



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
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Sean Powers, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 6, 2017

TO: Board of Supervisors

FROM: **Community Development Agency Director, Sean Powers**

SUBJECT: A resolution to establish a revised Community Development Agency fee schedule to replace the existing fee schedule for the Building, Environmental Health, Public Works, Agriculture and Planning Departments, including the Code Compliance and County Surveyor Divisions.

RECOMMENDATION: Approve proposed FY 2017-18 CDA Fee Schedule, and make the effective date August 5, 2017.

FUNDING: N/A

BACKGROUND:

The proposed FY 2017-18 CDA Fee Schedule is a single document that covers all fees for all services performed by the Building, Environmental Health, Public Works, Agriculture and Planning Departments, including the Code Compliance and County Surveyor Divisions.

The proposed 2017-18 CDA Fee Schedule, attached as Exhibit A of the proposed resolution, shows actual fees proposed for service areas within the Community Development Agency.

In this year's proposed Planning hourly rate, it is important to note that the County General Fund is contributing \$1,280,454 of the total cost to provide current and advanced Planning services.

The Auditor Controller's Office, County Counsel and County Executive Office reviewed the proposed FY 2017-18 CDA Fee Schedule and determined that the fee study and calculations are consistent with past fee proposals.

The proposed FY 2017-18 CDA Fee Schedule was also presented to the Budget Subcommittee and determined to be appropriate.

Board Resolution 15-221 included a provision that allows CDA to submit a request to increase fees by an amount not to exceed the greater of either (a) three percent (3%) or (b) the change in the Consumer Price Index (CPI) for the urban wage earners and clerical workers in the State of California for the previous twelve months ending in December as published by the State of California Department of Industrial Relations. The actual change in CPI for the time period was 2.14% however actual increases in salaries and benefits is consistent with a 3% increase to the hourly rates for all CDA Departments and divisions. The only variation from this proposed increase is for the County Surveyor hourly rate. The Department of Public Works has initiated a new contract for County Surveyor functions and based on that agreement the proposed hourly rate increases by 11%.

The proposed hourly rates are shown below. The current rate and date that rate was approved by the Board of Supervisors is also shown below.

	FY 2017-18 <u>Proposed Rate</u>	<u>Current Rate/Date Approved</u>
• Building	\$153.34	\$148.88 June 2016
• Environmental Health	\$176.14	\$171.02 June 2016
• Planning	\$145.78	\$141.54 June 2016
• Code Compliance	\$116.28	\$112.90 June 2016
• Agricultural Comm.	\$ 97.26	\$ 94.44 June 2016
• County Surveyor*	\$165.90	\$149.24 June 2016

*Please see Administrative Code Section A-II 42.6.5 for the Record of Survey Fee

Item Initiated and Approved by: Sean Powers

Submittal Date: May 22, 2017
Revision Date: