



RESOLUTION No. 22-056

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING EXECUTION OF AMENDMENT 1 WITH BRIGHT FUTURES FOR YOUTH FOR SERVICES RELATED TO HOMELESS OUTREACH, ACCESS AND LINKAGE TO TREATMENT SERVICES TO INCREASE THE CONTRACT PRICE FROM \$51,000 TO \$106,000 (AN INCREASE OF \$55,000), REVISE EXHIBIT "A" SCHEDULE OF SERVICES TO INCORPORATE ONE TIME EXPENDITURES AND AMEND EXHIBIT "B" SCHEDULE OF CHARGES AND PAYMENTS TO REFLECT THE INCREASE IN THE MAXIMUM CONTRACT PRICE FOR THE CONTRACT TERM OF OCTOBER 1, 2021, THROUGH JUNE 30, 2022 (RES 21-513)

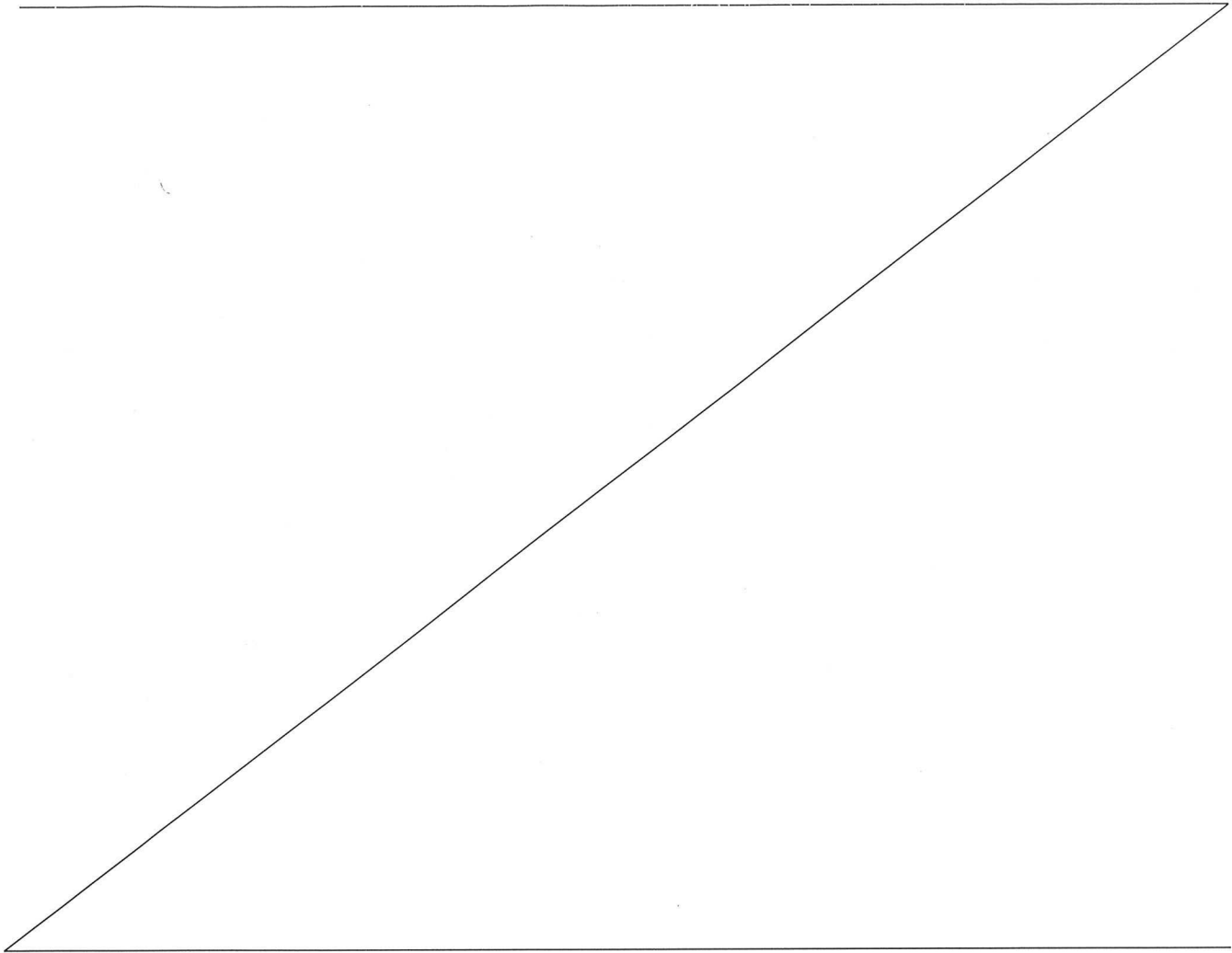
WHEREAS, on December 14, 2021, per Resolution 21-513, the Nevada County Board of Supervisors authorized the execution of the Professional Services Contract between the County of Nevada and Bright Futures for Youth for the provision of Homeless Outreach, Access and Linkage to Treatment Services as a component of the County's Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Plan; and

WHEREAS, the Contractor provides Homeless Outreach, Access and Linkage to Treatment Services as a component of the County's Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Plan for the Nevada County Department of Behavioral; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$51,000 to \$106,000 (an increase of \$55,000), revise Exhibit "A" Schedule of Services to incorporate one time expenditures and amend Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that the Amendment No. 1 to that contract by and between the County and Bright Futures for Youth, with a contract term of October 1, 2021, through June 30, 2022, in the maximum amount of \$106,000, be and hereby is approved, and that the Chair of the Board of Supervisors be and is hereby authorized to execute the Amendment on behalf of the County of Nevada.

Funds to be disbursed from account: 1512-40104-493-1000/521520



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 25th day of January, 2022, by the following vote of said Board:

- Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller and Susan K. Hoek and Hardy Bullock.
- Noes: None.
- Absent: None.
- Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By: 


Susan K. Hoek, Chair

1/25/2022 cc: BH**
AC*(hold)

2/25/2022 cc: BH*
AC*(release)
BFFY*

**AMENDMENT #1 TO THE CONTRACT WITH
BRIGHT FUTURES FOR YOUTH (Res 21-513)**

THIS AMENDMENT is executed this January 25, 2022 by and between BRIGHT FUTURES FOR YOUTH, hereinafter referred to as "Contractor" and COUNTY OF NEVADA, hereinafter referred to as "County". Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on December 14, 2021 per Resolution (RES 21-513); and

WHEREAS, the Contractor provides Homeless Outreach, Access and Linkage to Treatment Services as a component of the County's Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Plan for the Nevada County Department of Behavioral; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$51,000 to \$106,000 (an increase of \$55,000), revise Exhibit "A" Schedule of Services to incorporate one time expenditures and amend Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of 1/1/22.
2. That Maximum Contract Price, shall be amended to the following:
\$106,000
3. That the Schedule of Services, Exhibit "A" is amended to the revised Exhibit "A" attached hereto and incorporated herein.
4. That the Schedule of Charges and Payments, Exhibit "B" is amended to the revised Exhibit "B" attached hereto and incorporated herein.
5. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: *Susan Hoek*
Susan Hoek (Feb 23, 2022 09:50 PST)
Susan Hoek
Chair of the Board of Supervisors

CONTRACTOR:

By: *Jennifer Singer*
Jennifer Singer (Feb 9, 2022 13:10 PST)
Bright Futures for Youth
200 Litton Drive
Grass Valley, CA 95945

ATTEST:

By: *Julie Patterson-Hunter*
Julie Patterson-Hunter
Clerk of the Board of Supervisors

**EXHIBIT “A”
SCHEDULE OF SERVICES
BRIGHT FUTURES FOR YOUTH**

Bright Futures for Youth, herein referred to as “Contractor”, shall provide Homeless Outreach, Access and Linkage to Treatment Services as a component of the County’s Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Plan for the Nevada County Department of Behavioral Health, herein referred to as “County”.

Background

Bright Futures for Youth was founded in summer 2020, through the merger of The Friendship Club/ SAFE and NEO with the mission of "to ignite the potential of youth today for vibrant communities tomorrow". Bright Futures for Youth (BFFY) will increase capacity for its SAFE Pilot Program, (Stability, Access, Foundation, Empowerment) which was developed to help youth 16-24 years of age experiencing homelessness receive educational, social, and emotional support as they transition into adulthood. The SAFE program provides these youth with much needed support and guidance towards self-sufficiency by applying Bright Future for Youth’s core values and emphasizing key impact areas for whole person development including health and wellness, healthy relationships, goal setting, self-awareness, self-sufficiency and community connectedness.

Contractor shall:

- Utilize evidence and research-based practice and tools in their interactions with the youth, including solutions focused strengths-based case management, motivational interviewing, positive youth development and the Youth Thrive Survey to identify needs and barriers to access.
- Hire a 1 FTE intake coordinator/ case manager to serve young adults experiencing homelessness in Nevada County.
- Participate in collaborative meetings such as the Nevada County Continuum of Care (CoC), Housing Resource Team (HRT) meetings, and weekly Behavioral Health housing meetings as appropriate
- Utilize Coordinated Entry System and enter relevant data into Homeless Management Information System (HMIS)
- Program staff will:
 - Perform intake appointments and assessments for referred youth
 - Perform solutions focused strengths-based case management, working with youth to ensure that their individual immediate needs are identified and met, and goals are set to achieve housing stability
 - Coordinate referrals to, communication with, and transportation to other organizations, including linkages to mental health treatment and substance use treatment for youth

- Manage participant motivation, removal of barriers, needs assessments, pre/post Youth Thrive testing, and relational competency building
- Develop case plans and/or Care Notebook with participants
- Collaborate with Nevada County Homeless Outreach and Medical Engagement (HOME) Team on identified TAY experiencing homelessness for unsheltered youth over 18. HOME team cannot serve unaccompanied minors under 18, but could likely refer to BFFY if they identify unaccompanied minors.
- Outreach to and partner with local schools, Child Welfare, Coordinated Entry, and HOME Team to identify referrals of youth experiencing homelessness.
- Focus on creating housing and life stability for participants by removing barriers to accessing housing when available.
- Despite progress in addressing explicit discrimination, racial inequities continue to be deep, pervasive, and persistent across the country. Though we have made many strides toward racial equity, policies, practices, and implicit bias have created and still create disparate results. Through partnerships with the community, Nevada County Behavioral Health strives to address these inequities and continue progress in moving forward.

Contractor is encouraged to have a diverse and inclusive workforce that includes representation from the disparate communities served by our county. Contractor is expected to think holistically about creating services, program sites and an employee culture that is welcoming and inclusive. Contractor should track metrics on Diversity, Equity, and Inclusion outcomes within their service delivery. Additional efforts should be made to identify and highlight growth opportunities for equitable outcomes, access to services, and other opportunities. Contractor shall consult with County contract manager about proposed metrics to track.

One-Time PEI Funds

Due to higher than anticipated MHSA revenues in FY 20/21, County will provide contractor with one-time funds to support program activities. One-time funds will specifically support Contractor's development of a youth center, including funds for renovation of the administration trailer for staff offices, renovation of portable classrooms for meeting and classroom space, a bathroom/shower/laundry room renovation, and kitchen equipment. All purchases will support program activities.

Outcomes and Reporting

- I. Performance Outcomes:
 - a. Program will serve 30 youth and families.
 - b. Using the Youth Thrive survey as a baseline and post intervention tool, 80% of the SAFE Program Participants will report an increase in:
 - i. Youth Resilience
 - ii. Social Connections

- iii. Knowledge of Adolescent Development
 - iv. Concrete support in times of need
 - v. Cognitive and social-emotional competence
 - c. Improve housing stability for 40% of program participants.
 - d. *Count & Demographics:*
 - i. PEI Demographic Information (9 CCR § 3560.010); template to be provided by County.
 - e. *Referrals:*
 - i. Number of individuals referred to county mental health programs, and the kind of treatment to which the individual was referred.
 - a. For referrals to county mental health, the average duration of untreated mental illness.
 - ii. Number of individuals referred to non-county mental health treatment and the kind of treatment to which the individual was referred.
 - iii. Number of individuals referred to other key services and the kind of services to which the individual was referred.
 - iv. Number of individuals who followed through on referral and engaged in treatment.
 - v. Average interval between referral and participation in treatment (at least one participation).

II. Reporting:

- a. Contractor shall provide summary PEI outcomes, demographics and referral data quarterly, within 30 days of the end of the fiscal quarter via secure upload.
- b. An Annual Progress Report is due within 31 days of the end of the fiscal year (fiscal year ends 6/30; report due 8/1).
- c. A Three-Year Program and Evaluation Report is due every three years to the county. The Three-Year Evaluation Report is due on August 1, 2024 for Fiscal Years 21/22, 22/23, and 23/24, and should report on the evaluations for those services rendered by the Contractor during those fiscal years.
- d. Any MHSA Progress or Evaluation report that is required, and/or may be requested by the County; including any backup data to verify reported information, within 5 business days of County request. The Contractor shall cooperate with the County for the compilation of any data or information for services rendered under this contract as may be necessary for the County to conform to MHSA PEI regulations pertaining to data reporting.

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
BRIGHT FUTURES FOR YOUTH

County shall pay to Contractor a maximum not to exceed \$106,000 for the entire contract term, for satisfactory performance of services in accordance with Exhibit "A". The maximum obligation of this Contract is contingent and dependent upon final approval of State budget and County receipt of anticipated funding to support program expenses.

As compensation for services rendered to County, Contractor shall be reimbursed for actual salary/benefits and project costs incurred in carrying out the terms of the contract. Contractor shall bill County monthly, and each invoice shall state the amount of personnel hours/benefits and reimbursement expenses being claimed by funding source. Contractor agrees to be responsible for the validity of all invoices.

One Time Program Support Funds

Upon execution of this amendment to add one time program support funds, contractor may submit a separate invoice advance request for up to \$55,000 of the total \$55,000 for renovation of staff offices trailer, portable classrooms, bathroom/shower/laundry room and purchase of kitchen equipment. Monthly contractor shall provide a reconciliation including receipts and supporting documentation of what purchases were supported by the \$55,000. Upon completion of purchases/services contractor shall provide a final reconciliation and supporting documentation of the one time program support costs and remit any unspent funds. Reconciliations must be provided no later than July 15th, 2022 and remit any unspent funds by July 31st, 2022.

The project maximum is based on the following estimated project budget:

Line Item	Estimated Budget
Salaries and benefits	\$44,559.00
Supplies and Equipment (i.e. cell phones, basic needs, transportation (mileage))	\$6,441.00
ONE-TIME PEI FUNDS	
Administration Trailer Build-Out	\$12,000
Classroom Renovation for Meeting Spaces	\$18,000
Bathroom/Shower/Laundry Renovation	\$20,000
Kitchen Equipment	\$5,000
TOTAL COST - ALL COST CATEGORIES	\$106,000

Contract Maximum is based on reimbursement for actual salary/benefits of Contractor's assigned staff, and program expenses not to exceed \$106,000 for the term of October 1, 2021 through June 30, 2022.

BILLING AND PAYMENT:

Should modification to or changes to the budget line items be needed, a written request for modification shall be submitted for approval to the Director and or his/her designee. County at its sole discretion shall determine if the change will continue to meet the contract objectives and approve or deny the request.

County shall review the billing and notify the Contractor within fifteen (15) working days if an individual item or group of costs is being questioned. Contractor has the option of delaying the entire claim pending resolution of the cost(s). Payments of approved billing shall be made within thirty (30) days of receipt of a complete, correct, and approved billing.

To expedite payment, Contractor shall reference the Resolution Number assigned to their Contract on their invoice.

Contractor shall submit invoices for services to:

HHSA Administration
Attn: BH Fiscal
950 Maidu Avenue
Nevada City, CA 95959