



# NEVADA COUNTY HEALTH & HUMAN SERVICES AGENCY

Michael Heggarty, MFT  
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## Department of Social Services

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## NEVADA COUNTY BOARD OF SUPERVISORS

### Board Agenda Memo

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**MEETING DATE:** January 9, 2018

**TO:** Board of Supervisors

**FROM:** Mike Dent

**SUBJECT:** 1) Resolution ratifying the amended Bylaws of the Nevada County Adult and Family Services Commission; and 2) Resolution ratifying the reclassification of the current Adult and Family Services Commission Members in accordance with the amended Bylaws.

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**RECOMMENDATION:** Approve the attached Resolutions.

**FUNDING:** N/A.

### **BACKGROUND:**

The Nevada County Board of Supervisors created the Adult and Family Services Commission (AFSC) pursuant to Resolution No. 05-41 on February 8, 2005, and operates under the Nevada County Board of Supervisors as the primary advisory body relative to health and human service needs of our community.

The Commission serves as Nevada County's Community Action Board, advising the Nevada County Board of Supervisors on programs that affect the County's low income or otherwise disadvantaged citizens, as well as other issues affecting health and human services and family interests of all residents of Nevada County through an annual report.

Since the formation of the AFSC, there have been numerous changes to the funding sources and the regulations and guidelines that govern those funds. Currently, the major funding source for which the AFSC provides guidance comes from the State of California Department of Community Services and Development (CSD) through the Community Services Block Grant (CSBG). In order to maintain compliance with CSBG regulations a sub-committee to review and make necessary changes to the AFSC bylaws to ensure compliance with current CSBG regulations. On November 14, 2017, the AFSC reviewed the proposed amendments to the Bylaws and approved submitting the attached proposed amended Bylaws to the Nevada County Board of Supervisors for review and ratification.

The proposed revisions to the Bylaws include changes to the manner in which members of the AFSC are appointed, and bring continuity to the sectors each member represents, in accordance with tripartite board composition requirements described under 42 USC § 9910. These changes incorporate a democratic selection process required by CSD under the CSBG guidelines. Additional changes include a reduction in the size of the AFSC from 18 members to 12, with three community sectors rather than the current seven, which will be comprised of a Public Sector, Low Income Sector, and Private Sector. The AFSC has experienced a continual number of vacancies which have resulted in additional reporting requirement to CSD, and the reduction in the number of Commission members and community sectors will promote the AFSC's ability to maintain a fully seated commission, which will result in a more efficient and effective commission. Additionally, the community sectors for which each commissioner represents have been changed to accurately reflect the composition of a Tripartite Board as described under Title 42 USC § 9910, and as required for the receipt of CSBG funding. These changes will not affect community representation; it will simply allow the AFSC to function in accordance to CSD and regulatory requirements.

This Commission shall continue to recommend two of its members to apply for appointment to the Area 4 Agency on Aging Advisory Council, as Nevada County representatives, subject to approval by the Board of Supervisors. These members shall participate in activities of the Area 4 Agency on Aging Advisory Council, and provide advice and recommendations to the Board of Supervisors on issues relating to elder and dependent adult abuse, adult day services, and adult day health care.

The amended bylaws and incorporated reclassification of the AFSC's current membership will ensure the continued success of the AFSC's mission to engage and empower our community to eliminate poverty, to create equity and prosperity, and to assist people in achieving self-sufficiency through direct services, advocacy, and community partnerships.

**Item Initiated and Approved by:** Mike Dent, MPA, Director of Social Services