Railroad Avenue near the intersection of Sacramento Street in Nevada City as Nevada County Historical Landmark NEV 22-01.

**Adopted.**

Enactment No: RES 22-139

12. [SR 22-0301](#) Resolution authorizing an option to conduct remote teleconference meetings of the Board of Supervisors and its legislative bodies, when necessary, to allow for flexibility in order to comply with social distancing pursuant to the Ralph M. Brown Act.  
**Adopted.**  
Enactment No: RES 22-140
13. [SR 22-0262](#) Acceptance of the resignation of Marcia Small from the Kingsbury Greens Community Services District.  
**Accepted.**
14. [SR 22-0286](#) Acknowledgement of Supervisor Miller's appointment James Johnston as District III representative to the Fish and Wildlife Commission, for a term beginning April 1, 2022.  
**Acknowledged.**
15. [SR 22-0288](#) Acknowledgement of Supervisor Scofield's appointment of Gary Baker as alternate member to the South County Municipal Advisory Council.  
**Acknowledged.**
16. [SR 22-0254](#) Reappointment of Aleta Barrett as Farming Industry representative to the Agricultural Advisory Commission, for a four-year term beginning April 1, 2022 and ending March 31, 2026.  
**Reappointed.**
17. [SR 22-0285](#) Reappointment of Robert Graham as Cattle Industry representative to the Agricultural Advisory Commission, for a four-year term beginning April 1, 2022 and ending March 31, 2026.  
**Reappointed.**
18. [SR 22-0260](#) Reappointment of Carly Pacheco as Public Member to the Transit Services Commission, for a two-year term beginning April 1, 2022 and ending March 31, 2024.  
**Reappointed.**
19. [SR 22-0259](#) Acceptance of Board of Supervisors Summary Minutes for March 8, 2022.  
**Accepted.**

*Approval of the Consent Agenda*

**Adopted.**

ACTION TAKEN: Chair Hoek introduced the consent calendar, and provided an opportunity for public comment on the consent items. Public comments were provided.

Chair Hoek turned her attention to the Board members, and Supervisor Hall requested Agenda Item #3 be pulled from consent for discussion. In response to concerns raised by the public, Chair Hoek requested Agenda Item #8 be pulled from consent for clarification.

**MOTION: Motion made by Supervisor Miller, seconded by Supervisor Bullock, to adopt the consent calendar less Agenda Items #3 and #8. On a roll call vote the motion passed unanimously.**

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**Items Removed from the Consent Calendar:**

Chief Probation Officer: Jeff Goldman

8. [SR 22-0272](#) Resolution approving an agreement between the County of Nevada and Sonoma County Juvenile Hall to house youth from Nevada County who have been realigned from the State Division of Juvenile Justice under SB92 and SB823 to serve their sentences in local secure youth treatment facilities instead of state institutions, effective upon execution of the agreement through August 31, 2024, in an estimated amount not to exceed \$150,000, authorizing the Chair of the Board to execute the Agreement, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 budget. (4/5 affirmative vote required) (Pulled from consent by Supervisor Hoek)  
Enactment No: RES 22-141

ACTION TAKEN: Jeff Goldman, Chief Probation Officer, reported that the California State Division of Juvenile Justice is closing down state-run facilities and realigning the care of youth who have committed high ranked offenses, such as murder, robbery, or rape, from state institutions to the counties. Within the last decade, Nevada County has not had a single youth whose offense qualified them for placement in a state institution for this higher level of care. Due to the realignment, there is a need to identify a facility should there be the need to place a juvenile who has committed more serious crimes. Sonoma County is one of the few counties that has been approved by the State to house this population. Chief Goldman reported that Sonoma County's program is in close alignment with Nevada County's values, and clarified that the funding is provided through the State.

**MOTION: Motion made by Supervisor Scofield, and seconded by Supervisor Miller, to adopt Resolution 22-141. On a roll call vote the motion passed unanimously.**

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Planning Director: Brian Foss

3. [SR 22-0270](#) Acceptance of the 2021 County of Nevada General Plan Annual Progress Report, substantially in the form attached, pursuant to California Government Code section 65400. (Pulled from consent by Supervisor Hall.)

ACTION TAKEN: Brian Foss, Planning Director, and Matt Kelly, Senior Planner, provided an overview of the 2021 General Plan Annual Progress Report, and reported on the Elements included in the Plan. The Annual Progress Report is a high-level view of the General Plan application as it applies to land use development and land use projects through the County's zoning ordinances. Each Element of the General Plan is briefly summarized within the Report, including the Housing Element, which clarifies the County's Regional Housing Needs Allocation (RHNA) numbers. Permits, applications, and significant projects processed during the reporting period are identified.

Board discussion ensued, and Supervisor Hall believed it was valuable to take the time to look back over the previous year because there are so many things going on. It provides time to reassess how the County has progressed towards meeting the goals of the General Plan. Supervisor Hall requested a presentation be brought forward to the Board each year highlighting the achievements, and noted that the information is available online for public review.

**MOTION: Motion made by Supervisor Miller, and seconded by Supervisor Bullock, to accept the 2021 General Plan Annual Progress Report. On a voice vote the motion passed unanimously.**

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**\*DEPARTMENT HEAD MATTERS:****Child Support Services, Collections, and Housing Director: Mike Dent**

21. [SR 22-0180](#) Resolution approving a contract between the County of Nevada and Foothills House of Hospitality, dba Hospitality House to provide non-congregate interim shelter for vulnerable households experiencing homelessness located at the Sierra Guest House, and pre-development work for future improvements, in the maximum amount of \$668,900, for the period April 1, 2022 to March 31, 2023, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Housing and Community Services Department budget. (4/5 affirmative vote required)  
(Housing)

**Adopted.**

Enactment No: RES 22-142

**ACTION TAKEN:** Chair Hoek noted that Agenda Item #20 is scheduled at 10:30 a.m., and moved forward with Item #21. Mike Dent, Director of Child Support Services, Collections, and Housing, reviewed the staff report regarding the proposed contract with Hospitality House to provide non-congregate interim shelter for homeless individuals at Sierra Guest House located in the City of Grass Valley. The contract provides temporary housing for up to 20 individuals while they wait for more permanent housing. The contract also provides \$100,000 for pre-development work for future improvements. No General Funds are required for the contract, and funding will be provided through Round 2 of the Homeless Housing Assistance Prevention Program, Permanent Local Housing Allocation Plan funding between the City of Grass Valley (City) and the County of Nevada, and the Department of Social Services Project Room Key Program. The City Manager is aware of the contract, and the City has provided their support. Director Dent reported that individuals experiencing a high-level of vulnerability, such as individuals who are disabled, elderly, or pregnant and/or parenting newborns, will have priority for the available housing at Sierra Guest House

Director Dent, and Hospitality House Executive Director Nancy Baglietti, and Tyson Powers, Facilities Program Manager, responded to the Board's questions and discussion ensued.

Chair Hoek provided an opportunity for public comment, and comments were received.

**MOTION: Motion made by Supervisor Miller, and seconded by Supervisor Hall, to adopt Resolution 22-142. On a roll call vote the motion passed unanimously.**

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**SCHEDULED ITEM: 10:30 A.M.**

**Behavioral Health Director: Phebe Bell**

20. [SR 22-0247](#) Nevada County Board of Supervisors will consider funding for its contractor to purchase certain real property described as 0.28 acres of real property with a single-family home located in the City of Grass Valley from Michael and Carolyn Inglis, for a total cost of \$799,000. The Board of Supervisors will be considering the amendment of an existing contract with Nevada County Housing Development Corporation (Contractor). The amendment will provide funding for Contractor to purchase a property to be owned by Contractor contingent on a 55-year deed restriction (interest) for the Contractor to use the property for permanent supportive housing. The County's interest in this property will be the deed restriction.

Resolution approving Amendment 2 to the contract between the County of Nevada and Nevada County Housing Development Corporation for services



related to Behavioral Health's community-based housing projects and housing for residents with a mental health disability for authorized program participants (Res. 21-288), increasing the maximum contract price from \$405,760 to \$1,305,760, revising Exhibit "A", Schedule of Services, to reflect the addition of funding to purchase permanent supportive housing, and revising Exhibit "B", Schedule of Charges and Payments, to reflect the increase in the maximum contract price, for the period July 1, 2021 through June 30, 2022, authorizing the Chair of the Board of Supervisors to execute the amendment, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Behavioral Health budget. (4/5 affirmative vote required)

**Adopted.**

Enactment No: RES 22-143

**ACTION TAKEN:** Phebe Bell, Behavioral Health Director, provided a PowerPoint presentation regarding Behavioral Health's Supportive Housing Programs. Director Bell stressed the importance of housing for clients served by Behavioral Health, as it provides the stability needed so individuals can focus on their recovery. When clients are un-housed, they are more likely to experience negative impacts, such as ending up in jail, homeless, or in the Hospital's Crisis Unit.

The proposed contract with Nevada County Housing Development Corporation/AMI Housing is a result of unexpected revenues received from the Mental Health Services Act, and will provide an opportunity to house an additional six clients. AMI Housing, the County's current contractor, will implement and oversee a subsidized and 24/7 staffed housing option for clients who need significant support. These individuals are members of our community who are experiencing serious mental illness, and while stable, require more support to be successful.

Board questioning and discussion ensued.

Chair Hoek provided an opportunity for public comment, and comments were received.

**MOTION: Motion made by Supervisor Hall, and seconded by Supervisor Bullock, to adopt Resolution 22-143. On a roll call vote the motion passed unanimously.**

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**\*DEPARTMENT HEAD MATTERS:****Chief Information Officer: Stephen Monaghan**

22. [SR 22-0279](#) Resolution declaring certain County property as surplus, and authorizing the Purchasing Agent to sell, donate, or otherwise dispose of those certain items of surplus property listed on Exhibit A as "Assets to be Sold, Recycled or Donated." (4/5 affirmative vote required) (Purchasing)  
**Adopted.**  
Enactment No: RES 22-144
23. [SR 22-0287](#) Resolution declaring certain County property as surplus and authorizing the Purchasing Agent to dispose of surplus property (2004 Ford Utilimaster E350 Cargo Van), and approving the donation of such property to Nevada County Media for the purpose of modifying the unit with production equipment for mobile use. (4/5 affirmative vote required) (Purchasing)  
**Adopted.**  
Enactment No: RES 22-145

**ACTION TAKEN:** Following a short break, Chair Hoek called the meeting back into order and introduced the agenda item regarding the surplus of County property. Steve Monaghan, Chief Information Officer, and Desiree Belding, Deputy Purchasing Agent, reviewed the staff report regarding Nevada County's Purchasing Program.

Surplus is defined as items beyond their useful life or no longer needed for County use. The Purchasing Team disposes of County surplus by: 1) re-purposing items to other departments; 2) donating items to local schools, community non-profit agencies, and other jurisdictions; 3) auctioning surplus at a public auction; or 4) recycling. Deputy Purchasing Agent Belding stressed that very few of the County's surplus ends up at the McCourtney Road Transfer Station. The item before the Board today includes the donation of a cargo van to Nevada County Media, a local non-profit that also runs the cable broadcasting program for community meetings, which are televised for the public.

Board questioning and discussion ensued.

Chair Hoek provided an opportunity for public comment, and comments were received.

**MOTION: Motion made by Supervisor Scofield, and seconded by Supervisor Hall, to adopt Resolution 22-144. On a roll call vote the motion passed unanimously.**

**MOTION: Motion made by Supervisor Miller, and seconded by Supervisor Bullock, to adopt Resolution 22-145. On a roll call vote the motion passed unanimously.**

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**\*ANNOUNCEMENTS:**

ACTION TAKEN: Chair Hoek read a statement into the record: Nevada County is inviting all residents and businesses to participate in a new survey that will assess high-speed internet (broadband) availability and reliability throughout the community. The results of the survey will assist the County to prioritize new broadband projects, apply for funding, and advocate with elected officials and State regulators. The survey will be available at [mynevadacounty.com/broadband](http://mynevadacounty.com/broadband) and will take less than 5 minutes to fill out, and is available in both English and Spanish. Residents who do not have internet service are encouraged to take the survey at the Nevada County Library, work, school, or at a neighbor's house. You can also call the Broadband Hotline at (530) 562-4992 to respond over the phone. Individuals who live in areas with poor internet service are urged to take the survey from their home, as it will document the broadband speeds.

The Board members provided updates regarding their activities within the community.

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**\*CLOSED SESSION:**

[SR 22-0308](#) Pursuant to Government Code § 54956.9(d)(1), County Counsel is requesting a closed session to discuss the following existing litigation case:  
Carl Balistreri vs. County of Nevada, Nevada County Superior Court, Case No. CU22-086276.

ACTION TAKEN: Katharine Elliot, County Counsel, read the title of the closed session item into the record and reported that the Board would go directly to the lunch break following the closed session and would report out when the meeting reconvenes at 1:30 p.m. The Board members entered into closed session

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**AFTERNOON SESSION**

**Report out from Closed Session:**

ACTION TAKEN: Following the lunch break, Chair Hoek called the meeting back into order, and Katharine Elliot, County Counsel, reported that closed session was held and direction was given to staff.

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**SCHEDULED ITEM: 1:30 P.M.**

**Director of Human Resources : Steven Rose**

- 24. [SR 22-0257](#) Presentation of Nevada County Employee Service Awards to 86 employees.  
**Presentation provided.**

ACTION TAKEN: Steve Rose, Director of Human Resources, showcased a video highlighting the work of County employees throughout the community, and provided a PowerPoint presentation presenting Employee Services Awards for 86 employees, for their years of service to the County, in increments of five years. This year Brian Rhodes, Community Development Agency Senior Administrative Analyst, was celebrated for his 25 years of service to Nevada County.

The Board members congratulated County staff for their years of service to the community.

Employees receiving awards were invited to pick up their service pins and individually-wrapped cupcakes beginning at 1:45 p.m. at the back of the Rood Center.

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**ADJOURNMENT:**

ACTION TAKEN: Chair Hoek adjourned at 1:44 p.m.

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Signature and Attestation

\_\_\_\_\_  
Susan K. Hoek, Chair

ATTEST:

By:

\_\_\_\_\_  
Julie Patterson Hunter, Clerk of the Board