



**COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY**

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Trisha Tillotson, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

**NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo**

MEETING DATE: February 27, 2024

TO: Board of Supervisors

FROM: Alicia Chaturvedula, Chief Fiscal Administrative Officer

SUBJECT: Resolution approving Amendment No. 2 to the personal services contract with Accela, Inc. increasing the contract amount by \$63,363.09 to a maximum contract amount of \$277,154.09 and setting the contract termination date as April 26, 2025 and authorizing the Chair of the Board of Supervisors to execute the contract amendment and sign the software renewal order form

RECOMMENDATION: Adopt the Resolution.

FUNDING: This contract amendment impacts the Fiscal Year 2023/24 Community Development Agency budget. Funding will be provided by reimbursements from CDA departments that utilize the software. There is no impact to the General Fund. A budget amendment is not needed.

BACKGROUND: On May 12, 2020, the Board of Supervisors approved Resolution 20-168 which authorized CDA to enter into a 3 year software maintenance agreement with Accela, Inc. for maintenance of the Community Development Agency's land use Accela software system. On March 14, 2023, contract Amendment No. 1 was approved per Reso 23-106. This contract amendment extends the contract by one year and increases the contract by the cost for one additional year of software maintenance fees.

The cost over the term of this agreement is increasing the total contract amount by \$63,363.09 for this request.

Item Initiated and Approved by: Trisha Tillotson

Submittal Date: 01/18/24

Revision Date: