



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
950 MAIDU AVENUE, SUITE 170, NEVADA CITY, CA 95959-8617  
(530) 265-1222 FAX (530) 478-5799 <http://mynevadacounty.com>

Sean Powers, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

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**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

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**MEETING DATE:** July 17, 2018

**TO:** Board of Supervisors

**FROM:** **Scotty Borrer, Fleet Services Manager**

**SUBJECT:** Resolution approving Amendment Number 1 to the Agreement between the County of Nevada and USA Fleet Solutions, LLC, for the acquisition and use of the Fleet Solutions vehicle locational and diagnostic information system.

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**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** This agreement directly impacts the Fleet Services budget. Costs associated with this agreement will be spread to County Departments that utilize vehicles by the Fleet Services Division. No budget amendment is needed and there is no additional impact to the General Fund.

**BACKGROUND:** On August 8, 2017, the Nevada County Board of Supervisors adopted Resolution No. 17-415 approving an agreement with USA Fleet Solutions, LLC, for the acquisition and use of the Fleet Solutions vehicle locational and diagnostic information system for the period of July 1, 2017 through June 30, 2018.

The Nevada County Fleet Division assists County staff by managing a motor pool and department owned vehicles. Fleet Services utilizes a software program that allows for GPS vehicle location tracking as well as a system that tracks vehicle diagnostic information allows Fleet Services to efficiently monitor vehicles for efficient performance.

Fleet Services has been using the Fleet Solutions program to track vehicle utilization. This amendment extends the contract term through August 14, 2018 to allow Fleet Services the time to calculate the new contract terms for Fiscal Years 2018/19 and 2019/20 without causing a break in service. A new contract amendment would extend the use of Fleet Solutions for another two fiscal years to continue the success in vehicle utilization data and also to expand the roll-out of the software to additional vehicles.

The current contract amount of \$95,265 was not fully expended in Fiscal Year 2017/18 and the remaining contract amount will be spent under this amendment. Fleet Services is currently planning the number of additional vehicles that will be using these vehicle location tracking and diagnostic information systems in Fiscal Years 2018/19 and 2019/20 and will submit an additional contract amendment for the additional cost and time frame once an amount has been finalized.



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**Item Initiated by:** Scotty Borrer, Fleet Services Manager

**Approved by:** Trisha Tillotson, Director of Public Works

**Submittal Date:** June 26, 2018

**Revision Date:**